**University of Baltimore University Faculty Senate**

**Meeting Minutes: December 7, 2016(Draft)**

**Attendees:** Stephanie Gibson (CAS-UFS VP), David Lingelbach (MSB), J.C.Weiss (MSB-UFS President), Mary Elizabeth Murtha (UFS Secretary), Rajesh Mirani (MSB), Sascha Sheehan (CPA President), Jeffrey Ian Ross (CPA), Julie Simon(CUSF), Jose Anderson (Law), Colin Starger (Law), Darlene Smith(Provost), Eric Stull(CAS), Sascha Sheehan(CPA), Jessica Sowa(CPA), Greg Walsh(CAS), Renita Seabrook(CPA)

**Guests include:** Lucy Holman (Langsdale), Harry Schuckel (A&F), Christine Spencer (CAS), Candace Caraco (Provost Office), Jim Nolan(UB Foundation), Roger Hartley (CPA), Al Gourrier (CPA), Sharon Glazer (ABS), Jeffrey Sawyer (CAS/GEC), Victoria Reid (VP EMM), Shelia Burkhalter (Student Affairs), Neb Sertsu(FMCP), Bridgett Blogett(CAS Alternate), Nicole Marano(Provost Office), Mark Jacque(EM), Kevin Jordan(ASF), Haitham Alkhateeb(CAS), Lisa Stickney(MSB), Aaron Wachhaus (CPA)

Absent: Cassandra Havard (Law), Kurt Schmoke (UB President), Alicia Campbell (Provost Office), Ron Weich(Law)

Meeting began at 12:05pm after JC Weiss opened with a moment of silence in remembrance of the attack on Pearl Harbor.

1. **Logistical items**
2. Approval of Nov. 2, 2016 minutes

Approved with correction of Eric Stull (CAS) being present and Cassandra Havard(Law) being an attendee and not as a guest.

1. Approval of December 7, 2016 agenda
approved with Jim Nolan being moved to item after approving December 7th agenda
2. **Jim Nolan UB Foundation**
* Capital Campaign Update; Currently University of Baltimore Foundation has approximately $45 million in endowment assets. Campaign will work to raise an additional $55 million in endowment for a total of $100 million by 2025.
* Total available from grant requests $300,000 available through the UBF grant program available to UB Community
1. **President’s Report**
2. **Capital Campaign update**
* UB’s capital campaign will start quiet phase on July 1, 2017 with a goal set at $60 million. $55 million in support of the endowment bringing UB’s total endowment to $100 million by 2025.
* USM overall campaign has a $2 billion goal for all of USM colleges
* Campaign Steering Committee meeting on Dec.13 to pick a consultant
1. **Facilities**
* Langsdale Renovation underway, scheduled to be completed Nov.2017. Grand opening will be held later in 2017.
* Postal site, exchange agreement with 60% replacement facility done
* February/March transition construction to existing site for appropriate usage to include Wellness Center and Childcare Center
* Postal Site drawings sent, response by end of January. Way to redefine campus public/private partnership
1. **Skip B-Male for now**
2. **Provost Report**
3. **Middle States**
* Submitted Self Study, Compliance Report
* Provost Smith thanked steering committee for all of their hard work, including 60+ individuals who did research
1. **Adjunct Faculty Council**
* Election
* Thank you to Eric Stull who ran the Adjunct Advising Council
* Vote on 3rd party for union 80% confer.
* Officers 3 executive committee with a Rep from MSB, CAS, and Public Policy. Mary Martinac, Eric Stull and **??**
* Health of State of MD – low unemployment, economic growth, unhealthy growth 7% structural deficit.
* 60,000 jobs unfilled high-tech/high salary
* FY2017 budget reduction $400,000, permanent FY18 possible cuts.
* Enhancement funds in key area’s Cyber, Stem, Health Care, $25million enhancement
* $500,000 enhancement to budget approve $800,000 from system office
* 5 new faculty line drive enrollment simulation/digital entertainment, Forensic Science, Health. Director of Recruitment and Improvement at Shady Grove. Proposal Cyber Enterprise academic division 15 faculty expertise with Cyber, STEM and IT
* Need to achieve 2% increase in enrollment for next year
* Every Student Matters, initiative rolled out in spring 2017. Roger Hartley will be announcing College of Public Affairs initiative which will be part of a new grant.
1. **Curriculum Activity**
* 20 new employees with transferred funds, not physically at University of Baltimore
* 2 new minors(CAS): Web Development Application and Mobile Development Application

5. **UFS President/Vice President’s Report**

1. **Faculty Appeals**
* Concluded recommendations, President made decision and conversed with involved party. Completed
1. **Strategic Planning and Budgeting Committee Update**
* Met 2x in November and December
* Next meeting January 26-27, 2017 retreat. A lot of preparation work being assigned.
1. **Plan of Organization Revision**
* Assessment last year regarding UFS Constitution and Plan of Organization
* Revision to constitution and summary of changes being sent out this week by Stephanie Gibson. Governance Steering Council, Staff Senate, Student Senate, UFS Pres/Vice Pres. Need approval by all 3 bodies.
* Recommend leaving standing committee, every spring put call out to faculty call for initiative, select initiatives going forward, and going forward sign up for what committee that you want to join.
* Send ideas to Stephanie Gibson on Committee structure
* Send out documents to UFS, vote or discuss at January meeting. Experiment structure with University Committees
1. **Safe and Equal Access Resolution**
* Refer to document that was sent out
* Resolution unanimously approved and moving forward to Provost and President.
* Josh Davis brought resolution to the UFS.
* Haitham Alkhateeb (CAS) spoke about the Safe and Equal Access Resolution document
1. **Promise Academy**
* Inclusiveness/Diversity
* USM Grant Proposal, retain Grad/Doc/Post Doc, STEM, IT/Cyber fields
1. **Action Items**
2. **Gen Ed-Graduation Requirements**
* Task force completed May 2015
* Requirement course learning outcomes
* Sascha Sheehan recommends that General Education Council should apply liberal interpretation of courses. Thanked Jeffrey Sawyer for his efforts.
* Recommendation to wrap up the hesitations that MSB has quickly for an electronic

 vote next week.

1. **Curriculum discontinuations**
* Post-Baccalaureate Certificate in Strategic Management and Public Accountability
* 6 concentrations under ENGL. Approved programs
1. **Study Abroad**
* Approved revised document
1. **Budget**
* $400,000 deficit with a base reduction of $350-$360,000.00
* Renewal/Replacement fund tuition and fees as a source for FY18
* Fair Labor Standards Act changes due December 1 put on hold Department of Budget and Management increase.
1. **Enrollment /Marketing and Task Force update**
* Met, created short term goals
1. **Retention and Student Success Task Force update**
* **???**
1. **MD Charity Campaign**
* 3.3 million across the state
* UB raised $20,000
* Contribute by December 16, 2016
1. **CUSF update**
* CUSF report put on Sakai site
1. **Colleges and Schools updates**
* Start with at January 18, 2016 UFS meeting

Meeting adjourned at 2:02pm