**University of Baltimore Governance**
**Steering Council Minutes**
**January 8, 2021**
**1:00-2:00pm**
<https://ubalt.zoom.us/j/91099367380>

* **Regular Updates**
	+ President Schmoke
		- Contacted the system through the vice chancellor about our compliance with the system mandate with COVID testing. We must give a detailed plan by the 19th. Regularly on campus for us will mean 2+ days a week
		- Police committee is being called to order, also the President is working with the commissioner to ensure the academy is complying with COVID-19 regulations
	+ Provost Andersen
		- HEDS surveys have been completed, these are important for us but also accreditation. Given the periodic review coming, we need more assessment. Enrollment will also spark concern from Middle States
	+ Student Government Association President Khoshkepazi
		- Nothing of note, but SGA has a progress report we will share
	+ Student Bar Association President Sasse or Proxy
		- *Have agreed to begin attending but unsure they will have representation at every meeting.*
	+ UB Faculty Senate President Kiel
		- The UFS is mostly engaged right now in keeping the machinery of governance working. Working on things like a workload policy, sharing survey results, revising bylaws etc. Some output of the workgroups is discussed each month, as are concerns about the Covid and budget situations
	+ UB Staff Senate Chair Purswani
		- Currently reviewing the staff senate annual plan. Also in the process of looking for synergy with SGA resolutions to further mutual goals
* **Oversight Committee Follow Up Discussion**
	+ Review and discussion of the December Reports
		- Identity
			* Jessica O’Keefe
			* Megan Manley
		- Enrollment Management
			* Megan Manley
			* Mike Kiel
		- Academic Portfolio
			* Mike Kiel
			* Kevin McHugh
		- Student Experience
			* Daniel Khoshkepazi
			* Pavan Purswani
		- Marketing and Branding
			* Kevin McHugh
			* Jessica O’Keefe
		- Financial Responsibility
			* Pavan Purswani
			* Greg Walsh
		- Physical Environment
			* Greg Walsh
			* Daniel Khoshkepazi
	+ Any necessary Follow-up
		- Report summaries and initial questions should be done next time
		- Pavan and Mike will follow up with Jim about clarity and security on group Sharepoint sites, there is confusion about reporting standards and procedures.
* New Business or Discussion
	+ Staff and Faculty Relations Subgroup Updates
		- Summit or Joint Meetings
			* [Draft](https://ubalt.sharepoint.com/sites/GovernanceSteeringCouncil/_layouts/15/Doc.aspx?OR=teams&action=edit&sourcedoc=%7bBF431C94-EB89-45D6-B2FE-3FA836B45516%7d) is in progress
			* Message to Folks following break (Week of 1/11/2021)
		- How the University Works Series
		- Understanding UB Finances Pilot
			* General Update
	+ Bylaws
		- Subcommittee to develop greater process.
		- SBA addition of membership
		- Requirements of University Wide Committees & Reporting
		- Joint Meetings and Summits
		- Additional Needs