UFS Meeting Agenda: **Draft 10/3/12**  
Provost Conference Room  
11:30 – Lunch   
12:00-2:00 – Meeting

Please note that each agenda item has an indicated number of minutes associated with it. For example if a **[5]** appears, the agenda calls for 5 minutes on a particular item. We will try this format and evaluate its effectiveness with an eye towards continuous improvement. We ask, of course, that everyone prepares for the meeting adequately with thoughts ready on agenda items and also that we do our best to be parsimonious in our comments while respecting everyone’s right to speak. Naturally communication outside of the meeting is encouraged to make each of us better prepared.

1. Approval of May minutes (Sakai). Carry over action items appear below. [5]
2. Approval of agenda. [5]
   1. Minutes taken this meeting by Alicia Campbell, Provost Staff. Minutes transferred to UFS secretary for refinement and transmittal.
3. UFS Operating Procedure – At the scheduled meeting end time shown above, UFS President calls follow up meeting one week hence (10/10/12) for unfinished agenda items.
4. University President Report [10]
5. Provost Report (possibly including:) [15]
   1. Adjunct body representation
   2. Learning Committee Report
   3. Tenure sequence consistency across schools.
   4. Improvement in academic year start up (over last year), registrations, etc.
6. Action Item: Program Action BS Corporate Communications [5]  
   Moved here to ensure Dr. Simon’s participation given her teaching schedule
7. Governance Steering Council Report to UFS – Spencer/Gerlowski [5]
   1. General Updates
   2. Forwarding of Strategic Plan process
8. David Bobart, OTS [5]
   1. class distribution lists, other updates
9. Sam Tress, Campus Security [10]
10. Miriam King, Enrollment Update [15]
11. Update on development of UFS Constitution, draft version distributed for ratification. [15]
    1. Listing/handling/staffing of committees of interest and standing committees
12. UFS. Statement of Broad Goals To Share with Institution / Approval [10]
13. APC Course Repeat Process [5]
14. WLC review of aspects of UB P&T policy [10]
15. Presentation of CUSF document on Academic Freedom [10]

Notifications Upcoming Action/Discussion Items

APC – November – “Process for Approving Academic Policy and Forms”

WLC – October – “Review of UB P&T Policy” Special attention to search process and appeal process

APC – October – Course repeat process, may have been approved in Spring but notification not sent.

WLC – November – University Communication Policy

APC – December – Review – 5 Year Review of policies and procedures put into place in 2007 for conversion to 4 year university.

Future UFS Meeting Dates:

* Wednesday 10/3
* Wednesday 11/7
* Wednesday 12/5
* Wednesday 1/16
* Wednesday 2/6
* Wednesday 3/6
* Wednesday 4/3
* Wednesday 5/1