University of Baltimore University Faculty Senate

Meeting Minutes: January 18, 2017(draft)

Attendees: Stephanie Gibson(CAS-UFS VP), David Lingelbach(MSB), Kurt Schmoke(University President), Mary Elizabeth Murtha(UFS Secretary), Jessica Sowa(CPA), Jose Anderson(Law), Sascha Sheehan(CPA), Darlene Smith(Provost), Eric Stull(CAS), Rajesh Mirani(MSB), Greg Walsh(CAS), Colin Starger(Law), James Taggart(CAS), Renita Seabrook(CPA)

Guests include: Lucy Holman (Langsdale), Harry Schuckel(A&F), Candace Caraco(Provost), Victoria Reid(VP EMM), Mark Jacque(EM), Catherine Anderson(Provost), Neb Sertsu(FMCP), Roger Hartley(CPA), Alicia Campbell(Provost) Paul Moniodis(Provost), Catherine Leidemer(Marketing), Murray Dalziel(CPA)

Absent: JC Weiss (UFS President), Jeffrey Ross (CPA), Julie Simon (CUSF)

Meeting began at 12:05pm

1. Logistical items
* December 7, 2016 meeting minutes approved.
* January 18, 2017 meeting agenda approved.

2**. Enrollment and Marketing/Taskforce update**

* Kickoff before break, 1st meeting reviewed previous taskforce
* Long term strategies/plans. Socializing overall strategic plan, deliver goals end of October
* Use metrics to measure strategic goals
* Partnership with ARB Researcher for best practices working with community colleges
* Strategic/enrollment with other taskforce
* Focus on short term and long term goals
1. **Retention Student Taskforce**
* Met twice so far
* Student persistence, retention, success and employment rate
* Functions: retention, understanding student data, comprehensive retention plan for UB
* Goals: Retention activities, information, more feedback and information useful, professional development, resources, student feedback to student success, National Student Clearinghouse Data focus, work in collaboration with other taskforces
* Short term utilize UB email account, improve communication/collaboration with students
* Transferring to UB with the information on how to do business: dropping a class means that you have to actually drop it.
* Deliverables: at risk students, any population, data information, multi years,
* Meets every other Tuesday from 10-11
1. **Strategic Planning and Budgeting Committee**
* Retreat, envisioning being done Thursday/Friday
1. **Strategic Program Analysis Task Force**
* Met 2x Laura Wilson-Gentry, Karen Karmiol went to conference on subject
* Spreadsheets, obtained course retain data, merging course data
* Post Grad success, ROI, qualitative variables broadly based, website r drive repository
1. **Presidents Report**
2. Capital Campaign update
* Committee long range run to 2025, unrestricted 43 million to go to 100 million by 2025. Retained consultant Jim Langley from Langley Innovation
1. Facilities Update
* Langsdale on schedule and budget
* Mockups will be available march/April
* Postal site project is going well 60% designed to go to team response this week
* Budget model at the end of January
1. B-Male; diversity and culture,
* relationship with Shady Grove minor concern, welcoming environment, open enrollment for free speech
1. Coalition Case update
* Testify February 9, 2 sides, 10 years, no one wants to settle system MHEC allowed duplication of programs by traditional White institutions, move to historically black institution. The real issue is Towson/UB MBA which is no longer in existence
* Plaintiff’s don’t want to work with each other
* Submit affidavit if programs taken away from individuals
* Wants to take to the Supreme Court
* Attendance at Fall graduation was wonderful
1. **Provost Report**
2. Middle States
* Document up by Monday, not substantive comments, less than 90 pages
* Accreditation team coming in March mock interview on February 10, 2017
* February go around campus to talk about content of report in detail, recommendation
* Thanked Marketing Services for their work

 Roger Hartley discussed a new center that is being transferred from College Park to UB called Center for Safe Solution to Center of Drug Policy and Enforcement. Part of a grant initiative with $4 million in grants.

* High Intensity Drug Trafficking in Baltimore/Washington, Virginia and West Virginia
* Federal/State local agencies
* Public Health, SPIA, Shafer Center to partner with University, Law School and CAS
* 9 paid internships a year and data grants accessible to students, opportunity of work of college and University.
* Paul Walsh and Maggie took the lead, located in Greenbelt, Office on Campus 30-40 people, not physically moved.
* February 1, answer question
1. Curriculum activity
* Online MS in IDIA
* MS in Accounting and Business Advisory Services
* Both are ok
1. **Student Success Initiative (SSI) –** Nicole Marano and Catherine Anderson
* Have a lot of data, but don’t use it
* Goal is to develop reports
* Power B I dashboard look at data students in program and what is happening institutionally with data.
* Institutional Effectiveness webpage: Middle States Reports, institutional research, all data recorded
* Assessment page, Review advising at UB, formalize and utilize tools, predictive and analytical tools advises use. Data tells us checkpoints, grade submission deadlines
* Expand Alerts: deadlines, goals submitted beginning to end when final grades submissions are due
* Getting to students earlier, 200 level courses with 100% submission to grade, drop the intensity of enrollment
* 72% retention rate in Freshman year, address high DFW course
* CELTT course redesign
1. **UFS President/Vice President’s Report**
2. Gen Ed-Graduation requirements vote results
* FOR: Fourteen (14) votes
* OPPOSED: None (0)
* Abstained: One (1)
* Did not vote: One (1)

