**Document N: Course and Program Development Cover Sheet**

See Course and Program Development Policy and Procedures for Instructions

**School:** Law  |  **Contact Name:** Cheryl Cudzilo  |  **Phone:** x4457

**Department / Division:** Law School

**Short Description of Proposal:**

New Course: LLM Torts

**Proposed Semester of Implementation:** Fall ☑ Spring ☐ Year: 2008

**Box 1: Type of Action**
- ADD (NEW) ☑
- DEACTIVATE ☐
- MODIFY ☐
- OTHER ☐

**Box 2: Level of Action**
- Non-Credit ☐
- Undergraduate ☐
- Graduate ☐
- OTHER ☑

**Box 3: Action Item**

<table>
<thead>
<tr>
<th>Action Item</th>
<th>Documents Required</th>
<th>Impact Reviews</th>
<th>Approval Sequence</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Experimental Course</td>
<td>NOP</td>
<td>a, c, e</td>
<td>AC</td>
</tr>
<tr>
<td>2. Course Title</td>
<td>NO</td>
<td>a, c, d, e</td>
<td>ABCDEF</td>
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<tr>
<td>3. Course Credits</td>
<td>NO</td>
<td>a, c, d, e</td>
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<td>4. Course Number</td>
<td>NO</td>
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<td>5. Course Level</td>
<td>NO</td>
<td>a, c, d, e</td>
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<tr>
<td>6. Pre &amp; Co-Requisite</td>
<td>NO</td>
<td>a, c, d, e</td>
<td>ABCDEF</td>
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<tr>
<td>7. Course Description</td>
<td>NOP</td>
<td>a, c, e</td>
<td>ABCDEF</td>
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<tr>
<td>8. New Course</td>
<td>NOP</td>
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<td>9. Deactivate a Course</td>
<td>NO</td>
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<td>10. Program Requirements</td>
<td>NO</td>
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<tr>
<td>11a. UG Specialization (24 credits or less)</td>
<td>NO</td>
<td>a, b, c, d, e</td>
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<tr>
<td>11b. Masters Specialization (12 credits or less)</td>
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<td>a, b, c, d, e</td>
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<tr>
<td>11c. Doctoral Specialization (18 credits or less)</td>
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<tr>
<td>12. Closed Site Program</td>
<td>NOT</td>
<td>e</td>
<td>ABCDHIK</td>
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<tr>
<td>13. Program Suspension</td>
<td>NO, 5 a, c, d, e</td>
<td>ABCDEFHIL</td>
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<tr>
<td>14a. Certificate Program (ug/g) exclusively within existing degree program</td>
<td>NO</td>
<td>a, c, e</td>
<td>ABCDEFHJK</td>
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<tr>
<td>14b. Certificate Program (ug/g) where degree programs do not exist or where courses are selected across degree programs (12 or more credits)</td>
<td>NOQR, 6</td>
<td>a, c, e</td>
<td>ABCDEFHJLK</td>
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<tr>
<td>15. Off-Campus Delivery of Existing Program</td>
<td>NO, 4</td>
<td>a, b, c, e</td>
<td>ABCDHIK</td>
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<tr>
<td>16a. UG Concentration (exceeds 24 credit hours)</td>
<td>NO, 5</td>
<td>a, c, d, e</td>
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<tr>
<td>16b. Masters Concentration (exceeds 12 credit hours)</td>
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<td>16c. Doctoral Concentration (exceeds 18 credit hours)</td>
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<td>17. Program Title Change</td>
<td>NO, 5</td>
<td>a, c, d, e</td>
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<td>18. Program Termination</td>
<td>NO, 10</td>
<td>d, e</td>
<td>ABCDEFGHIK</td>
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<td>19. New Degree Program</td>
<td>NOQR, 3, 8</td>
<td>a, c, d, e</td>
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<tr>
<td>20. Other</td>
<td>Varies</td>
<td>Varies</td>
<td>Varies</td>
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</tbody>
</table>

**Box 4: Documentation**

- N. This Cover Sheet
- O. Summary Proposal
- P. Course Definition Document
- Q. Full 5-page MHEC Proposal
- R. Financial Tables (MHEC)
- T. Other
- S. Contract

