**UFS Draft Agenda  
Draft Version  
February 4, 2015, SC Bogomolny Room  
11:30 Lunch  
12:00-2:00 Meeting**

Please note that each agenda item has an indicated number of minutes associated with it. For example if a [5] appears, the agenda calls for 5 minutes on a particular item. Please also note that documents either posted on the UFS Sakai Site or those intended for posting on Sakai are marked [Sakai]. We ask, of course, that everyone prepares for the meeting adequately with thoughts ready on agenda items and also that we do our best to be parsimonious in our comments while respecting everyone’s right to speak. Naturally communication outside of the meeting is encouraged to make each of us better prepared. The UFS, at the discretion of the Executive Committee reserves the right to schedule a follow up meeting two weeks hence 2/18/15 to complete discussions and actions of agenda items not addressed at this meeting.

1. Logistical and necessary items [5]
   1. Approval of minutes from January 2015. [**Saka**i]
   2. Approval of February 4, 2015 agenda
2. President’s Update [15?]
   1. Evolving Budget expectations this year
   2. MSCHE Update, proposed model self-study – (Catherine Andersen and Darlene Smith) A request is made to determine current position relative to published standards [**Sakai]**
3. Provost’s Update [15]
   1. Academic Initiatives Underway.
   2. Additional items
4. Action Item. UFS will receive output from the UFS/ASC Academic Support Committee on its academic integrity awareness work. UFS may recommend to University President and Provost to implement one or more stages of this important work. Expectations regarding follow up work and timelines for that work will be determined. – Edlins PowerPoint Update, Word update. [Sakai] [15]
5. Action Item. UFS Executive Committee. Issue of colleges to relate to student complaints in online courses. Issue, cannot be handled in way parallel to complaints in face to face courses. A two pronged solution discussed with potential policy recommendations (or possibly referral to UFS/APC) A) online syllabus statement directing students on process to resolve complaints more readily available in all courses, B) when deemed necessary by an Associate Dean or Department Chair, access to course materials will be provided by University. [15]
6. Adjunct Faculty Advisory Council – Bucher [10]
7. SEPSC Report – Pfeiffer [10]
   1. Response to questions posed in January to EMSA. Set of materials available online
   2. Regular report.
8. UFS/ APC –
   1. APC asked to endorse set of learning outcomes for academic component of required undergraduate student orientation. Possible general recommendation of broad statement of objectives with UFS working across campus **[Sakai]**
   2. Action item Audit Policy [**Sakai]**
9. The UFS Officers will consider appropriate by-law changes to accommodate review of new programs in accordance with our prior resolution. Additionally by-law changes will be suggested to involve UFS in regular, state mandated, program reviews in terms of providing feedback to completed proposals. The UFS role in regular, state mandated, program reviews will be advisory and approached in a collegial manner. **[5]**
10. Admission practices observed Spring 2015. There have been a number of freshmen and transfer students admitted very late in the admission cycle, as in prior years Routine transcript evaluations for transfer students were rushed, and seats were not available for late admits or late registrants A recommendation is available from UFS Executive Committee with assistance of Provost Office. [Sakai]
11. **Action Item** The UFS recommends that a group of interested parties from the Senate, including Jose Anderson, Joseph Wood, and J.C. Weiss return to the UFS’s March meeting with a plan, for potential endorsement, for the University to become more involved in generating revenues in a “continuing education” format. This group will comprise the UFS Task Force for Planning of Continuing Education Efforts **[5]**
12. Reading in of UFS committee reports. When received, as needed, items may be added to this or future agendas
    1. APC
    2. WLC
    3. ASC – addressed earlier
    4. RC – **[Sakai]**