**University of Baltimore University Faculty Senate**

**Meeting Minutes: November 2, 2016**

Attendees: Stephanie Gibson (CAS-UFS VP), David Lingelbach (MSB), J.C.Weiss (MSB-UFS President), Mary Elizabeth Murtha (UFS Secretary), Aaron Wachhaus (CPA), Rajesh Mirani (MSB), Sascha Sheehan (CPA President), Jeffrey Ian Ross (CPA), Julie Simon(CUSF), Jose Anderson (Law), Colin Starger (Law), Darlene Smith(Provost), Kurt Schmoke (UB President), Alicia Campbell (Provost Office)

Guests include: Cassandra Havard (Law), Lucy Holman (Langsdale), Harry Schuckel (A&F), Christine Spencer (CAS), Candace Caraco (Provost Office), Ann Cotton (CPA), Laurie Harrow (Law), Jessica Sowa (CUSF), Renita Seabrook (CPA), Ron Weich (Law), Roger Hartley (CPA), Al Gourrier (CPA), Sharon Glazer (ABS), Jeffrey Sawyer (CAS/GEC), Victoria Reid (VP EMM), Sheila Burkhalter (Student Affairs), Seyed Mohammadi (ASF), Paul Moniodis (Office of Provost), Laura Wilson Gentry (CPA), Irvin Brown (CPA), Murray Dalziel (MSB)

Absent: Eric Stull (CAS)

Meeting began at 12:05pm

October 5, 2016 meeting minutes approved with minor revisions

November 2, 2016 meeting agenda approved with addition to agenda item #12 Honorary Degree moving into Executive Session.

**President’s Report**

* Strategic Planning and Budgeting Committee, JC Weiss and Catherine Anderson Co-chair committee
* First meeting set for Friday Nov.11 8:30-11:30am
* Follow up email from President regarding Diversity and Culture Committee
* Langsdale Library is work in progress and on track
* Post Office site design completed in 6 months

**Provost’s Report**

* Middle States Report needs to be revised, and will go to professional editors in 2 weeks
* Adjunct Faculty Survey extended until Monday Nov. 7, 2016
* Board of Regents awards nominees include:

Renita Seabrook (Public Service), Carol Molinari (teaching), Angela Vallario (Mentoring), Alan Lyles (Scholarship)

* Institutional Effectiveness and Assessment: Core Assessment Team, Efficiency and Effectiveness 2.0, Stephanie Gibson volunteered to be faculty representative

**Action Item**

* APC: School Closing Policy- online classes still meet unless instructor says otherwise, 7-day a week policy. Recommendation approved by UFS
* CAS P&T, voted to approve to move on

**Budget Update and FY18 planning**

* 14.3 million Reduction in USM, portion will be divided between campuses.

**Enrollment and Marketing Update**

* Focusing on Strategy, Process, Technology, People and metrics

Drop in enrollment for MBA program

* Need to document process
* Technology, proposal for E-app in progress, implement in spring 2017
* People, prioritize training, marketing plan to raise awareness of Community Colleges

**UFS President/Vice President’s Report**

* Already discussed Faculty Appeals Committee
* Already discussed SPBC update
* Leadership training, goal #6 of Strategic Plan. How do we train leaders?

**Compliance and Policy updates (Candace Caraco)**

* Compliance Report due December 1, 2016. Draft will go to Middle States for input
* Study Abroad polices are not as documented as Law,
* Adjunct Overload, Overload defined by credit hour and not course load
* Student Complaints-centralized process

**CUSF Updates**

* Diversity and inclusion
* UMB gained 1 seat and UMBC lost 1 seat

**Updates**

* Gen Ed: Graduation requirements next steps. Jeffrey Sawyer reported that the form for faculty to add a new course to be considered gen ed courses have been completed
* How do we handle oral communication requirement for online coursework

**College/School update**

* **CAS**

University perspective: Everyman Collaborative Arts offering discounted tickets 4 tickets at 20% off. Mix of Hip Hop, Soul and Social Commentary live music Nov.3, 2016. Music4Vets November 10, 2016 7pm UB Student Center

* **MSB**

Nov.7, 2016 Lt. Gen. Rhett Hernandez expert in cyber security will hold a discussion **“Cybersecurity: A Business Threat and Opportunity.” Student incubator will open Nov.17, 2016 during Entrepreneurial Week**

* **Libraries**

John Chapin Director of Achievement and Learning. Academic Search Premier Alums all schools including Law will have access to database. 12:30 Talks @ Langsdale Nov.16, 2016 Professor Kelechi Uzochukwu

* **CPA**

Association of Black Charities where do we go from here? Being held Nov. 19, 2016.

* **Law School**

Nov. 17 program on Bail and Mass incarceration

**Other Business**

* None

**Honorary Degree’s**

* Meeting in Executive Session –motion to recommend approved

Meeting adjourned at 1:50pm