

# University of Baltimore Staff Senate

## Minutes

Monday, October 10

11 a.m. | SC 301

**Chair James Hale:** Meeting called to order.

**Motion to approve agenda:** Senator John Brenner (JB)

**Second:** CUSS Rep. Keiver Jordan (KJ)

### 1. B.O.R. Staff Awards: Committee

#### HR Rep:

There is an email that went out to the entire campus announcing the BOR Awards. Nomination packets will be accepted through January 11, 2017.

The packet is the same as before except for one change: There will be 2 nominations in each category accepted for the “Exceptional Contribution” award. The packet requires three letters of recommendation plus a letter from the president. There are tips and guidelines in the email—anyone can nominate anyone else.

We want to have competitive letters, and we will provide feedback.

Also, the BOR Award has been increased to \$2,000.

### 2. Library Updates: Dean Lucy Holman

The Achievement and Learning Center is now located (both physically and organizationally) under Langsdale Library. Looking to grow services for tutoring. In the process of hiring a director and coordinator of tutoring.

Langsdale Library construction starts today. We’re still anticipating the completion and opening in January 2018.

We’re trying to do much more as an organization to recognize scholarship at the student, faculty, and staff levels. We’ve formed a new committee to especially look at scholarship at the graduate level.

### 3. Law School Update: Dean Ron Weich

As with the changes in the legal profession nationwide, the law school has seen a recent change in applications. Applications have declined more than 1/3 in the

past several years. We made the decision to limit enrollment to maintain standards going forward. We want to be sure we're admitting students who have the tools to succeed. As a result, enrollment has gone down over the past few years. This year however, we were able to enroll more students than last year while maintaining standards. We believe that we've stabilized, and our U.S. News ranks have risen from 135 to 111.

[Provided full list of upcoming events.]

#### **4. CAS Update: Dean Christine Spencer**

We have a new program in Communications Design in the Theater Arts. This is a partnership with Everyman Theater. We also have several study abroad initiatives over the summer—one in Cuba and another in Ireland.

[Provided full list of upcoming events.]

#### **5. CPA Update: Dean Roger Hartley**

This is the start of my second year as dean. We're the newest college at UB—founded in 2010-11, but we continue to take off in enrollment. This is our 6<sup>th</sup> straight record in enrollment. The brand of the college is that we're the only one in the state that has programs dedicated to public service all under one roof.

Our focus is on retention and quality. Our faculty and staff are busy working on middle states.

We have an exciting new program that's a 2<sup>nd</sup> chance prison program. These students will transfer back to UB when released.

[Provided full list of upcoming events.]

#### **6. MSB Update: Dean Murray Dalziel**

Like the Law School, we're facing a lot of challenges that are nationwide. Not to the same extent as the law school, but still we're seeing more declining than increasing. We're high the US News rankings—went slightly up again this year. We're trying to get our graduate and online programs ranked as well.

We're putting a business plan into place for the next four to five years—intensifying engagement with businesses, doubling internships, anything that engages business that students can access. Everything goes back to student success—keep retention rates high.

[Provided full list of upcoming events.]

**7. Budget Update: Barb Aughenbaugh**

FY17—fall enrollment is holding steady as expected. Considered attrition (from fall to spring), the budget still looks good as long as there are no other outside influences that change that.

FY18 will be submitted in late Dec. to the legislature.

There may be challenges to the state’s budget, but it’s really too early to say. Right now, there’s no reason for alarm or concern.

I’m happy to come back and share an update in January. You can always consult the portal for a budget update as well.

**8. Diversity Committee Update: Karla Shepard**

There’s an upcoming campus climate survey looking at inclusion on campus. It will be going out to all faculty, staff, and students. The survey will provide an institutional baseline concerning inclusion and diversity in the environment overall—the classroom, workplace, etc.

**Constituent Question:** Is the survey anonymous?

**KS:** Yes it is.

**9. Chair Report: Chair JH**

The GSC met. We will review the bylaws and plan of organization on Friday morning. They do need to be revised. If you have any comments, please email us at [ubss@ubalt.edu](mailto:ubss@ubalt.edu).

The last item is the new Strategic Planning and Budgeting Committee. We need five nominations—we’re soliciting from constituents. Please use the comment form or email to suggest someone.

We’re looking for someone with a background in finance or marketing.

**10. Other Items**

**HR Mary Maher:**

Dates for the PMP review will be shifting to January and February to help with the process. Stay tuned for an email with details.

Motion to adjourn: CUSS Rep. Keiver Jordan

Second: Senator Zach Luhman