

UNIVERSITY OF BALTIMORE  
**Academic Policy Cover Sheet**

(See Process for Academic Policy Development, Revision or Discontinuance)

INITIATING GROUP / UNIT: LAW <input type="checkbox"/> MSB <input type="checkbox"/> YGCLA <input type="checkbox"/> UFS <input type="checkbox"/> Office of the Provost <input type="checkbox"/> LDEIC <input checked="" type="checkbox"/>
CONTACT NAME: <i>Oblak / Potthast</i> PHONE: <i>5260 / 5342</i>
POLICY TITLE: <i>College Level Examination Policy (CLEP)</i>
APPLIES TO: LAW <input type="checkbox"/> MSB <input checked="" type="checkbox"/> YGCLA <input checked="" type="checkbox"/>
SPECIFIC PROGRAM (if applicable):
PROPOSED IMPLEMENTATION DATE / SEMESTER: <i>Spring, 2007</i>

Box 1: ACTION ITEM (check appropriate box)	DOCUMENTS REQUIRED (see box 2 below)	REVIEW / APPROVAL SEQUENCE (see box 3 below)
<input type="checkbox"/> 1. New Policy	AB – others as appropriate	ABCDE – varies
<input checked="" type="checkbox"/> 2. Policy Revision	AB – others as appropriate	ABCDE – varies
<input type="checkbox"/> 3. Discontinuance of Existing Policy	AB	ABCDE – varies

Box 2: DOCUMENTATION (check boxes of documents included) (may include documents in addition to required ones)			
<input checked="" type="checkbox"/>	A. AP Cover Sheet (this document)	D. Additional Forms (as may be needed to support procedures)	F. Other (please list)
<input checked="" type="checkbox"/>	B. AP Proposal Summary	E. Samples of Similar Policies	
<input type="checkbox"/>	C. Procedures (as appropriate)		

Box 3: REVIEW / APPROVAL SEQUENCE	SIGNATURES (as appropriate)	DATE
A. School / College Dean	<i>Susan Zocun / Ly W. P...</i>	<i>2/23/07</i>
B. Policy Coordinator	<i>Harold Levine</i>	<i>2/28/07</i>
C. Academic Policy Review Committee Chair (UFS subcommittee--CRC)		
D. University Faculty Senate Chair (UFS option)	<i>Fred Gray</i>	<i>3/14/07</i>
E. Provost and Senior Vice President for Academic Affairs	<i>John McCall</i>	<i>7/24/07</i>
F. Attorney General's Office	Signature not required. If AG review is necessary, the date of approval may be received via e-mail and would be added by the Policy Coordinator.	
G. 10-Day Open Comment Period		
H. President		
I. USM / Board of Regents – approval	Signature not required. If USM review is necessary, the date of approval would be added by the Policy Coordinator.	

## Academic Policy Proposal Summary

INITIATING GROUP / UNIT: LAW <input type="checkbox"/> MSB <input type="checkbox"/> YGCLA <input type="checkbox"/> UFS <input checked="" type="checkbox"/> Office of the Provost <input type="checkbox"/>
CONTACT NAME: <i>Oblak / Potthast</i> PHONE: <i>5260 / 5342</i>
POLICY TITLE: <i>Credit for the College Level Examination Program (CLEP)</i>
APPLIES TO: LAW <input type="checkbox"/> MSB <input checked="" type="checkbox"/> YGCLA <input checked="" type="checkbox"/>
SPECIFIC PROGRAM (if applicable):
PROPOSED IMPLEMENTATION DATE / SEMESTER: <i>Fall, 2007</i>

### I. Statement of Purpose:

*To develop a comprehensive policy for the award of credit for the College Level Examination Program (CLEP) accommodate FSP.*

### II. Policy (including authority for policy waiver, exclusions, or sanctions, if any) can be attached if too lengthy for this box.

*Based on a review of the previously accepted minimum scores, the LDEIC proposes that:*

- Appropriate CLEP exams with a minimum score of 50 may be applied for general education credit.*
- Appropriate CLEP exams with a minimum score of 50 may be counted for lower-level electives.*
- Programs must determine the appropriate CLEP exams and minimum scores to be applied as a major requirement.*

The current list of CLEP exams and minimum scores necessary is attached.

