**University of Baltimore-University Faculty Senate**

**Meeting Minutes: September 7, 2016**

Present: Sascha Sheehan (CPA), Stephanie Gibson (CAS-UFS VP), David Lingelbach (MSB), J.C. Weiss (MSB-UFS President), Darlene Smith (Provost), Julie Simon (CUFS), Jessica Sowa (CUSF), Rajesh Mirani (MSB),, Greg Walsh (CAS), Colin Starger (Law), Jeffrey Ian Ross (CPA), Mary Elizabeth Murtha

Guests include: Barbara Aughenbaugh (AF), Harry Schuckel, Mary Maher (HR), Lucy Holman (Langsdale),), Laurie Harrow (Law), Candace Caraco, Victoria, Murray Dalziel, Paul Walsh (MSB), Paul Moniodis (Instructional Research) Mark Jacque (Registrar) Keiver Jordan (AFS), Ron Weich(Law School) Chris Spencer(CAS), Roger Hartley (CPA)

ABSENT: Renita Seabrook, James Taggart, Cassandra Harvard, Jose Anderson, Eric Stull, President Kurt Schmoke,

Meeting started at 12:06

August Minutes revised as Colin Starger being present and not as a guest and then approved.

September agenda approved unanimously

President Report

President out of town

**Provost’s Report**

* Middle States-10 days until UB Community can view the 176 page draft
* Email is being sent out with information on scheduled town hall meeting
* Dr. Ferguson coming in October
* Feedback is very important with ongoing conversation having one voice in regards to document.
* Convocation is September 15, 2016, theme is going to be University mission “What Matters Most”
* Strategic Program Analysis, forming task force to analyzing academic programs. Analyze and assess quality standards, relevant in the market, enrollment, cost, graduation levels. Agreed to have college senate presidents confer with their deans regarding appointments.
* Retention Strategy, data from EBI and NESSI. Best practices student retention, mandatory advising hold when a student wants to drop a class. Look for a solution o problem and work on a solution.
* Offer early meaningful intervention by the University with the input of students

**Enrollment and Marketing update**

* 99% returning student enrollment return rate
* 22 expected to enroll in Second Chance Pell Program
* Need to focus on Shady Grove undergrad enrolled
* Graduate enrollment, CAS has met both new and returning students with 102% or 10 students above total goal
* CPA graduate student enrollment was 99% of goal
* MSB reached 89% of total goal enrollment
* Law’s enrollment is 767 or 103% of goal.

**UFS President’s Report**

* Responsive, report back to Faculty Senate for committee matters, procedures, senate endorse, committee sends representatives and report as asked.
* Requested policy recommendation of clear policy regarding school closing when the physical plant is closed

**CUSF Update**

* Meeting set for Sept.16
* Stephanie will add package to CUSF Folder, strategic plan, goals and tasks

**Discussion**

* Academic and Administrative Policy was brought up at the last meeting, retention policy, consideration or reconsideration. We agreed to have the provost’s office bring the policies to the Executive Committee and have that body (with UFS input if needed) make the decision.
* For the time being, no more revisions on Shared Governance Policy
* New University Committee (Strategic Planning and Budgeting) has 27 committee members, 21 voting and 7 non-voting. 9 faculty members; 1 President UFS is co-chair or can elect a co-chair, 5 elected by Senate including Libraries by September. 3 at large Faculty members. 3 at large Faculty members, determine official nominees from UFS. The University Staff Senate solicit nomination with President Schmoke, 2 Students 1 undergrad and 1 grad/law
* Other co-chair Catherine Anderson or designee of President Schmoke

**Updates:**

* Gen Ed. Graduation Requirements Open Forum dates noted in Agenda
* APC: Credit Hours are being sent to APC, Work life Committee will create criteria for award of Dick Bucher award.
* Action Form is on Saiki site

**Dean’s Update**

* Law Library update: A-Z journal list created, Discovery layer to our catalog-like Google, Several databases were added with the cooperation with Langsdale Library and publishers. These include: America: History and Life, EconLit and Criminal Justice Abstracts. ScholarWorks @University of Baltimore School of Law had 5939 full-text downloads and 26 new submissions were posted, bringing the repository total works to 3573. University of Baltimore Law scholarships were read by 803 institutions across 114 countries with a total of over 60,000 downloads in past year. 10th floor is designated as quiet area, and we have purchased additional study aids and audio lectures on 1L and bar classes.
* The Colloquium that Langsdale hosted was a major success and Thank you for all of your support

**Merrick School of Business**

* Incubator will be ready December 17, 2016
* Start-up Maryland Mic Competition
* November 7, 2016 special event on Cyber Security

**CAS**

* International Collaboration with Psychology, Creative Writing Center, and Social Justice Issues with Michael Klein.
* Collaboration with Hippodrome

**School of Public Affairs**

* Enrollment Challenges
* Best Staff award given to Steve Shirley
* Awards also given to Ed Koch,
* MD College Service , Senator Prison re-entry summit bring to UB, non-profit Merrick School External Partners with MD Non-profit

**Law School**

* Enrollment strong, 8 students transferred out
* Constitution Day is September 19, Lionel Dennison will be giving a lecture at 5pm

**Student Affairs**

* Crab Feast Block Party

Candace Caraco

* Post Masters Certificate approved

Meeting adjourned at 1:50pm