

# COLLEGE OF PUBLIC AFFAIRS

Roger E. Hartley, dean

Laura Wilson-Gentry, associate dean

Megan Manley, assistant dean for advising, enrollment and student success

vacant, academic program coordinator

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[ubalt.edu/cpa](http://ubalt.edu/cpa)

The College of Public Affairs awards certificates and bachelor's, master's and doctoral degrees that prepare students for successful professional careers in the complex and diverse workplace of today and tomorrow. We provide our graduates with the theoretical knowledge and substantive skills they need to succeed and thrive in the organizations in which they work and to apply those skills to the problems they encounter. They learn to analyze administrative decisions, organizational issues and societal problems from multiple perspectives, and clearly communicate their thoughts and rationale to colleagues, senior management and stakeholders in ways that promote successful resolutions to problems.

The College of Public Affairs' faculty members improve their fields through the students they teach and the research they contribute to expanding the knowledge base. They apply their expertise to helping public, nonprofit, health care and third-sector organizations, and to addressing pressing policy issues. They bring what they learn in the field back to the University to inform and enhance their students' classroom experiences.

The college was established in 2010—incorporating existing, long-standing degree programs—as part of the University's initiative to enhance UBalt's distinction in the fields of public administration, criminal justice, and health and human services; to build upon institutional strengths in public service, applied research and interdisciplinary collaboration; and to continue the development of distinctive, robust and contemporary degree programs.

The college is home to the Schaefer Center for Public Policy, established in 1985. The center's mission is to bring the University's academic expertise to bear in solving problems faced by local, state, federal and nonprofit organizations. The center has a reputation for excellence in providing research, consulting and professional development services to help leaders and policymakers in the Baltimore metropolitan area, Maryland and beyond better manage their resources and programs. Through hundreds of sponsored research projects over the past 30 years, the center has provided opportunities for faculty members and students to engage in applied learning and research, positively impacting Maryland's public sector.

In addition to the Schaefer Center for Public Policy, the college also houses The Center for Drug Policy and Prevention (CDPP). The CDPP brings together policy experts, advocates and scholars dedicated to scientific research and best practices for stopping the proliferation of drugs and violence in our communities. The center focuses on applied research initiatives to reduce drug trafficking, money laundering, firearms trafficking, drug-related violence, and gang activity, and pursues strategies to advance a public-health approach to resolving the core problem of addiction.

## **SCHOOLS WITHIN THE COLLEGE**

The College of Public Affairs is multidisciplinary in nature and comprises three distinct academic units. Faculty and staff members come from a variety of academic backgrounds, including criminal justice, health, public administration, public policy, human services administration, conflict management, political science and international affairs. Through its teaching, research and public service activities, the college educates tomorrow's leaders, informs public policymakers, and improves the management effectiveness and operational efficiency of both public and nonprofit organizations.

### **School of Criminal Justice**

Debra Stanley, executive director and program director, Postbaccalaureate Certificate in Trauma-Informed

Gabriela Wasileski, program director, B.S. in Criminal Justice

Ioan Marginean, program director, B.S. in Forensic Studies, Certificate in Forensic Document Analysis, and Certificate in Crime Scene Investigation

Melvin de la Cruz, program director, B.S. in Cyber Forensics

Heather Pfeifer, program director, M.S. in Criminal Justice

Frank Xu, program director, M.S. in Forensic Science—Cyber Investigations (Baltimore campus)

Nima Zahadat, program director, M.S. in Forensic Science—Cyber Investigations (Universities at Shady Grove)

Patrick Hughes, program director, Postbaccalaureate Certificate in Public Safety Leadership

