UNIVERSITY OF BALTIMORE

DOCUMENT N: COURSE AND PROGRAM DEVELOPMENT COVER SHEET
See Course and Program Development Policy and Procedures for Instructions

SCHOOL: LAW [ ] MSB [ ] YGCLA [X] Contact Name: Jonathan Shorr Phone: 6059

DEPARTMENT / DIVISION: School of Communications Design

SHORT DESCRIPTION OF PROPOSAL: (State Document N action item from Box 3 below and program name OR course name, code, & number as applicable): #8 New Course: ARTS 298 Topics in the Arts II

PROPOSED SEMESTER OF IMPLEMENTATION: Fall [X] Spring [ ] Year: 2010

Box 1: TYPE OF ACTION ADD(NEW) [X] DEACTIVATE [ ] MODIFY [ ] OTHER [ ]

Box 2: LEVEL OF ACTION Non-Credit [X] Undergraduate [X] Graduate [ ] OTHER [ ]

Box 3: ACTION ITEM DOCUMENTS REQUIRED IMPACT REVIEWS APPROVAL SEQUENCE
(check appropriate boxes) (see box 4 below) (see box 5 on back) (see box 6 on back)

1. Experimental Course [X] N, O, P a, c, e
2. Course Title N, O A BCD
3. Course Credits N, O, (P) A BCD
4. Course Number N, O A BCD
5. Course Level N, O A BCD
6. Pre & Co-Requisite N, O A BCD
7. Course Description N, O, P ABCDEF
8. New Course N, O, P ABCDEFG
9. Deactivate a Course N, O ABCDEFG
10. Program Requirements N, O (b, c, d, e) ABCDEFG
11a. UG Specialization (24 credits or less) N, O a, b, c, d, e ABCDEFG
11b. Masters Specialization (12 credits or less) N, O a, b, c, d, e ABCDEFG
11c. Doctoral Specialization (18 credits or less) N, O a, b, e ABCDEFG
12. Minor (add or delete) N, O a, b, c, d, e ABCDEFG
13. Closed Site Program N, O e ABCDEFG
14. Program Suspension N, O, S a, e ABCDEFG
15. Program Reactivation N, O S a, e ABCDEFG
16a. Certificate Program (ug/g) exclusively within existing degree program N, O a, c, e ABCDEFG
16b. Certificate Program (ug/g) where degree programs do not exist or where courses are selected across degree programs (12 or more credits) N, O, Q, R, S a, c, e ABCDEFG
17. Off-Campus Delivery of Existing Program N, O, S a, b, c, e ABCDEFGH
18a. UG Concentration (exceeds 24 credit hrs) N, O, S a, c, d, e ABCDEFG
18b. Masters Concentration (exceeds 12 credit hrs) N, O, S a, c, d, e ABCDEFG
18c. Doctoral Concentration (exceeds 18 credit hrs) N, O, S a, c, d, e ABCDEFG
19. Program Title Change N, O, S a, c, d, e ABCDEFG
22. Other Varies Varies Varies

Box 4: DOCUMENTATION (check boxes of documents included)

X N. This Cover Sheet Q. Full 5-page MHEC Proposal T. Other
X O. Summary Proposal R. Financial Tables (MHEC)
X P. Course Definition Document S. Other documents as may be required by MHEC/USM. See http://www.usmd.edu/regents/bylaws/SectionIII/III702.html for list of information that must be provided for this action.

1 Approval of experimental course automatically lapses after two offerings unless permanently approved as a new course.
2 See USM Policy on the Review and Abolition of Academic Programs (http://www.usmd.edu/regents/bylaws/SectionIII/III702.html) for list of information that must be provided for this action.
SCHOOL: LAW □ MSB □ YGCLA □ Contact Name: Jonathan Shorr Phone: 6059
DEPARTMENT / DIVISION: School of Communications Design

SHORT DESCRIPTION OF PROPOSAL (State Document N action item from Box 3 and program name OR course name, code, & number as applicable): New Course: ARTS 298 Topics in the Arts

