University of Baltimore University Faculty Senate

Meeting Minutes: February 1, 2017(draft)

Attendees: Stephanie Gibson(CAS/UFS VP), JC Weiss(MSB-UFS President), Mary Elizabeth Murtha(UFS Secretary), Jessica Sowa(CUSF/CPA), Greg Walsh(CAS), Julie Simon(CUSF), Jose Anderson(Law), Darlene Smith(Provost), Rajesh Mirani(MSB), Sascha Sheehen(CPA), Eric Stull(CAS), Kurt Schmoke(University President), Renita Seabrook(CPA), David Lingelbach(MSB)

Guests: Aaron Wachhaus(CPA/APC), Catherine Anderson(Vice Provost), Keiver Jordon(A&F/CUSS), Barbara Aughenbaugh(A&F), Harry Schuckel(A&F), Sharon Glazer(ABS), Betsy Nix(CAS/Honors), Marilyn Oblak(MSB), Mark Jacque(EMM), Candace Carraco(Provost), Magui Cardona(Provost), Nicole Marano(Provost), Fiona Glade(Provost), Paul Moniodis(Provost), Lucy Holman(Langsdale), Laura Wilson Gentry(CPA), Ann Cotton(CPA Schafer Center), Shelia Burkhalter(Student Affairs), Zachary Luhman(Student Affairs/Staff Senate), Irvin Brown(CPA), Ron Weich(Law), Roger Hartley(CPA), Victoria Reid(VP EMM)

Absent: Colin Starger (Law), James Taggart (CAS), Jeffrey Ross (CPA)

Meeting started at 12:02pm with JC Weiss thanking Darlene Smith for sending out the email informing the University of Baltimore community of the passing of Prof. Jannie Botes

1. Logistical items
2. Approval of minutes from January 2017.
* Corrections made to reflect the approval of the Bucher Award
1. Approval of February 1, 2017 agenda
* Approved with the addition under the presidents report with Presidential executive order on Immigration and how it will affect UB.
1. Enrollment Update
* Spring goal is 5,620 students which is down from last year.
* Still enrolling students until February 6, 2017, 97% of goal
* Down 150 students total
* Graduate enrollment hit goal
* Up in enrollment at Shady Grove
* CPA is down 72 students
1. Budget Update and FY18 Planning
* State of the budget $100,000 further deficit to UB
* Spring tuition revenue concerns
1. Strategic Planning and Budgeting Committee update
* Catherine Anderson and JC Weiss are co-chairs
* Retreat SWOT analyses
* Drafted mission and vision statements
* More meetings throughout the spring
* Felt energized and connected
1. Strategic Program Analysis Task Force update
* Modeled after John Dickerson
* Isolated 8 criteria to focus on
* Divided into 3 subgroups: Financial, Demand and Quality/Size
* We are in Phase 1
* Phase 2 ; discussion prompted by discussions
* Reviewed 12 universities and their metrics
* Timeline of end of semester for some
* Goal: Graduate or undergraduate done at the end of the semester
1. President’s Report
2. Governor’s budget
* Harry Schuckle covered in Budget update
1. UB’s role in OSI’s Solution Summit
* Schafer/Jacob Francis Center involved, continue over 4 years
1. Coalition Case
* President Schmoke will testify February 9, 2017
1. Immigration/Executive Order
* Attorney General Frosh wants UFS Faculty/staff/students to be aware that if they leave the country and have ties to the 7 countries that they may not be allowed to return
* Another executive order is expected to be delivered today regarding students and work visas
* Law School is doing a Teach in with Liz Keys
* Langsdale is doing a talk on how to determine fake news
1. Provost’s Report
* Title IV compliance along with FERPA training required online learning module, 15 minutes student affairs, start with Deans, advisers, roll out to rest of faculty, mandated all new hires including Adjuncts must be trained
1. Middle States
* 2 key parts: Compliance 150 pages which was submitted in December and passed with flying colors!
* Refining policies are Anita and Candace
* Site visit is March 13, 14, 15, and 16
* Part 2: self-study which is available online, 104 pages
* Minimum must read is the Executive Summary, Chapter 1, Moving Forward to strategic plan
* If you served on a committee, read the chapter on the standard
* Mock visit is Feb. 10
* Sending out email with 2 town halls; staff senate, student association, and faculty
* Progress to date, process to reflect and identify improvement respond to opportunities
* Formed institutional effectiveness planning team
* Implemented institutional assessment
* Assessed current strategic plan
* Developed university strategic plan and budget team
* Hired new assistant provost for student assessment advising and retention Nicole Marano
* Team assignments: Standards 2&7 taken care of
* 6 broad themes and 16 recommendations:
1. Strategic Planning
* Communicate of Mission of Goals
* Performance Monitoring
1. Budgeting and Resources Allocation
* Budgeting process-budgeting to support strategic relocation
* Research Support
1. Human Capital
* Administrative structure
* Reenvision Human Resources
1. Student Access
* Declaration of major
* Increased affordability
1. Student Success
* Early alert and enhanced academic advising
* Career services
* Sustainable student engagement, develop initiatives to keep engaged
1. Educational Offerings
* Academic reputation and rigor
* Position online learning for growth
* 3 online programs on campus
1. Institutional Effectiveness and Assessment
* Evidence based decision making
* Course redesign
* Accessibility and use of student learning outcomes (SLO’s) assessment