With its vibrant, urban location, The University of Baltimore is strategically positioned to take full advantage of its stimulating environment, promoting practical applications of its programs of study. The School of Criminal Justice orients its academic priorities toward integration with the real world, capitalizing on the very real city that acts as an extended classroom. With complementary emphases on applied research, policy and administration, the School of Criminal Justice offers undergraduate programs leading to degrees in both criminal justice and forensic studies, and in certificates in crime scene investigation and forensic document analysis, and to graduate programs leading to degrees in criminal justice, forensic science—cyber investigations, and justice leadership and management. In addition, the school offers a graduate Trauma-Informed Certificate. In collaboration with the UBalt School of Law, the school also offers a dual-degree J.D./M.S. in Criminal Justice program. The University was the second institution in the nation to have both its graduate and undergraduate programs in criminal justice certified by the Academy of Criminal Justice Sciences.

### **School of Health and Human Services**

Tina DiFranco, executive director and program director, M.S. in Health Administration

Alan Weisman, program director, B.S. in Health Management

Tiffany Parkman, program director, B.A. in Human Services Administration

Bridal Pearson, program director, M.S. in Human Services Administration

With our nation's health care system increasingly in the public eye and under scrutiny, management of our health and human services has never been so important. The School of Health and Human Services' programs incorporate interdisciplinary, practical approaches—emphasizing in-service learning through internships and field experiences—into managing health care and human services in the public, private and nonprofit sectors. The school offers undergraduate programs in health systems management and human services administration. An accelerated bachelor's/master's option is also offered in both fields. The school offers graduate programs in health systems management and human services administration, as well as a postbaccalaureate Certificate in Health Systems Management.

## **School of Public and International Affairs**

Ivan Sascha Sheehan, executive director

Lorenda Naylor, program director, B.A. in Policy, Politics and International Affairs

Joseph Adler, program director, Master of Public Administration (M.P.A.)

Jennica Larrison, program director, M.A. in Global Affairs and Human Security

Rae Tan, program director, M.S. in Negotiations and Conflict Management

Al Gourrier, program director, M.S. in Nonprofit Management and Social Entrepreneurship

Aaron Wachhaus, program director, Doctor of Public Administration (D.P.A.)

With its abundance of government, public-sector and nonprofit organizations, the Baltimore-Washington metropolitan region is an ideal location to immerse oneself in public and international affairs. The School of Public and International Affairs offers undergraduate programs leading to degrees in policy, politics and international affairs. It also offers graduate programs leading to a master's degree in public administration accredited by the Network of Schools of Public Policy, Affairs and Administration; master's degrees in negotiations and conflict management, global affairs and human security, and nonprofit management and social entrepreneurship; a doctoral degree in public administration; an M.P.A./J.D.; and an M.S. in Negotiations and Conflict Management/J.D. offered in collaboration with the UBalt School of Law.

## **SCHAEFER CENTER FOR PUBLIC POLICY**

Ann Cotten, director

As the preeminent public policy research center in Maryland, the Schaefer Center for Public Policy is committed to providing unbiased, nonpartisan research and professional development services; connecting faculty members with public-sector organizations through applied research and professional development programs; and providing students with opportunities to apply what they learn in the classroom to real-world challenges. The center's principal services include program evaluation, policy research, strategic planning, needs assessment, staffing analysis and work force planning, opinion research, conflict management consulting and professional development.

The center enhances the University's academic environment by encouraging faculty and student applied research, fostering interdisciplinary research teams and supporting educational conferences. In addition, the center offers annual graduate fellowships and student employment experiences that provide students with unique opportunities to work closely with faculty members and researchers while gaining real-world experience through participation in center projects.

For more information, visit [ubalt.edu/schaefercenter](http://ubalt.edu/schaefercenter).

## **CENTER FOR DRUG POLICY AND PREVENTION**

Thomas H. Carr, executive director

Jeff Beeson, first deputy director and chief of staff

Funded entirely through external grants, the CDDP focuses its efforts on Maryland, the District of Columbia, Virginia, and West Virginia, and includes the Washington/Baltimore High Intensity Drug Trafficking Areas (HIDTA) program. The HIDTA program—which is strongly aligned with the mission of the College of Public Affairs—is a federal grant program administered by the White House Office of National Drug Control Policy that provides resources to assist federal, state, local, and tribal agencies in coordinating activities that address drug trafficking in specifically designated areas of the United States.