PROPOSED SEMESTER OF IMPLEMENTATION: Fall □ Spring □ Year: 2010

<table>
<thead>
<tr>
<th>Box 5: IMPACT REVIEW</th>
<th>SIGNATURES (see procedures for authorized signers)</th>
<th>DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Library</td>
<td>Director or designee:</td>
<td></td>
</tr>
<tr>
<td>No impact □</td>
<td>Impact statement attached</td>
<td></td>
</tr>
<tr>
<td>b. OTS</td>
<td>CIO or designee:</td>
<td></td>
</tr>
<tr>
<td>No impact □</td>
<td>Impact statement attached</td>
<td></td>
</tr>
<tr>
<td>c. University Relations</td>
<td>Director or designee:</td>
<td></td>
</tr>
<tr>
<td>No impact □</td>
<td>Impact statement attached</td>
<td></td>
</tr>
<tr>
<td>d. Admissions</td>
<td>Director or designee:</td>
<td></td>
</tr>
<tr>
<td>No impact □</td>
<td>Impact statement attached</td>
<td></td>
</tr>
<tr>
<td>e. Records</td>
<td>Registrar or designee:</td>
<td></td>
</tr>
<tr>
<td>No impact □</td>
<td>Impact statement attached</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Box 6: APPROVAL SEQUENCE</th>
<th>APPROVAL SIGNATURES</th>
<th>DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Department / Division</td>
<td>Chair:</td>
<td>10/9/09</td>
</tr>
<tr>
<td>B. General Education (as required for #7, #8)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>C. Final faculty review body within each School</td>
<td>Chair:</td>
<td>10/21/09</td>
</tr>
<tr>
<td>D. College Dean</td>
<td>Dean:</td>
<td>10/27/09</td>
</tr>
<tr>
<td>E. Provost and Senior Vice President for Academic Affairs</td>
<td>Provost:</td>
<td>11/2/09</td>
</tr>
<tr>
<td>F. Curriculum Review Committee (UFS subcommittee)</td>
<td>Chair:</td>
<td></td>
</tr>
<tr>
<td>G. University Faculty Senate (UFS option)</td>
<td>Chair:</td>
<td></td>
</tr>
<tr>
<td>H. University Council 4</td>
<td>Chair:</td>
<td></td>
</tr>
<tr>
<td>I. President</td>
<td>President:</td>
<td></td>
</tr>
<tr>
<td>J. Board of Regents – notification only</td>
<td></td>
<td></td>
</tr>
<tr>
<td>K. Board of Regents – approval</td>
<td></td>
<td></td>
</tr>
<tr>
<td>L. MHEC – notification only</td>
<td></td>
<td></td>
</tr>
<tr>
<td>M. MHEC – approval</td>
<td></td>
<td></td>
</tr>
<tr>
<td>N. Middle States Association notification</td>
<td>Required only if the mission of the University is changed by the action</td>
<td></td>
</tr>
</tbody>
</table>

4 University Council review (for a recommendation to the President or back to the Provost) shall be limited to curricular or academic policy issues.
UNIVERSITY OF BALTIMORE

DOCUMENT O: SUMMARY PROPOSAL
See Course and Program Development Policy and Procedures for Instructions

SCHOOL: LAW ☐ MSB ☐ YGCLA ☒ Contact Name: Jonathan Shorr Phone: 6059

DEPARTMENT / DIVISION: School of Communications Design

SHORT DESCRIPTION OF PROPOSAL (State Document N, Box 3, action item and program name OR course name, code, & number as applicable): 
#8 New Course: ARTS 298 Topics in the Arts II

PROPOSED SEMESTER OF IMPLEMENTATION: Fall ☒ Spring ☐ Year: 2010

0-1: Briefly describe what is being requested:

We propose a new course: ARTS 298 Topics in the Arts.

For new courses or changes in existing courses (needed by Registrar)

<table>
<thead>
<tr>
<th>OLD Title:</th>
<th>Course # / HEGIS Code:</th>
<th>Credits:</th>
</tr>
</thead>
<tbody>
<tr>
<td>NEW Title: Topics in the Arts II</td>
<td>Course # / HEGIS Code: ARTS 298</td>
<td>Credits: 3</td>
</tr>
</tbody>
</table>

0-2: Set forth the rationale for the proposal:

There are currently only two courses with the ARTS course code:
101/Music and Arts as Craft and
201/World Music.