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1. Approval of experimental course automatically lapses after two offerings unless permanently approved as a new course.
2. Codes: a) Library Services (Langsdale or Law) b) Office of Technology Services c) University Relations d) Admissions
3. Letter of Intent is required by USM at least 30 days before a full proposal can be submitted. Letter of Intent requires only the approval of the dean and the provost and is forwarded to USM by the Office of the Provost.
4. One-page letter to include: Program title & degree/certificate to be awarded; resources requirements; need and demand; similar programs; method of instruction; and oversight and student services (MHEC requirement)
5. One-page letter with description and rational (MHEC requirement)
6. One or two-page document that describes: centrality to mission; market demand; curriculum design; adequacy of faculty resources; and assurance program will be supported with existing resources. (MHEC requirement)
7. Learning objectives, assessment strategies; fit with UB strategic plan
8. Joint Degree Program or Primary Degree Programs require submission of MOU w/ program proposal. (MHEC requirement)
9. Temporary suspension of program to examine future direction; time not to exceed two years. No new students admitted during suspension, but currently enrolled students must be given opportunity to satisfy degree requirements.
10. Provide:
   a. evidence that the action is consistent with UB mission and can be implemented within the existing program resources of the institution.
   b. proposed date after which no new students will be admitted into the program;
   c. accommodation of currently enrolled students in the realization of their degree objectives;
   d. treatment of all tenured and non-tenured faculty and other staff in the affected program;
   e. reallocation of funds from the budget of the affected program; and
   f. existence at other state public institutions of programs to which to redirect students who might have enrolled in the program proposed for abolition.

11. University Council review (for a recommendation to the President or back to the Provost) shall be limited to curricular or academic policy issues that may potentially affect the University’s mission and strategic planning, or have a significant impact on the generation or allocation of its financial resources.

<table>
<thead>
<tr>
<th>Box 5: IMPACT REVIEW</th>
<th>SIGNATURES (see procedures for authorized signers)</th>
<th>DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Library</td>
<td>□ No impact □ Impact statement attached</td>
<td></td>
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<tr>
<td></td>
<td>Director or designee:</td>
<td></td>
</tr>
<tr>
<td>b. OTS</td>
<td>□ No impact □ Impact statement attached</td>
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<tr>
<td></td>
<td>CIO or designee:</td>
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<tr>
<td>c. University Relations</td>
<td>□ No impact □ Impact statement attached</td>
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<tr>
<td></td>
<td>Director or designee:</td>
<td></td>
</tr>
<tr>
<td>d. Admissions</td>
<td>□ No impact □ Impact statement attached</td>
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<tr>
<td></td>
<td>Director or designee:</td>
<td></td>
</tr>
<tr>
<td>e. Records</td>
<td>□ No impact □ Impact statement attached</td>
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<tr>
<td></td>
<td>Registrar or designee:</td>
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</table>

<table>
<thead>
<tr>
<th>Box 6: APPROVAL SEQUENCE</th>
<th>APPROVAL SIGNATURES</th>
<th>DATE</th>
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</thead>
<tbody>
<tr>
<td>A. Department / Division</td>
<td>Chair:</td>
<td></td>
</tr>
<tr>
<td>B. Final faculty review body within each School</td>
<td>Chair: Michael F. Hayes</td>
<td>9/11/08</td>
</tr>
<tr>
<td>C. College Dean</td>
<td>Dean:</td>
<td></td>
</tr>
<tr>
<td>D. Provost and Senior Vice President for Academic Affairs</td>
<td>Provost: Marc C. Hare</td>
<td>9/11/08</td>
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<tr>
<td>E. Curriculum Review Committee (UFS subcommittee)</td>
<td>Chair: Beth A. Young</td>
<td>9/17/08</td>
</tr>
<tr>
<td>F. University Faculty Senate (UFS option)</td>
<td>Chair:</td>
<td></td>
</tr>
<tr>
<td>G. University Council (see #11 above)</td>
<td>Chair:</td>
<td></td>
</tr>
<tr>
<td>H. President</td>
<td>President:</td>
<td></td>
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<tr>
<td>I. Board of Regents – notification only</td>
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<td></td>
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<td>J. Board of Regents – approval</td>
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<td>K. MHEC – notification only</td>
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<td>L. MHEC – approval</td>
<td></td>
<td></td>
</tr>
<tr>
<td>M. Middle States Association notification</td>
<td>Required only if the mission of the University is changed by the action</td>
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</table>
UNIVERSITY OF BALTIMORE