### III. Reason(s) for Proposed Policy

*Using a minimum score of 50 to award credit for general education and for lower-level electives is within the typical profile of scores used to award credit.*

## Academic Policy Proposal Summary (Page 2)

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CONTACT NAME:	<i>Oblak / Potthast</i>			PHONE:	<i>5260 / 5342</i>
POLICY TITLE:	<i>Credit for the College Level Examination Program (CLEP)</i>				
PROPOSED IMPLEMENTATION DATE / SEMESTER:	<i>Fall, 2007</i>				

IV. Current Policy (if proposal is a revision or discontinuance), including date of adoption if available, can be attached if too lengthy for this box.

Programs review and determine appropriate scores for award of credit.

V. Other (who was consulted, definition of terms, etc.)

- Admissions Office provided information on current UB policy for award of credit.
- Reviewed by LDEIC.

## VII. College Level Examination Program (CLEP)

All undergraduate equivalent courses are lower-division level (100-200) unless specified otherwise.

<b><u>I. CLEP GENERAL EXAMINATIONS</u></b>	<b><u>UG EQIV: Lower-Level Elective</u></b>	<b><u>MIN. SCORE</u></b>	<b><u>CREDIT</u></b>
General English Composition <sup>1</sup>	Lower-Level Elective	50	3
General Humanities	Lower-Level Elective	50	3
General College Mathematics	Lower-Level Elective	50	3
General Natural Science	Lower-Level Elective	50	3
General Social Sciences-History	Lower-Level Elective	50	3

<b><u>II. CLEP SUBJECT EXAMINATIONS</u></b>	<b><u>UG EQIV: Lower-Level Elective</u></b>	<b><u>MIN. SCORE</u></b>	<b><u>CREDIT</u></b>
<b>COMPOSITION AND LITERATURE</b>			
Freshman College Composition <sup>1</sup> ( <i>without essay</i> )	Lower-Level Elective	50	3
Analyzing and Interpreting Literature <sup>2</sup>	Lower-Level Elective	50	3
<b>FOREIGN LANGUAGES</b>			
French Language, Levels 1 & 2			
Two Semesters	Lower-Level Electives	50	6
Four Semesters		62	12
German Language, Levels 1 & 2			
Two Semesters	Lower-Level Electives	50	6
Four Semesters		63	12
Spanish Language, Levels 1 & 2			
Two Semesters	Lower-Level Electives	50	6
Four Semesters		66	12
<b>MATHEMATICS</b>			
Trigonometry	Lower-Level Elective	50	3

1. A student may not earn more than three credits in Composition through CLEP examination.
2. Analyzing and Interpreting Literature does not fulfill the lower-division requirement for a course in Literature.

<b><u>III. CLEP SUBJECT EXAMINATIONS</u></b>	<b><u>UG EQIV: General Education</u></b>	<b><u>MIN. SCORE</u></b>	<b><u>CREDIT</u></b>
<b>COMPOSITION AND LITERATURE</b>			
Freshman College Composition <sup>1</sup> ( <i>with essay</i> )	English Composition	50	3
American Literature	Humanities (Literature)	50	3
English Literature	Humanities (Literature)	50	3
<b>COMPUTER LITERACY</b>			
Information Systems & Computer Appl.	Computer Literacy	50	3
<b>SOCIAL SCIENCES AND HISTORY</b>			
American Government	Social Science (GVPP)	50	3
Principles of Macroeconomics	Social Science (ECON)	50	3
Principles of Microeconomics	Social Science (ECON)	50	3
Principles of Management	Social Science (MGMT)	50	3
Psychology, Introductory	Social Science (PSYC)	50	3
Sociology, Introductory	Social Science (SOC)	50	3
History of the United States I	Humanities (HIST)	50	3
History of the United States II	Humanities (HIST)	50	3
Western Civilization I	Humanities (HIST)	50	3
Western Civilization II	Humanities (HIST)	50	3
<b>SCIENCE AND MATHEMATICS</b>			
Biology	Science Non-Lab	50	3
Calculus	Mathematics	50	3
Chemistry	Science Non-Lab	50	3
College Algebra	Mathematics	50	3
College Algebra – Trigonometry	Mathematics	50	3

## VII. College Level Examination Program (CLEP)

All undergraduate equivalent courses are lower-division level (100-200) unless specified otherwise.