## **STUDENTS**

The approximately 1000 men and women enrolled in the College of Public Affairs—slightly less than half of them in undergraduate programs—represent about 38 percent of the total The University of Baltimore student population.

About 53 percent of the college's undergraduate students are enrolled full time. Many of the remainder are already working in a wide variety of careers, and most of the college's students—whether undergraduate or graduate, full or part time—balance job, family and school responsibilities. Some students are seeking to advance their current careers, while others are preparing to change careers. This diversity of age and experience is an important and invigorating part of classroom and campus life.

## **FACULTY**

College of Public Affairs faculty members are leaders in teaching, research, scholarship and service to the community. Full-time faculty members teach both graduate and undergraduate courses, conduct sponsored research, publish papers and articles, and engage in public service as consultants, board members and volunteers. The college's teaching faculty also includes a cadre of adjunct professors who are leading professionals in dozens of professions in government, nonprofit organizations and businesses. These adjunct faculty members help to ensure that our students are well-prepared to meet the challenges of today's professional workplace.

## **FACILITIES**

Classrooms, laboratories and faculty offices for the College of Public Affairs are located in the Liberal Arts and Policy Building, the Academic Center, and the H. Mebane Turner Learning Commons. The college shares The University of Baltimore's Robert L. Bogomolny Library and the Office of Technology Services with other components of the University.

The fourth floor of the Academic Center houses the state-of-the-art Jami R. Grant Forensic Laboratories—forensics instrumentation and microscopy laboratories—with classroom space; the labs were developed to serve as overflow labs for the Baltimore Police Department.

## **UNDERGRADUATE PROGRAMS**

All programs are open to transfer students.

- Crime Scene Investigation (CERT)—Available to students once they have completed a minimum of 60 credits; may require that additional criteria be met, and courses to fulfill this major may not be available during the day.
- Criminal Justice (B.S.)
- Cyber Forensics (B.S.)
- Forensic Document Analysis (CERT)—This upper-division certificate is available to students in the School of Criminal Justice who have met the prerequisite requirements necessary to enroll in 400-level FSCS courses.
- Forensic Studies (B.S., with concentrations in forensic science and forensic investigations)—; may require that additional criteria be met,
- Policy, Politics and International Affairs (B.A.)
- Health Management (B.S.); Available to students once they have completed a minimum of 56 credits; may require that additional criteria be met, and courses to fulfill this major may not be available during the day.
- Human Services Administration (B.A.)

**Note:** See the [Academic Policies and Information](#) section below for descriptions of these programs in the above-listed alphabetical order.

### **HELEN P. DENIT HONORS PROGRAM**

Both faculty members and students in the College of Public Affairs actively participate in the Helen P. Denit Honors Program. See the [honors program](#) section or visit [ubalt.edu/honors](http://ubalt.edu/honors).

### **ACADEMIC POLICIES AND INFORMATION**

#### **University-Wide Degree Requirements**

See the [University-Wide Degree Requirements](#) section of this catalog.

#### **Collegewide Degree Requirements**

All College of Public Affairs bachelor's degree candidates are required to:

- Complete a minimum of 120 credits, including the specific requirements of their major, with a minimum cumulative grade point average of 2.0.
- Apply no more than 63 credit hours of community college coursework toward graduation unless allowed by an articulation agreement.
- Earn a minimum grade of C (2.0) in all courses required for the major, including courses that are regarded as electives in the major. Some programs may have additional requirements or standards, which are specified in the program requirements in this catalog.
- Apply no more than 30 credits in business courses toward requirements for the bachelor's degree.
- Complete at least 30 credit hours at The University of Baltimore, with at least 15 at the 300-level or above.
- Generally, the last 30 credits are completed at the University, but with advance permission of the dean, and assuming the student has already completed enough credits at The University of Baltimore, exceptions may be made for compelling reasons.
- Once enrolled at The University of Baltimore, students must receive advance written permission from the dean or the dean's designee to earn credits at another institution and transfer them into the degree. Students will never be allowed to apply fewer than 30 UBalt credits to the bachelor's degree.