DOCUMENT 0: SUMMARY PROPOSAL
See Course and Program Development Policy and Procedures for Instructions

<table>
<thead>
<tr>
<th>SCHOOL: LAW ☑ MSB ☐ YGCLA ☑</th>
<th>Contact Name: Cheryl Cudzilo</th>
<th>Phone: x4457</th>
</tr>
</thead>
<tbody>
<tr>
<td>DEPARTMENT / DIVISION: Law School</td>
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</tbody>
</table>

SHORT DESCRIPTION OF PROPOSAL (state action item 1-23 and course name & number or program affected):
New course addition: LLM Torts

PROPOSED SEMESTER OF IMPLEMENTATION: Fall ☑ Spring ☐ Year: 2008

| O-1: Briefly describe what is being requested: |
| Addition of new course LLM Torts |

| For new courses or changes in existing courses (needed by Registrar) |
| OLD Title: n/a | Course # / HEGIS Code: n/a | Credits: n/a |
| NEW Title LLM Torts | Course # / HEGIS Code: LAWG 608 | Credits: 3 |

O-2: Set forth the rationale for the proposal:
For those LL.M. students who intend to take the D.C. or New York bar examinations, this course provides the essential skills required to successfully complete the Torts requirements of the bar. It is specifically designed for such graduates of foreign law schools, and instruction is tailored to meet the needs of lawyers who have completed their legal education in their own country, but are unfamiliar with the US legal system. Further, if those students intend to practice law in the United States, this course provides some of the essential skills required. The University and Law School benefit by producing a cohort of LL.M. students capable of passing the bar and practicing law in the United States and bringing these skills to bear on the practice of law in their home countries. Because of the backgrounds of the students in this program, this course will not have as many credits as the regular JD course in this subject.
1. Date Prepared: September 9, 2008
2. Prepared by: Professor Robert Lande
3. Department: School of Law
4. Course Number(s), including HEGIS code(s): LAWG 608
5. Course Title: LLM Torts
6. Credit Hours: 3
7. Catalog Description (Paragraph should reflect general aims and nature of the course):
   Law of imposed liability for personal, property and economic harm; negligence (including
   professional malpractice), strict liability (including products liability) and intentional torts;
   causation and elements of damages; affirmative defenses and limitation of duties including:
   assumption of the risk, contributory negligence, comparative negligence, immunity, limited
   liability of property owners.
8. Prerequisites: None
9. Faculty qualified to teach course: Law Faculty who teach the first year course Torts
10. Course Type (check appropriate)
    Open Enrollment: __x__
11. Suggested approximate class size: 30
12. Content Outline:
    See attached syllabus
13. Learning Goals:
    • Analyze complex fact patterns in which Tort issues might arise;
    • Learn to identify Tort issues as they could arise in practice;
    • Learn the approaches to Tort law used in different states;
    • Practice applying the applicable Tort law to the facts presented;
    • Gain familiarity with the Restatement of Torts and, when relevant, how the Restatement
      approach differs from various state approaches to different issues.
14. Assessment Strategies:
Exam: ___x__
Short Assignments: ___x__

15. Suggested Text(s) and Materials (example: textbooks, equipment, software, etc.):
SAMPLE TORTS SYLLABUS

Professor Lande  Fall 2008  Course LAW 608/319G


Handouts, including problems, negotiating exercise, and additional required reading, will be distributed throughout the course.

**Pages in Little & Lidsky**

I. Introduction and Preliminary Concepts  1-16, plus handout Problem 1

II. Negligence

   A. Duty
      1. General principles  36-39; Problem A, pp. 35-36; 43-47; 51-53; 140-45; 53-56; 99-103
      2. Emotional harm  118-20, 106-08; 113-18
      3. Owners and occupiers of land  121-40
      4. Rescuers  168-75
      5. Wrongful death & survival  184-85; 192-93
      6. Harm to unborn children; Wrongful birth and wrongful life  175-84; 194-200
         Handout: Negotiation Problem

