**University of Baltimore-University Faculty Senate**

**Meeting Minutes: August 24, 2016 DRAFT**

**Present:** Sascha Sheehen (CPA), Stephanie Gibson (CAS-UFS VP), David Lingelbach (MSB), Kurt Schmoke (President), J.C. Weiss (MSB-UFS Presidents), Darlene Smith (Provost), Julie Simon (CUSF), Jessica Sowa (CUSF), Rajesh Mirani (MSB), Keiver Jordan, Greg Walsh (CAS)

**Guests include:** Seyed Mohammadi, Catherine Lediemer, Harry Schuckel, Renita Seabrook, Aaron Wachhaus, Fiona Glade, Laurie Harrow, Ron Weich, Lucy Holman, Murray Dalziel, Colin Starger, Catherine Anderson, Candace Caraco and Victoria Reid

Meeting started at 12:05

May Minutes approved unanimously

August Agenda approved unanimously

**Gen Ed update: Graduation Requirements**

Gen Ed-Graduation Requirements Open Forums

* Fiona Glade spoke in Jeff Sawyer’s absence.
* Technology Fluency, Wednesday, September 14, 2-3 p.m. LAW 008
* Information Literacy, Wednesday, September 14, 3-4 p.m. LAW 603
* Oral Communication, Wednesday, September 21, 2-3 p.m. LAW 603
* Global Awareness & Diverse Perspectives, Wednesday, September 21, 3-4 p.m. LAW 603
* All GR’s: Friday, September 23 12:30 to 2:30 p.m. LAW 603—*Pizza with be served.*

**President’s Report**

* Open House Reception August 24, 2016 @ 3pm
* Thanked Faculty and staff in assistance with budget difficulties by minimizing negative impacts
* Coalition Lawsuit: President Schmoke gave background on the Coalition Lawsuit and the amended proposed remedies provided by plaintiffs to the judge for consideration include: transferring 5 UB programs to other schools, including MBA, MS Accounting and Business to Morgan State University, Forensic/Criminal Justice move to Coppin. Created 2 new programs: Law and Business and Law and Environment with Morgan State University

**B-Power:** was created to help Baltimore with the creation of 8000 summer jobs. UB and Coppin collaborate with local entities preparing youth for college also College Bound Foundation and Junior Achievement. Expanding dual enrollment-USM is giving money for collaboration with College Bound Foundation.

**Provost Report**

* Middle States- September 19th draft will be available on portal. 175 pages. All campus community should review and comment. October 9-11 site visit, meeting with leadership of Shared Government entities. General Education is important, Learning Outcomes must be in the syllabus.
* October 5, 2016 UFS Meeting will focus on Middle States Report.

Victoria Reid, the new VP of Enrollment Management and Marketing was introduced and talked about Enrollment: marketing and brand management. She will be working/collaborating with deans on marketing plan, enrollment and management, as well as the startup of Criminal Justice program at Shady Grove. She will focus on enrollment and retention.

**UFS President Report:**

The Faculty Appeals Committee was convened, see email in the appendix. A Faculty member filed a grievance in the Spring of 2016.

**Policy Update:**

Discussion on what needs to come to UFS

* Academic Advising working on making a better retention policy to help keep students enrolled in classes with mandatory advising sessions
* Credit Hour Policy: voted on in May. Stephanie will send out addendum today or tomorrow and move to approve at meeting in 2 weeks.

**CUSF**

Will meet in September

**Discussion:**

Shared Governance Assessment/Revision

* Shared Government Assessment completed, proposed revisions to governance documents were proposed. Summary sheets were distributed.
* GSC meeting 8/31 and will discuss at UFS Meeting 9/7

New University Strategic Planning and Budgeting Committee (Brief discussion)

* University level, circulated draft charter for committee 10 faculty

**Updates**

* The ID Card Policy was approved by President Schmoke on July 7, 2016, and is now in the policy guide.
* Academic Policy Committee (APC) charge: Recommend a school closing policy for online and on campus students before the first snowfall.

**Updates from Schools and Libraries**

Student Affairs

Career Center Employee Relations working with employers coming into the classroom

Block Party will be a Crab Feast

**CAS**

* Betsy Nix receives President’s Award
* Students go to Cuba for a course in poetry
* Students went to Ireland for course in Play Writing
* Archeological Digs
* October 10, 2016 program on Ethics
* Betsy Nix honored with Presidents Award
* Science collaboration with Coppin State University

**College of Business**

* The Urban League’s Entrepreneurship Business Plan Competition, MSB student placed 1st and 3rd and won $25,000 and $10,000 respectively.

**College of Public Affairs**

* Community Development Program and Grant, Neighborhood revitalization program.
* Andrea Contora received 2nd Chance Prison Program grants for Jessup medium security inmates to attend classes at the University of Baltimore.

**Law School**

Classes began Monday August 22, 2016

**Langsdale Library**

* Achievement and Learning became organizationally part of the library and Academic Affairs on July 1, 2016 and will be moving into the library August 25, 2016
* Symposium highlighting the work of Stephanie Dolamore and Caitlin Rathe who are doctoral fellows will be held August 31, 2016 in the Bogomolny Room. The symposium examines administration, policies, and provisions of food and housing services in Baltimore.

Meeting Adjourned at 1:55

**Appendix**

**From:** "J.C. Weiss" <jcweiss@ubalt.edu>

**Subject: Faculty Appeals Committee**

**Date:** August 24, 2016 at 3:26:32 PM EDT

**To:** Kurt Schmoke <kschmoke@ubalt.edu>

**Cc:** Thomas Carney <tcarney@ubalt.edu>, Heather Pfeifer <hpfeifer@ubalt.edu>, Bansi Sawhney <bsawhney@ubalt.edu>, Jeffrey Sawyer <jsawyer@ubalt.edu>, Harvey Morrell <hmorrell@ubalt.edu>, Jose Anderson <janderson@ubalt.edu>, Stephanie Gibson <sgibson@ubalt.edu>, Darlene Smith <dsmith@ubalt.edu>

Dear President Schmoke,

Pursuant to our conversation in early June, at today’s University Faculty Senate meeting I called for the Faculty Appeals Committee to convene to take up the matter of the grievance filed with you by a member of the University of Baltimore faculty.  This action is consistent with your reply to the aggrieved party and that party’s agreement.

The members of the Faculty Appeals Committee are copied above and will look forward to communication from your office on how to proceed with this matter.  Please note that the Law School will be electing their member and alternate on August 31st and should be included in any further correspondence; Jose Anderson, the Law School’s representative to the UFS, has been copied on this email, as well.

Sincerely,

John C. Weiss, III

President

University Faculty Senate