In order to meet the needs of FSP students for fine arts elective and learning community courses, it's important to be able to offer various other arts-related courses from time to time. The proposed "Topics" course would allow us to offer courses as needed and also to try out new courses before we formally propose them.

NOTE: Special topics courses that satisfy the general education arts requirement will be offered as ARTS 297; courses that do not satisfy the general education arts requirement will be offered as ARTS 298.
Date Prepared: September 18, 2009
Prepared by: Jon Shorr
Department/Division: School of Communications Design
Course Number(s), including HEGIS code(s): ARTS 298
Course Title: Topics in the Arts II
Credit Hours: 3

Catalog Description (Paragraph should reflect general aims and nature of the course)

Intensive exploration of topics in the arts of mutual interest to students and faculty. The topic studied appears under that name in the course registration schedule. Lab fee may be required.

Prerequisites: Depends on course topic and level of difficulty.
Course Purpose (How the course is to be used in the curriculum, e.g., required for major):
Lower level elective for MSB and CLA students.
General Education area, if applicable (i.e., social sciences, humanities, science, etc.): Arts
Course Type / Component (clinical, continuance, discussion, field studies, independent study, laboratory, lecture, practicum, research, seminar, supervision, thesis research, tutorial, or workshop). This must match PeopleSoft 9.0 coding. Check with your dean’s office if you are unsure of the correct entry: Lecture
Faculty qualified to teach the course: Various full and adjunct faculty, including Smith, Pointer, Verville, Page, Patschke, Simon, Shorr, Fitz, and Matanle.

Content Outline
VARIES, DEPENDING ON SPECIFIC COURSE CONTENT.

Learning Goals
VARIES, DEPENDING ON SPECIFIC COURSE CONTENT.

Assessment Strategies
VARIES, DEPENDING ON SPECIFIC COURSE CONTENT.

Suggested Text(s) and Materials (example: textbooks, equipment, software, etc., that student must purchase
VARIES, DEPENDING ON SPECIFIC COURSE CONTENT.

Suggested class size: 30

Lab Fees (when applicable): MAY BE REQUIRED.
Date Prepared: September 18, 2009
Prepared by: Jon Shorr
Department/Division: School of Communications Design
Course Number(s), including HEGIS code(s): ARTS 298
Course Title: Topics in the Arts II
Credit Hours: 3

Catalog Description (Paragraph should reflect general aims and nature of the course)

Intensive exploration of topics in the arts of mutual interest to students and faculty. The topic studied appears under that name in the course registration schedule. Lab fee may be required.

Prerequisites: Depends on course topic and level of difficulty.
Course Purpose (How the course is to be used in the curriculum, e.g., required for major):
Lower level elective for MSB and CLA students.

General Education area, if applicable (i.e., social sciences, humanities, science, etc.): N/A
Course Type/Component (clinical, continuance, discussion, field studies, independent study, laboratory, lecture, practicum, research, seminar, supervision, thesis research, tutorial, or workshop). This must match PeopleSoft 9.0 coding. Check with your dean's office if you are unsure of the correct entry: Lecture
Faculty qualified to teach the course: Various full and adjunct faculty, including Smith, Pointer, Verville, Page, Patschke, Simon, Shorr, Fitz, and Matanle.

Content Outline
VARIATES, DEPENDING ON SPECIFIC COURSE CONTENT.

Learning Goals
Each instructor will specify student learning outcomes in the course syllabus. The stated outcomes ordinarily will require the student to demonstrate knowledge of the topic in the context of one or more of the UB undergraduate learning goals.

Assessment Strategies
VARIATES, DEPENDING ON SPECIFIC COURSE CONTENT.

Suggested Text(s) and Materials (example: textbooks, equipment, software, etc., that student must purchase
VARIATES, DEPENDING ON SPECIFIC COURSE CONTENT.

Suggested class size: 30
18. Lab Fees (when applicable): MAY BE REQUIRED.