**Note:** Any deviation from the program requirements described in the catalog requires the written permission of the dean of the College of Public Affairs.

#### **ACADEMIC MINORS**

Students who have completed 24 credit hours with a 2.0 cumulative GPA may declare a minor, which is a cohesive set of courses designed by faculty members to provide students with an opportunity to cultivate skills and knowledge through concentrated study in an area that is not the major. Minors may focus on one discipline or may be interdisciplinary; they require 15 to 21 credits. Completing a minor is optional, and students should seek the guidance of an academic adviser when selecting a minor to understand how the minor requirements may be completed in conjunction with their degree.

For more information about minors offered and further requirements, see [Academic Minors](#).

#### **OPTIONS AND REQUIREMENTS FOR UNDERGRADUATE STUDENTS TAKING GRADUATE COURSES**

Undergraduate students who have a minimum cumulative GPA of 3.2 and have completed at least 90 credits applicable to a degree (senior standing) may request enrollment in graduate courses as part of

their undergraduate degree. Enrollment requires the approval of the directors of both the undergraduate and graduate programs in question. With this arrangement, undergraduate students are permitted to take a maximum of 6 credit hours at the graduate level; these credits are applied strictly to the undergraduate degree.

Undergraduate students taking graduate courses being applied to an undergraduate degree pay usual undergraduate tuition. Consequently, all application and approval forms must be completed prior to registration.

### **ACCELERATED BACHELOR'S/MASTER'S OPTION**

Undergraduate students of recognized academic ability and educational maturity may fulfill the combined requirements of the college's bachelor's and master's degrees via a variety of accelerated bachelor's/master's options. This is different from applying to enroll in graduate courses as part of the undergraduate degree, as described above.

This accelerated option requires a minimum of 141 credits to complete both degrees, depending on the requirements of individual programs. A maximum of 9 graduate credits, completed at the undergraduate level, may be applied simultaneously to the requirements for the bachelor's and master's degrees. In some cases, students may cross disciplines. Those interested should discuss their proposals with the appropriate program directors.

To qualify for an accelerated pathway at UBalt, students must have an undergraduate grade point average of at least 3.5, with at least 15 credits earned at UBalt, and be admissible to the graduate program to which they are applying for the accelerated option. The undergraduate GPA is calculated using all graded collegiate credits attempted at UBalt and other institutions over the past five years. At least 15 credits must be upper-division credits (300 level or above). Individual programs may require a certain number of credits to be upper-division credits in the major and require students to achieve a certain grade point average for those credits. Students should apply for the accelerated option prior to beginning the last 30 credits of their bachelor's degree so that if accepted, they may attempt the graduate credits during the last 30 credits of that degree. Students may not apply before they have successfully complete at least 75 credits, and the grade point average for acceptance will not be calculated until at least 87 credits have been completed. Students interested in an accelerated option should consult with an adviser as soon as possible.

To take advantage of the option, students need to submit an application, available in the deans' offices, for an accelerated bachelor's/master's program. The application has signature areas for the approval of the appropriate dean and of the graduate and undergraduate program directors. Students must elect to take advantage of the option prior to beginning the last 30 credits of their undergraduate degree.

Students taking advantage of this accelerated option may register for up to 9 credits of graduate coursework during the last 30 hours of their undergraduate degree. The undergraduate and graduate program directors will select the appropriate graduate courses for each student upon election of the option. These courses may not include independent study or research, individual research, directed study, thesis, internship or practicum courses. Changes in the program of study require approval of both the undergraduate and graduate program directors.