<b><u>I. CLEP GENERAL EXAMINATIONS</u></b>	<b><u>UG EQIV: Liberal Arts Elective</u></b>	<b><u>MIN. SCORE</u></b>	<b><u>CREDIT</u></b>
General English Composition <sup>1</sup>	Liberal Arts Elective	50	3
General Humanities	Liberal Arts Elective	50	3
General College Mathematics	Liberal Arts Elective	50	3
General Natural Science	Liberal Arts Elective	50	3
General Social Sciences-History	Liberal Arts Elective	50	3

<b><u>II. CLEP SUBJECT EXAMINATIONS</u></b>	<b><u>UG EQIV: Liberal Arts Elective</u></b>	<b><u>MIN. SCORE</u></b>	<b><u>CREDIT</u></b>
<b>COMPOSITION AND LITERATURE</b>			
Freshman College Composition <sup>1</sup> ( <i>without essay</i> )	Liberal Arts Elective	50	3
Analyzing and Interpreting Literature <sup>2</sup>	Liberal Arts Elective	50	3
<b>FOREIGN LANGUAGES</b>			
French Language, Levels 1 & 2			
Two Semesters	Liberal Arts Electives	50	6
Four Semesters		62	12
German Language, Levels 1 & 2			
Two Semesters	Liberal Arts Electives	50	6
Four Semesters		63	12
Spanish Language, Levels 1 & 2			
Two Semesters	Liberal Arts Electives	50	6
Four Semesters		66	12
<b>MATHEMATICS</b>			
Trigonometry	Liberal Arts Elective	50	3

1. A student may not earn more than three credits in Composition through CLEP examination.
2. Analyzing and Interpreting Literature does not fulfill the lower-division requirement for a course in Literature.

<b><u>III. CLEP SUBJECT EXAMINATIONS</u></b>	<b><u>UG EQIV: General Education</u></b>	<b><u>MIN. SCORE</u></b>	<b><u>CREDIT</u></b>
<b>COMPOSITION AND LITERATURE</b>			
Freshman College Composition <sup>1</sup> ( <i>with essay</i> )	English Composition	50	3
American Literature	Humanities (Literature)	50	3
English Literature	Humanities (Literature)	50	3
<b>COMPUTER LITERACY</b>			
Information Systems & Computer Appl.	Computer Literacy	50	3
<b>SOCIAL SCIENCES AND HISTORY</b>			
American Government	Social Science (GVPP)	50	3
Principles of Macroeconomics	Social Science (ECON)	50	3
Principles of Microeconomics	Social Science (ECON)	50	3
Principles of Management	Social Science (MGMT)	50	3
Psychology, Introductory	Social Science (PSYC)	50	3
Sociology, Introductory	Social Science (SOCI)	50	3
History of the United States I	Humanities (HIST)	50	3
History of the United States II	Humanities (HIST)	50	3
Western Civilization I	Humanities (HIST)	50	3
Western Civilization II	Humanities (HIST)	50	3
<b>SCIENCE AND MATHEMATICS</b>			
Biology	Science Non-Lab	50	3
Calculus	Mathematics	50	3
Chemistry	Science Non-Lab	50	3
College Algebra	Mathematics	50	3
College Algebra – Trigonometry	Mathematics	50	3

**IV. CLEP SUBJECT EXAMINATIONS    UG EQIV: Program Reqr    MIN. SCORE    CREDIT**

Minimum scores and credits for CLEP exams to satisfy program requirements are determined by the program.

(Needs to be updated. Last updated 2003.)

<b>BUSINESS</b>			
Principles of Accounting <sup>1</sup>	Accounting 201-202	54	6
Business Law, Introductory	Business Law 151	56	3
Principles of Macroeconomics	Prin. Of Macroeconomics	53	3
Principles of Microeconomics	Prin. Of Microeconomics	54	3
Principles of Management	Business Elective	51	3
Principles of Marketing <sup>2</sup>	Marketing 301	53	3
<b>MATH</b>			
Calculus	MATH 111	50	3
College Algebra	MATH 111	59	3
College Algebra – Trigonometry	MATH 111	50	3
<b>PSYCHOLOGY</b>			
Educational Psychology, Introduction to	Upper Psychology Elective	52	3
Human Growth and Development	Human Development (PSYC 323)	50	3
Psychology, Introductory	Psychology 201	58	3

1. Principles of Accounting may not be acceptable for anyone who intends to take the CPA examination. Please consult the Accounting Department.
2. For this exam to satisfy the Marketing 301 requirement in the Business School, Junior status at the time of the exam is taken and prior approval by the Dean's Office of the School of Business are required.