8. UFS President/Vice President Report

1. Governance Documents revisions (UFS Constitution, Plan of Organization, GSC Bylaws)-discussion, action item at March 1st meeting.
* Additional UFS Constitution correction, University Steering Council
* Procedures for amending; must be approved by 2/3 majority UFS 3 weeks after the vote from all faculty
* 50% faculty must vote, and 51% of faculty vote must be in favor
* Bylaws of Governance Steering Council, University Steering Council 2/3 UFS vote. Staff, Student Governance 2/3 bodies have to approve it
* GSC to be USC Bylaws
* Plan of Organization, each body UFS, Staff, Student have to have 2/3 vote in favor
* Align committees with strategic goal of the University
* Vote on at March 1st meeting

9. Committee Reports

c. Research Council

* Faculty Survey, 122 responses
* Chris Hart Op Ed
* Library Lunch and Learn, Knowledge Works @ UB
* UB Research Website, info on research links
* 2 new CAS Faculty, Josh Davis and Cusic?

 d. Academic Support

* Lucy reported that Joanne Colvin deferred

 e. Honor’s Council

* Honor’s program retention, 300 undergraduates
* Authorized enhanced courses with March 1st as a deadline
* Retreats 3 years; 1st year honors eligible, 1st year Western MD; 2 years Eastern Shore

 f. Work Life (see January UFS minutes)

 g. Gen Ed

* Council committee focus on composing graduation requirements course proposal online
* Due February 10, 2017
* GEC breaking up into subcommittees
* Assessing capstone courses

 h. USARC/Admissions

10. CUSF update/items for CUSF

* CUSF meets at UB 2/16/2017 being held on the 12th floor of the law school
* Advocacy Day held in Annapolis February 28, 2017

11. College/School update

 a. Libraries:

* RED Talk February 222, 2017 from 2:30 to 5, including Grad students from 6pm to 7:30pm.
* February 21, 2017 Renita Seabrook talk
* Inspired Discovery, 1st Friday in May 5 Symposium for Undergrad research work

 b. Merrick School of Business

* 4 speakers for Lesson on Legends
* Successful field study trip to Guyana

 c. CAS

* Psychology trip to Barcelona
* Spotlight UB February 13-16th African American Arts with Author Rion Scott
* Mid-Atlantic Ethics High School Bowl will be held at UB
* February 14th Steamy Morrison, UB Writer will read Tony Morrison peace
* Feb. 15th Women in Jazz Composers

 d. CPA

* “Talking about Race” series coming to campus for 5 dates this spring

Important upcoming dates:

* Spring Commencement: 5/24/17 2 Ceremonies

Meeting adjourned at 1:55pm