Students must be in continuous enrollment at The University of Baltimore for this agreement to remain in effect. They must also maintain a 3.5 undergraduate GPA and at least a 3.0 graduate GPA. Those who fail to maintain the eligibility requirements will be dropped from the accelerated option. Applicability (if

any) of graduate courses to the undergraduate degree will be determined on an individual basis. Students should be aware that graduate courses applied to both undergraduate and graduate degrees at the University may not transfer as graduate credits to another institution.

In addition to electing the accelerated bachelor's/master's option, a separate application for admission to the graduate program (including payment of applicable fees) must be completed during the final semester of the bachelor's degree program. Admission to the graduate program must be effective the first regular semester after completing the credits required for the bachelor's degree so that there is no break in studies.

## **GRADUATE PROGRAMS**

### **Doctoral Program**

- Public Administration (D.P.A.)

### **Master's Degree Programs**

- Criminal Justice (M.S.)
- Cyber Investigations (M.S.)
- Global Affairs and Human Security (M.A.)
- Health Administration
- Human Services Administration (M.S.)
- Negotiations and Conflict Management (M.S.)
- Nonprofit Management and Social Entrepreneurship (M.S.)
- Public Administration (M.P.A.)

### **Dual-Degree Programs**

- J.D./M.S. in Criminal Justice
- J.D./M.P.A.
- J.D./M.S. in Negotiations and Conflict Management

### **Graduate Certificate Programs**

- Health Systems Management
- Public Safety Leadership
- Trauma-Informed
- 

## **LAW SCHOOL AUTOMATIC-ADMIT OPTION**

Students who graduate from undergraduate program at The University of Baltimore with a cumulative cross-institutional grade point average of 3.5 or better as computed by the Credential Assembly Service and an LSAT score of 150 or better or a cumulative cross-institutional grade point average of 3.0 or better as computed by the Credential Assembly Service and an LSAT score of 152 or better can be automatically admitted into the entering class of the UBalt School of Law following their graduation.

Admission is for the fall semester only (note that the law school cannot make an admission decision until students have completed 75 credits of undergraduate coursework), and a completed application must be submitted by April 1. Students should take the LSAT no later than February of the calendar year in which they would like to enter law school.

Note, if students answer yes to any of the character and fitness questions on the UBalt School of Law application, they are not eligible for automatic admission; instead, their application will be forwarded to the

admission committee for a complete review. Character and fitness questions concern information regarding academic and disciplinary probation, criminal offenses, civil suits and employment termination.

The UBalt School of Law does not ensure acceptance into the full-time day program; students may be admitted to the full-time day program, the part-time day program or the evening program.

The law school reserves the right to increase the grade point average and the LSAT score required on an annual basis.

For more information about this option, contact the Office of Law Admissions at 410.837.4459 or [lawadmissions@ubalt.edu](mailto:lawadmissions@ubalt.edu).

### **LAW SCHOOL EARLY-ENTRY OPTION**

Available to students enrolled in the B.S. in Criminal Justice and the B.A. in Policy, Politics and International Affairs programs, this option allows students' first year of enrollment at The University of Baltimore School of Law to fulfill the requirements of their last year of undergraduate study. It requires a cumulative cross-institutional grade point average of 3.5 or better as computed by the Credential Assembly Service and an LSAT score of 150 or better or a cumulative cross-institutional grade point average of 3.0 or better and an LSAT score of 152 or better as computed by the Credential Assembly Service. This option is available only if students are continuously enrolled at the University from their undergraduate major into their law school education.

To pursue the option, students must complete the 90-93 undergraduate credits required for their degree and complete a minimum of 33 credits at UBalt, excluding AP, IB, DANTEs, CLEP or challenge examinations. Students must complete all lower- and upper-division General Education requirements, and apply to the UBalt School of Law. Admission is for the fall semester only (note that the law school cannot make an admission decision until students have completed 75 credits of undergraduate coursework), and a completed application must be submitted by April 1. Students should take the LSAT no later than February of the calendar year in which they would like to enter law school.

