

*UB VI-1.6: Selection of Full-Time Faculty Procedures SL*

Reviewed by OAG – confirmed as business procedure November 2021

Approved by Provost and President  
December 2021

**PROCEDURE FOR SELECTION OF FULL-TIME FACULTY**

The Faculty Appointments Committee shall recommend to the Faculty Council candidates for full time faculty appointment. The Faculty Council shall then recommend to the Dean those candidates to whom faculty positions should be offered. The faculty may choose to rank the candidates in order of preference or recommend conditions relating to the order of their preference.

The Dean should defer to the rankings and conditions, if any, enumerated by the faculty unless in good faith the Dean feels unable to do so. Should the Dean diverge from those rankings or conditions, the Dean shall inform the chair of the Appointments Committee of the decision prior to extending offers to the candidates.

If a faculty hiring need arises between the last faculty meeting of the spring semester and the first meeting of the fall semester, the Dean, in consultation with the Faculty Appointments Committee, may offer a one-year contract for a visiting faculty position without approval of the full faculty. (Adopted by the Faculty Council 10/20/10; Revised 11/17/21).

**COMMENTS:** These standards apply to the hiring of any full-time faculty member at the Law School - full-time tenure-track, tenured), and visiting faculty, including both a "coverage visitor" and a "look-see visitor." A coverage visitor is someone who has been told that he or she is being hired temporarily for one year only; a "look-see" visitor is someone who may be told that he or she will be considered for a tenure track position during the visitation period. The reason applying these procedures with both types of visitors is that coverage visitors may decide to seek a full-time tenure track position at the Law School and may have an "inside track" in seeking a full-time position because of their visitation.