

University of Baltimore
Staff Senate Meeting Minutes
December 12, 2016

- Meeting called to order 11:05
- Introductions
- Chair's report: James
 - a. Bill Boyd was nominated and confirmed to finish Eric Jones's term
 - b. Margie Bivans is leaving UB; her seat is open; she is in the first year of her term; nominations are open for a new senator
 - i. We also need a new CUSS representative to fill Margie's role
 - c. Happy Hour was a success; thank you to those who attended; we hope to have more events like this in the future
 - d. Seeking nominations for the 4 UBSS committees: Professional Development, Social and Engagement, Staff Recognition, and Communication and Information
- Bylaws update: James
 - a. Language was included for bylaws implementation taking effect on the first of July after the bylaws are ratified; also included information about Chair only needing to be elected once after bylaws ratified because we would be electing a Chair-Elect to assume duties of Chair in proceeding year
 - b. Language was updated to include the ability of non-constituents to serve on committees
 - i. Included language to have at least one senator on each staff senate committee and that each committee should elect a chair and secretary
 - c. Next step is to send to constituents after holiday break; there will be a two week review and then we can vote; Terry Ross has agreed to help us with the voting mechanism as year's past
- President's report: Kurt
 - a. Encouraged nominations for BOR awards; staff are doing important work on campus
 - b. January 11 is the internal deadline
 - c. HR website has more information and announcements have been posted in the Daily Digest

James: Why didn't the committee ask the UB Staff Award nominators to resubmit for a BOR Award?

Rachelle: UB staff award nominees were not up to par for BOR Awards

James: Can the committee send a winning BOR award packet to those who made a staff award nomination?

Rachelle: Yes

Magui: Can we get feedback on past rejected awards?

Rachelle: Yes, we will review and send that information out if it was presented

Keiver: (sits on a CUSS Committee to review awards); one of the main reasons for award must be for going beyond your job duties

Rachelle: nominees cannot be senior admin (open to interpretation)

- CUSS update: tabled
- SPCB update: James

- a. 2 meetings so far
- b. Kurt has challenged the committee to be creative and think expansively
- c. Marketing and Enrollment and Student Retention & Success taskforces reported at last meeting; recently formed, but they have met and developed a strategy
- d. Retreat 1/26 and 1/27 for SPBC
- e. Enrollment has been focus
- f. James encourages feedback from senate and constituents

Darlene: SPCB is looking at vision and mission (UB doesn't have a vision statement) How do we envision UB in 2025? Focus groups will refine vision statement. Interesting models exist to adapt to UB. Probably will meet every 2 weeks.

- New business
 - a. James: Bylaws comment period is two weeks
 - b. James: Senators are to email constituents directly regarding BOR awards
 - c. James: FFE grant proposal is due January 11. Exec Board and OHR will write a proposal for staff professional development and training
 - d. Magui: FFE does not fund the same project twice. However, FFE will fund if you've learned something from your first grant. Also, sustainability is encouraged. Asked James to ask Kurt for funds related to the lunch budget the UBSS has foregone. The request should be \$2,000 a year. Proposal should be for the creation of a "professional development culture" at UB.

Darlene: UB is to be a "destination of choice" for employees. One way is through a strong professional development program.
 - e. James: GO RAVENS!
- Meeting adjourned 11:46- Motion by Laurie. Second by Bill.

Senators in attendance: John, Bill, Zack, James, Keiver, Megan, Isabell, Jasper, Laurie