Note that students must apply for graduation during the last semester of their first year of law school to receive their bachelor's degree.

If students answer yes to any of the character and fitness questions on the UBalt School of Law application, they are not eligible for early entry; instead, their application will be forwarded to the admission committee for a complete review. Character and fitness questions concern information regarding academic and disciplinary probation, criminal offenses, civil suits and employment termination.

Law school admission may be into the full-time day program or the part-time day program, as determined by the School of Law. A student who, during the first 30 semester hours of the J.D. program, wishes to leave the J.D. program or who is not successful can return to an undergraduate career.

Note that early entry law students in the final year of their undergraduate career and the first year of their JD program are required by federal regulation to be packaged for financial aid as law, not as undergraduate students; therefore these students are not eligible for undergraduate Title IV programs.

The law school reserves the right to increase the grade point average and the LSAT score required on an annual basis.



For more information about this option, contact the Office of Law Admissions at 410.837.4459 or [lawadmissions@ubalt.edu](mailto:lawadmissions@ubalt.edu).

For more detailed information about the program requirements for a B.A. in Policy, Politics and International Affairs or a B.S. in Criminal Justice, please consult with a program adviser.

## **SECOND BACHELOR'S DEGREES**

Students who have previously earned a bachelor's degree, at either The University of Baltimore or another accredited institution, may earn a second bachelor's degree in a different degree program. Students must complete a minimum of 30 credits in residence at The University of Baltimore, applicable only to the second degree, and satisfy all of the departmental requirements for the degree, but they are not required to fulfill General Education or University-wide course requirements. None of The University of Baltimore courses taken to complete the first bachelor's degree can be retaken to complete the second bachelor's degree.

Credits used to satisfy a first degree at The University of Baltimore may not be applied toward the 30-credit residency requirement for the second degree. In some cases, this policy may require the substitution of courses in the major other than those specified by the second degree program. Students interested in pursuing a second bachelor's degree should consult with the appropriate program director before making a formal application through the Office of Admission. Information about applying for a second bachelor's degree may be found in the [Admission](#) section of this catalog.

## **INDEPENDENT STUDY**

To meet student interests and need, programs within the College of Public Affairs offer independent study courses.

Students must obtain the permission of their program director before registering for an independent study course; the instructor supervising the independent study should also have agreed to the student's enrollment.

## **COLLEGE OF PUBLIC AFFAIRS ACADEMIC ADVISING**

College of Public Affairs  
Tel: 410.837.5359

All new students in the College of Public Affairs must meet with the director or adviser of their degree program prior to registration for their first semester. Program directors and advisers assist students in planning their academic careers and selecting appropriate courses to satisfy degree requirements. Students new to a degree program are required to have an adviser's permission to register for any course and to make any changes to the previously approved registration by adding or dropping a course.

Other students are strongly encouraged to meet with a program adviser on a regular basis. Those continuing students who must obtain advisement and a departmental and/or dean's office signature before registering are:

- students changing their degree program or specialization
- probationary students
- reinstated or readmitted students
- nondegree students
- students registering for an independent study or internship

- students requesting to take more than 9 credits part time and more than 16 full time during a regular semester or 6 credits during a summer session (requires permission from the dean)
- students requesting to take a course at another college or university.

Students are responsible for reviewing carefully the requirements for their chosen degree program and seeking clarification from a program director or adviser if necessary. Academic advisers are also available in the Office of the Dean, Liberal Arts and Policy Building, Room 111, to provide information and clarification about public affairs programs, policies and procedures.

Consistent and timely academic advising is strongly related to student success. To enhance the services the college provides to its students and to increase the likeliness for success and on-time degree completion, UBalt implemented mandatory milestone advising for all new undergraduate students beginning fall 2017.