**From:** "John C. Weiss" <jcweiss@ubalt.edu>
**Date:** Tuesday, January 3, 2017 12:51 PM
**To:** Stephanie Gibson <sgibson@ubalt.edu>, Ivan S Sheehan <isheehan@ubalt.edu>, Mary Elizabeth Murtha <mmurtha@ubalt.edu>, Rajesh Mirani <rmirani@ubalt.edu>, David C Lingelbach <dlingelbach@ubalt.edu>, Jose Anderson <janderson@ubalt.edu>, Jeffrey Ross <jross@ubalt.edu>, Renita L Seabrook <rseabrook@ubalt.edu>, Cassandra Havard <chavard@ubalt.edu>, Colin Starger <cstarger@ubalt.edu>, Greg Walsh <gwalsh@ubalt.edu>, James Taggart <jtaggart@ubalt.edu>, Julie Simon <jsimon@ubalt.edu>, Jessica Sowa <jsowa@ubalt.edu>, Eric Stull <estull@ubalt.edu>
**Cc:** Kurt Schmoke <kschmoke@ubalt.edu>, Darlene Smith <dsmith@ubalt.edu>, Jeffrey Sawyer <jsawyer@ubalt.edu>
**Subject:** \*\*\* APPROVED \*\*\* UFS electronic vote for the GEC's Graduation Requirements proposal

Dear Colleagues,

The above-referenced proposal is hereby approved with the following vote count:

* FOR:  Fourteen (14) votes
* OPPOSED:  None (0)
* Abstained:  One (1)
* Did not vote:  One (1)

Thank you all for your cooperation in expediting this important proposal.  Now the work begins.

JC

10. **Discussion**

 a. Governance Docs and Revision

* 16 members get rid of terms , formalized make up Officers and School Senate
* Formalized academic years, change number of days to send out Docs
* CUSF Representative, approve changes all faculty must vote with majority vote
* Plan of organization GSC Bylaws, more accurate on how we function

University Committees are populated and charged, How to make effective to see how important each committee will be general charge, every spring have call for initiatives, staff and faculty. Steering Council/Exec. Team will document initiatives at that time sign up for committee after complete, cycle off committee.

Further discussion will occur at a later date

* Sakai discussion board University of Choice is goal
* Culture and diversity committee, meaningful key university goal/initiative
1. Reconstitute Graduate Councils
* Originated in 2009, revise goals to: Advocate for graduate students, and Advocate for graduate programs adding a new goal of increasing professional development opportunities for graduate students.
* Committee of UFS
1. Resolution in Support of Academic Freedom
* College of Public Affairs Faculty Senate resolution passed approved, move to approve/vote unanimous vote of approval.
1. **Action Items**
2. Richard Bucher Award (adjunct)
* Vote was taken in favor of establishing the Richard Bucher Award
* Work life Committee, teaching, community service, Service to Profession and Teaching
1. 2017 USM Regents Awards nominations
* Start working on
1. Adjunct member for Faculty Work Life Committee
* Adjunct council’s executive committee meets on February 1.
* Deciding on whether to put up a name as a placeholder until the AAC decides who the rep will be.

 d. Faculty member for Admissions Committee (USARC)

* Faculty members for this committee from Undergraduate

**Policy Items**

1. School-specific policies from APC
* 5 School policies, Office of the Provost: GMAT, MA, CPA, LOTUS(transfer)
* Undergrad Academic Policy Proposal Jan 30th
* LLM Credit Transfer Policy Dec.14, 2016
* Automatic Acceptance Requirements for BS in AIT to MS in IDA Fall 2017, GMAT Waver Policy, MBA Accounting & Business Advisory Services; does not need UFS Approval, goes before APC
* CPA Sabbatical Policy, needs to go to the Attorney General
* Action Programs: online delivery MS Interaction Design and Information Architecture

13. **Budget Update**

* $400,000 FY17 reduction, approved to carry forward to next year FY18(ie base reduction)
* $360,000 reduction Not proposed for FY2018
* Fair Labor Standards Act is on hold
* No cost of living increase, No Merit increase yet to be determined
* Supplemental funding not included in the Governor’s budget no further reductions

14. **CUSF Update**

* Next meeting is held in law school

15. **College/School Updates**

* Will have updates at 2/1/2017 meeting

**Important upcoming events**

* Spring commencement: 5/24/2017, two ceremonies

Meeting adjourned at 2pm