

WRITING PLACEMENT TEST TAKING THE TEST

This sheet provides instructions for taking the Upper Division Writing Placement test and tells you how to obtain your test results afterwards. *Take this sheet with you when you leave the testing area and keep it; you will need the instructions on the reverse side to retrieve and interpret your test score.*

IMPORTANT RULES

- Avoid disturbing other test takers by talking or making noise. Turn off your cell phone.
- You must return your white test prompt sheet when you finish the test; test scorers will disregard any writing on this sheet.
- Use of dictionaries, books, or any other outside resources is prohibited.
- If you have any questions during the test, please ask the test proctor or front desk clerk quietly.

TAKING THE TEST

1. Fill out the top section of the label on the front of the blue book *completely*.
2. Read the two prompts carefully but only choose one. You should spend the first 10-15 minutes preparing to write by organizing or outlining your ideas and intended response.
3. When writing in the test booklet, skip every other line and write only on the fronts of pages.
4. Write enough to show that you can develop a topic adequately, including an introduction and conclusion.
5. You have 75 minutes to prepare and write your essay. Allow time to re-read your essay and make corrections or changes. If necessary, you may circle paragraphs and draw arrows to re-order parts of your essay. Cross out anything you don't want scorers to read.
6. When you have finished or when time is up, return the booklet and the prompt to the proctor.

ESSAY SCORING CRITERIA

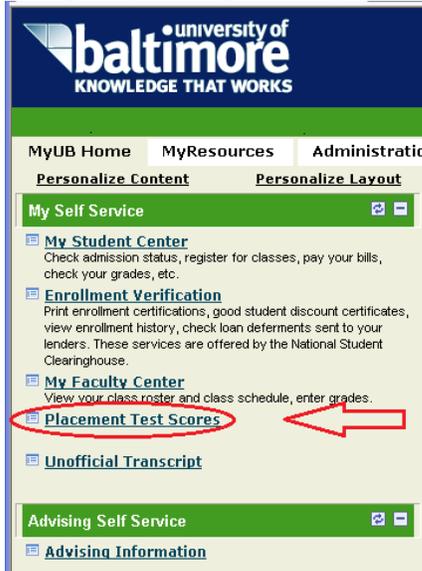
Your essay will be evaluated as a piece of **formal writing** using the following criteria:

- The essay's **INTRODUCTION** clearly announces your topic and gives the reader sufficient background information.
- The introduction includes a **THESIS** statement that *takes a position* on the issue identified in the prompt.
- Each **BODY PARAGRAPH** of the essay contains a topic sentence which provides unity; transitions provide a smooth connection between sentences and paragraphs. Paragraphs are well developed with examples and details.
- The essay contains a **CONCLUSION** which provides closure to the essay.
- The essay contains college-appropriate **CONTENT** which addresses the prompt and supports your position with examples and/or logic.
- The essay demonstrates sufficiently correct **GRAMMAR** by avoiding sentence structure and writing errors.
- The essay employs **DICTION** (word choice) appropriate to a college-educated audience.

GETTING YOUR WRITING PLACEMENT TEST SCORE

OBTAINING TEST RESULTS

Tests are scored and posted to your student record within two weeks, at which time you can view them online through MyUB. Log in to MyUB and follow this path: **My Self Service** → **Placement Test Scores**



- a score of 300 places you into and permits you to register for WRIT 300:

Test ID	Description	Test Score	Percentile	Test Date	Std Admin	Acad Level	Data Srce	Dt Loaded
1 WRTP	Writing Placement Test	300.00		10/22/2011	<input checked="" type="checkbox"/>	Sophomore	SCH	10/28/2011

- a score of 200 places you into and permits you to register for WRIT 200:

Test ID	Description	Test Score	Percentile	Test Date	Std Admin	Acad Level	Data Srce	Dt Loaded
1 WRTP	Writing Placement Test	200.00		10/22/2011	<input checked="" type="checkbox"/>	Sophomore	SCH	10/28/2011

If test results are not posted within two full weeks, contact the Office of Academic Foundations and Transitions at 410.837.4186.

REGISTERING FOR A WRITING COURSE

- 200: take the class as soon as possible to improve your other upper-level coursework.
- 300: register as soon as you can because sections fill early. Be sure to register for the section in your major. See www.ubalt.edu/writ300 for more information. You cannot take WRIT 300 until you have either scored 300 or passed WRIT 200.
- If you have any problems registering *after* you've viewed your score, contact the Office of Records and Registration at 410.837.4825 or records@ubalt.edu.