

University of Baltimore Staff Senate

MINUTES

Monday, Feb. 9, 2015

12:15-1:30 p.m.

BC 143

1. Approval of the Agenda

Meeting called to order by KT: 12:14

2. President's report:

Pres. Schmoke emphasized the importance of accreditation work. It's a helpful guide to how the university works, makes for a more effective institution. Everybody has to be involved, a community effort. Showed support for what Darlene and Catherine are doing.

3. Approval of Minutes (from January 12, 2015)

Motion to approve: Sasha. Minutes approved.

4. Chair's Report

- a. Update – Kristen Tull: Enrollment strategy info hoped for (waiting on update) from Lisa Park. Keep thinking about elections. John is working with Terry Ross on online election forms.
- b. GSC Update – Bill Schnirel: BOR resolution sent to President. Read UFS resolution on budget priorities. Continuing to discuss budget on GSC.

5. UB Committee Updates

CUSS: Annapolis day is on 26th.

6. Budget – Barb Aughenbaugh – AVP Admin & University Budget Director - and Harry Shuckel – Sr. VP Admin & Finance

Significant budget adjustments in the state create uncertainty. \$600-800 million cuts might be passed on to educational system. 2% cut for UB. Student- facing budgets will be given preference, instructional

units protected as possible. No furloughs required through end of fiscal year July 1. As of July 1, COLA might be rolled back and recent COLA treated as one-time bonus. USM presidents do not support this. COLA rollback is part of budget proposal. FY 16: cut will be significantly less than originally thought. Revenues could begin increasing in MD but haven't begun yet. MD is usually a year or two behind in economic downturns (perhaps explaining current deficit). Don't know the number for FY 16 yet. Enrollment plan will determine many budget needs. Operating budget is 27-28% from state, most of the rest is from tuition. No July merit increase. No Jan 16 COLA. Capital budget: Langsdale Library project is deferred by one year (later opening for library).

Const: Is UB going to request tuition increases?

HS: 5% increase across USM is in budget model. Not in spring because we're already comparatively high within USM. And it's difficult to implement an increase mid-year. We don't want to price ourselves out of the market.

Within 10-14 days FY 16 budget call will be sent out.

Const: USM is putting together a form letter to send to Annapolis concerning COLA.

HS: More activism coming for FY 14 likely.

HS: Data doesn't always align because it's a snapshot. Externally audited statements are the most accurate. Bottom lines are identical. If you have a question, please ask it.

Barbara: Can I be on the agenda next month if there are follow up questions?

Went over handout. Changes to Funding explains revenue shortfall. Capital projects are mostly funded through bond debt and are not affected by cuts to Operational budget.

7. Middle States update

Darlene: Town hall meeting coming up. Opportunity for analysis and self-reflection. Make sure the process is meaningful and useful to the university. Visiting MS Team coming in Spring 2017. Organizing the self study. What's our mission (institutional effectiveness)? Educational effectiveness? (Student

recruitment, retention, curriculum, support for success). Using a thematic orientation aligned with UB strategic plan. 4 themes: institutional planning and effectiveness (efficiency in resources), leadership/administration (are they in alignment with our goals?), enhancing student learning and success (retention, services to support learning), educational offerings (Do we have the right faculty? With right resources? Aligned with community and economy? Valuable education? Gen Ed? Are we engaging in ongoing assessment of outcomes? Are we assessing how much our students are learning?)

Middle States VP coming March 15 to review proposal. Need steering committee with teams working on the 4 themes. SC is first priority. Need representation from UBSS. It's a 2 year process. Staff, faculty, alums, students all will provide input. Request to UBSS to forward within the next week names for committee membership.

Const: Is the proposal available for viewing?

Darlene: Official proposal is still being developed and modified. Interested in feedback on proposal.

8. StrengthsQuest for UB Senators – Anthony Butler – Assist. Director of Leadership CSI

Successful people have a focus in their strengths. What do you do really well? The idea is to invest in areas of strengths. Strengths Quest gives everyone a common language and opportunity for dialogue.

BS: Use the word talent instead of strength. Assessment told you things are natural to you not necessarily your strength.

AB: Strengths Week is in two weeks 23-26. Any UB student, faculty, or staff can take SQ.

9. New Business

KT: Title IX training is upcoming

Mary Maher: Both training days are the same material.

Const: Who is conducting the training?

MH: An outside consultant, Mary, and Mark

- Vote for resolution for more detail in staffing report suggested by GSC. Unanimously passed, 3 absences.

SH: should we send a resolution similar to the UFS's? Include language about being in on furlough discussion. If these discussions come about, please include UBSS along with all governance groups. Yes, by the end of this week.

Addendum: It was subsequently decided by the UBSS through email to withdraw the requested resolution because the current budget data contains what was originally requested.

Motion to adjourn: Sasha Hudson.

Meeting adjourned 12:48 pm