

**UNIVERSITY OF BALTIMORE
Academic Policy Cover Sheet**

(See Process for Academic Policy Development, Revision or Discontinuance)

INITIATING GROUP / UNIT: LAW <input checked="" type="checkbox"/> MSB <input type="checkbox"/> YGCLA <input type="checkbox"/> UFS <input type="checkbox"/> Office of the Provost <input type="checkbox"/>
CONTACT NAME: Cheryl Cudzilo PHONE: x4457
POLICY TITLE: Grading Scheme for LLM in the Law of the United States
APPLIES TO: LAW <input checked="" type="checkbox"/> MSB <input type="checkbox"/> YGCLA <input type="checkbox"/>
SPECIFIC PROGRAM (if applicable): LLM in the Law of the United States
PROPOSED IMPLEMENTATION DATE / SEMESTER: Fall 2007

Box 1: ACTION ITEM (check appropriate box)	DOCUMENTS REQUIRED (see box 2 below)	REVIEW / APPROVAL SEQUENCE (see box 3 below)
<input type="checkbox"/> 1. New Policy	AB – others as appropriate	ABCDE – varies
<input checked="" type="checkbox"/> 2. Policy Revision	AB – others as appropriate	ABCDE – varies
<input type="checkbox"/> 3. Discontinuance of Existing Policy	AB	ABCDE – varies

Box 2: DOCUMENTATION (check boxes of documents included) (may include documents in addition to required ones)			
<input checked="" type="checkbox"/> A. AP Cover Sheet (this document)		D. Additional Forms (as may be needed to support procedures)	F. Other (please list)
<input checked="" type="checkbox"/> B. AP Proposal Summary		E. Samples of Similar Policies	
<input type="checkbox"/> C. Procedures (as appropriate)			

Box 3: REVIEW / APPROVAL SEQUENCE	SIGNATURES (as appropriate)	DATE
A. School / College Dean	<i>Donald Stone</i>	9/25/07
B. Policy Coordinator	<i>Starla Levine</i>	10/5/07
C. Academic Policy Review Committee Chair (UFS subcommittee--CRC)		
D. University Faculty Senate Chair (UFS option)	<i>[Signature]</i>	10/19/07
E. Provost and Senior Vice President for Academic Affairs	<i>[Signature]</i>	10/25/07
F. Attorney General's Office	Signature not required. If AG review is necessary, the date of approval may be received via e-mail and would be added by the Policy Coordinator.	
G. 10-Day Open Comment Period	Posted 10/11 - 10/21/07	10/23/07
H. President		
I. USM / Board of Regents – approval	Signature not required. If USM review is necessary, the date of approval would be added by the Policy Coordinator.	

Academic Policy Proposal Summary

INITIATING GROUP / UNIT: LAW <input checked="" type="checkbox"/> MSB <input type="checkbox"/> YGCLA <input type="checkbox"/> UFS <input type="checkbox"/> Office of the Provost <input type="checkbox"/>	
CONTACT NAME: Cheryl Cudzilo	PHONE: x4457
POLICY TITLE: Grading Scheme for LLM in the Law of the United States	
APPLIES TO: LAW <input checked="" type="checkbox"/> MSB <input type="checkbox"/> YGCLA <input type="checkbox"/>	
SPECIFIC PROGRAM (if applicable): LLM in the Law of the United States (APD)	
PROPOSED IMPLEMENTATION DATE / SEMESTER: Fall 2007	

I. Statement of Purpose:

To meet the need for an appropriate grading scale to LLM in the Law of the United States program.

II. Policy (including authority for policy waiver, exclusions, or sanctions, if any) can be attached if too lengthy for this box.

In all courses, final course grades that are used for JD students (A+, A, A-, B+, B, B-, C+, C, C, D+, D, D-, F) shall not be used for LLM in the Law of the United States (LLMUS) students. Instead, three grades shall be used for LLMUS students. The three grades shall correspond to the following descriptions: Honors, Satisfactory, and Unsatisfactory, where Honors equals 4.00, Satisfactory equals 3.00, and Unsatisfactory equals 0.00.

To receive the LLM in the Law of the United States degree, the student must complete the required number of credits with grades of Satisfactory or Honors.

(Please see attached for approved proposal)

Academic Policy Proposal Summary (Page 2)

INITIATING GROUP / UNIT:	LAW <input checked="" type="checkbox"/> MSB <input type="checkbox"/> YGCLA <input type="checkbox"/> UFS <input type="checkbox"/> Office of the Provost <input type="checkbox"/>		
CONTACT NAME:	Cheryl Cudzilo	PHONE:	x4457
POLICY TITLE:	Grading Scheme for LLM in the Law of the United States		
PROPOSED IMPLEMENTATION DATE / SEMESTER:	Fall 2007		

IV. Current Policy (if proposal is a revision or discontinuance), including date of adoption if available, can be attached if too lengthy for this box.

Currently, LLM in the Law of the United States students are graded on the following scale:

Grades	Grade Points	Grades	Grade Points
A+	4.330	C-	1.670
A	4.000	D+	1.330
A-	3.670	D	1.000
B+	3.330	D-	0.670
B	3.000	F	0
B-	2.670	WF	0
C+	2.330	I	0
C	2.000	NR	0

V. Other (who was consulted, definition of terms, etc.)

The proposal was approved by the School of Law Faculty Council on September 6, 2007.

To: Faculty
From: Foreign Legal Education Committee
Re: Proposals for Grades of LLM in the Law of the US students

Concerns have been expressed regarding the grading of our LLM in the Law of the US students. The following proposals are offered.

1. In courses where both J.D. and LLM in the Law of the US students are enrolled in the same section:
 - a. The instructor may rely on the same or different criteria in awarding the final grade to LLM in the Law of the US students as the instructor relies upon for the final grade to JD students.

Comment: It is within the instructor's discretion to use different exams for JD and LLM in the Law of the US students.
 - b. When the instructor is given an exam to grade, the instructor shall be informed the exam was written by an LLM in the Law of the US student. The name of the LLM in the Law of the US student shall not be disclosed to the instructor before the exam is graded.
2. In all courses, final course grades that are used for JD students (A+, A, A-, B+, B, B-, C+, C, C, D+, D, D-, F) shall not be used for LLM students. Instead, three grades shall be used for LLM students. The three grades shall correspond to the following descriptions: Honors, Satisfactory, and Unsatisfactory. To receive the LLM degree, the student must complete the required number of credits with grades of Satisfactory or Honors. The actual letter grades that reflect these three grades will be chosen so that they are compatible with PeopleSoft.
3. These proposals are effective immediately.