   B. Breach
      1. General principles  Problem B, pp. 60-61; 61-63; 73-76; 211-14; 65-72
      2. Cost/Benefit analysis  Handout; 76, 48-50, 222-25, problem A, p. 207
      3. Breach of statute; Custom  Problem B, p. 243; 244-52
4. Res ipsa loquitur 230-35; 266-72; 314-20
5. Modified Standards 257-60; 263-66; 273-77; 280-83
C. Causation 322-26; 79-82; 293-313, 252
D. Defenses
   1. General principles; 349–63
      Contributory negligence;
      Assumption of risk;
   2. Comparative negligence 365-82
   3. Immunities 382-400
E. Remedies 87-90; 401-15; 430-31;
   687-89; 696-99; 704-08; 714-15
III. Intentional Torts
   A. General Standards Problems, p. 487-88; 489-99;
   B. Defenses 518-26; 535-39
   539-54
IV. Common Law Strict Liability 566-73; 588-90
V. Product Liability 606-08; 626-31; 638-58, 565
**Attendance and Preparation**

Regular and punctual attendance is expected. As the catalog of the School of Law notes, a student whose unexcused absences exceed three classes or whose total absences, excused and unexcused, exceed five classes may be compelled to withdraw from the course. Tardiness, other absence from class for part of a period, talking to other students during class, and inattention may be included in the calculation.

On the average, approximately 2 to 3 hours of preparation is necessary for each hour of class, and additional time is required for a course's other assigned work, for review, and for preparation for examinations. In addition, it is recommended that each student spend about thirty minutes reviewing that day's material as close to class time as possible.

Each student is expected to study the assigned material and to be prepared to discuss it in class. This means that the student has learned the material and is ready to refine his or her understanding of its nuances and overall place within the tort law framework. For students not prepared, the class may have little meaning.

On those rare occasions when a student is not prepared for class discussion, he or she should give a note so stating to the instructor before class. The instructor will not call on these students. If a student does this very infrequently no subtraction from that student's grade will be made. As noted above, however, if a student often is unprepared for class discussion his or her grade may be lowered by one level.

This system of notes to excuse a student from daily participation does not apply to the assigned negotiation exercise. Students must perform the assigned negotiation exercise by the applicable deadlines or their overall Torts grade will be lowered significantly.

**Grading Policy**

Course grades primarily will be based upon the final exam. Voluntary class participation that is thoughtful and non-domineering can raise a student's grade as much as one level (i.e., from a B to a B+). Quality, not quantity, counts. Voluntary class participation that does not contribute to the discussion will not, however, cause a grade to be lowered.

Students will be assigned problems, negotiation exercises, and other material to prepare, and will be called upon from time to time. These exercises are integral parts of the course and must be completed. Exceptionally good performance on these exercises, together with class participation, can raise a student's grade a maximum total of one level. If a student often is unprepared for class discussions, or repeatedly is tardy or talks to neighbors during class, the instructor may lower his or her grade by one level. A student who is prepared but does not do well on the assigned problems, cases or negotiation will not be penalized.
Office Hours

Professor Lande will be available after class (but not before class). Subject to meetings of the faculty and its committees, Professor Lande's office hours in Room 301 of the Law Center (telephone: 410-837-4538; e-mail "rlande@ubalt.edu") will be:

Monday 3:45 to 5:00 p.m.  (There will be sign up sheet on the door of Room 301.)
Wednesday 3:45 to 5:00 p.m.
Other times by appointment or just stop by room 301.

Administrative Matters

Seating: Students should decide where they want to sit for the second class. Students should sit at the seat they picked their second day for the remainder of the course.

Taping: Students may tape the class.

Laptop use: Students may not use their laptop for anything that is not related to the Torts course. Prohibited activity includes reading or sending E Mails, playing games, surfing the Web, and IMing.

Cell phone: Turn off your cell phones and other personal electronic devices before class starts.

Class rules: Students may not speak in class unless recognized. Moreover, students may not be recognized or may be interrupted by the instructor if time is short. The instructor apologizes in advance for these situations and urges these students to see him immediately after class or during office hours.

Students may not talk with each other or read outside material during class. This is distracting and discourteous and will not be tolerated. This policy will be strictly enforced.

Forms of address: Students will be addressed as Mr. or Ms.

Additional Reference Material

Keeton, Dobbs, Keeton and Owen, "Prosser and Keeton on Torts"
Restatement (Second or Third) of Torts
Gilbert & Gilbert, "Maryland Tort Law Handbook"