

Committee Reports: Oct. 14, 2013

Budget Committee

1. Our first meeting was held October 1, 2013
2. The committee chose James Hale as Chair, and Ed Gibson as Secretary.
3. We discussed the GSC's informational request regarding the 2013 supplemental budget process. We have answered one question, which I need to write a response. The second question requires a little more investigation. We plan to discuss the second question in more detail at our next meeting.
4. We discussed the GSC's email regarding clarifying the committee responses. We have answered the four questions, which I also need to formulate our response.
5. We developed a basic work plan for the coming year, which we will discuss and hopefully finalize at our next meeting.
6. Our next meeting will be in late October.

Diversity and Culture Committee

The UB Culture and Diversity Committee has been working on the draft of strategic goal number five with the aim of seeing it implemented by January 2, 2014.

We also welcomed new members Sarah Shouvelin, Mark Bell and Professor Christine Nielsen.

We reviewed a strategic priority planning template (the committee's action plan) and will contribute to that during our meeting next month.

The Committee reviewed the GSC Committee Process to insure that all members are clear on the make-up and terms of committee members and ex-officio members.

Planning and Facilities Committee

The Facilities committee held a regularly scheduled meeting on September 18, 2013.

Agenda:

- Update of Law School and other moves
 - UB Police and HR have moved to Charles Royal
 - OTS Moving to 40 West Chase Street – vacate 1030 N Charles, lease to be terminated.
 - Schaefer Center to move to 5-7 West Chase street

- Renovation of the Leaning Commons (LC) approx. \$1.5 million
- Renovation of Langsdale Library \$12.2M First step is to hire architect.
- Alumni “pocket park” in space between Business School and LAP. Storm Water Management plan being developed.
- Physical Inventory of UB assets – approximately 2/3 complete.
- Sale of Surplus property (computers and other equipment, not Real Property). Sale through GovDeals
- Review of **Communication Process: Senates and Committees** document

The Committee will create an *Action Plan*. The plan will emphasize the committees *primary purpose; to ensure communication between administrators responsible for the University’s facilities and campus environment and the various constituents of the university. Responsibilities of the committee include collecting relevant information, fostering communication between interested groups and preparing recommendations for consideration by the governing bodies and administration.*

- **Review of Clarifying Committee Processes** document

We respectfully request that committees discuss these four questions during their first meeting of the academic year and that the chair or convener forward the committee’s aggregated responses no later than Oct. 14 to gsc@ubalt.edu.

- Other items
 - Discussion to develop ideas for “hang out space” for students, possibly to include the BC Atrium.

The committee will correspond via e-mail to develop the Action Plan, and will finalize the responses to the four *Process* questions.

Work Life Committee

1. We had our first meeting of the committee. All shared governance groups were represented.
2. Laura Bryan and Mary Maher will serve as advisors to the committee as a result of their expertise in this subject matter
3. We will be meeting every two weeks going forward.
4. Goal for the committee is to create a work plan that will lead to recommendations and specific timelines to be sent to the respective shared governance groups and then to the GSC

Strategic Planning Coordinating Committee

The Strategic Planning Coordination Committee met on Monday, September 9 to discuss the following plan to partner with shared governance to gather feedback about the latest Strategic Plan draft as agreed to by the Executive Committee.:

- Faculty representatives from the Committee will work with their school/college Faculty Senate reps to facilitate a discussion(s) about the latest draft within the next 4-6 weeks. The structure of these discussions may vary by school or college, but the ultimate objective is to provide the Faculty Senate with summary feedback from each school/college, from which the Senate will synthesize a final memo providing faculty feedback.
- Similarly, staff representatives from the committee will work with colleagues on the Staff Senate to engage constituents, resulting in a summary memo from the Staff Senate.
- The committee chair will reach out to student leadership, and work with the committee's student members to devise a process that will be most effective in gathering and summarizing student feedback.
- The committee chair and its Foundation Board representatives will meet regarding UBF responses and questions from their August planning meeting.

The reason for this approach is three-fold:

- To strengthen campus shared governance
- To avoid having our committee or the Executive Committee deal with multiple comments, some of which are certain to be contradictory, and determine which represent a majority viewpoint.
- To encourage multiple conversations across the campus, as opposed to isolated commentary, which is essential to a vibrant and effective planning culture.

The committee will meet again in the coming weeks to review feedback, make recommendations for changes to the existing draft and plan for a town hall meeting once all summary feedback has been received by shared governance.

Next steps and estimated timeline:

- Our shared governance bodies will produce memos that summarize their constituents' responses – mid-October
- We'll hold a town hall meeting to share the summary responses and a final draft – late October/early November