UFS Meeting Agenda: **Draft 1/16/13**
Provost Conference Room
11:30 – Lunch
12:00-2:00 – Meeting

Please note that each agenda item has an indicated number of minutes associated with it. For example if a **[5]** appears, the agenda calls for 5 minutes on a particular item. We will try this format and evaluate its effectiveness with an eye towards continuous improvement. We ask, of course, that everyone prepares for the meeting adequately with thoughts ready on agenda items and also that we do our best to be parsimonious in our comments while respecting everyone’s right to speak. Naturally communication outside of the meeting is encouraged to make each of us better prepared.

1. Approval of December minutes (Sakai). Carry over action items appear below. [5]
2. Approval of agenda. [5]
3. UFS Operating Procedure – At the scheduled meeting end time shown above, UFS President calls follow up meeting one week hence (1/23/13) for unfinished agenda items.
4. University President Report [10]
5. Provost Report – The regularly scheduled Provost report is not scheduled this meeting as the Provost may be attending other to other commitments; please note that on several agenda items the Associate Provost will be speaking for Academic Affairs through prior arrangement with the provost.
6. Miriam King – Entering students, Fall 2012 profile. [10]
7. MSCHE Accreditation Update, Associate Provost Schneller.   Will summarize briefly the process, steps, and outcomes and should be able to point people to the web for all reports, including the UB corrective response to the MSCHE review team report from August. [15]
8. Governance Steering Council Report to UFS – Spencer/Gerlowski [5]
	1. Participation with UB21 Steering/Learning Committee efforts at a living “case study” Brian Etheridge.
9. Progress on Constitution Ratification – Catherine Johnson [5]
10. Reminder to participate fully on the academic plan developed by the deans as discussed in the individual faculty senates.
11. UFS Committee and Related Body Reports
	1. Academic Policy Committee Report [10]
		1. Discussion of proposed policies encouraging symmetry among all undergraduate students [Sakai]
	2. Discussion, Research Committee Report. Ross. Sakai [10]
	3. Graduate Council Report [5]
	4. Honors Council Report [5]
12. Adjunct Faculty Report on Governance Activities. Bucher. [5]
13. Formation of UFS Special Task Force for Coordinating Curricula and Learning of Entering Students – Gerlowski, Simon, Swaim (others), [5]

Future UFS Meeting Dates:

* Wednesday 2/6
* Wednesday 3/6
* Wednesday 4/3
* Wednesday 5/1