Milestone advising is anchored by three specific touch points and aligned with the personal, professional and academic goals of students at those points:

- 45 credits: Advisers will work with students to further explore the declared major and connect students with support services, clubs and other campus groups to enhance the opportunity to be involved in the UBalt community.
- 60 credits: Advisers will work with students to prepare for internships, global field studies and other experiential learning opportunities. Students will also be reintroduced to the support services offered by the Career and Internship Center.
- 90 credits: Advisers will focus on the final steps to graduation and the options for post-bachelor's degree completion. Students will learn more about the graduate degree programs at UBalt that fit with their goals.

Students who have reached these important milestones must meet with their advisers to discuss their next steps for registration, course scheduling and other key academic topics before they register for classes. Advisers will release the milestone advising service indicator on students' accounts at the conclusion of the advising meetings.

## **CRIME SCENE INVESTIGATION, UPPER-DIVISION UNDERGRADUATE CERTIFICATE**

[ubalt.edu/crimescene](http://ubalt.edu/crimescene)

Ioan Marginean, program director

FACULTY: Franzman, Marginean, Tumosa,

ADJUNCT FACULTY: Evert, Harvey, Hall, O'Dell, Wisner

This undergraduate certificate is available to students once they've completed a minimum of 60 credits. Additional criteria may be required, and courses to fulfill this major may not be available during the day.

Demand is growing nationwide for crime scene investigators, both in security and police fields. These fields require investigators who not only are familiar with the procedures to record and process crime scenes appropriately but also have the relevant investigative skills. This 12-credit, four-course undergraduate certificate program offers students the courses necessary to become a crime scene investigator within the police framework and can be completed in one year or less.

The certificate is ideally suited to students who have a different undergraduate degree and are interested in changing their career paths, who are currently crime scene investigators but lack the academic credentials and require continuing education, or who do not possess a science degree and are looking for an alternative path to becoming a crime scene investigator.

Students in the program learn how to protect and secure a crime scene, fully document the crime scene using text and photography, record and collect evidence, maintain the scientific integrity of the evidence in addition to the legal chain of custody, and present and defend the findings of the investigation within a legal framework, either in courts or in deposition.

This certificate is not certified for financial aid eligibility as a stand-alone program; if you apply to and enroll in this program only, financial aid cannot be used.

### **FACILITIES**

Students in the Crime Scene Investigation program complete laboratory coursework in the University's Jami R. Grant Forensic Laboratories, which feature state-of-the-art instrumentation and serve as reserve crime labs for the Baltimore Police Department. In these laboratories, students learn the basics of evidence collection, processing and analytical techniques. In addition, students work with professionals from local and federal agencies to gain a practical understanding of current investigative procedures and techniques. University facilities include a full law library that gives students access to a wide range of legal resources.

### **ADMISSION REQUIREMENTS**

Applicants must meet the University's general admission requirements as well as the following program-specific requirements:

- a 2.0 cross-institutional cumulative grade point average
- a minimum of 60 transferable credits
- successful completion of CRJU 200: Criminal Justice or an equivalent course, or experience in a law enforcement agency, as determined by the program director.

### **CERTIFICATE REQUIREMENTS (12 CREDITS)**

FSCS 307	Crime Scene Investigation
FSCS 440	Advanced Crime Scene Investigation
FSCS 360	Forensic Photography
FSCS 482	Moot Court and Trial Advocacy for Forensics

## **B.S. IN CRIMINAL JUSTICE**

[ubalt.edu/criminology](http://ubalt.edu/criminology)

Gabriela Wasileski, program director

FACULTY: Cantora, Hall, Hughes, Kinlock, , Pfeifer, Ross, Seabrook, Stanley, Wasileski, Wright

The B.S. in Criminal Justice program is administered through the School of Criminal Justice. The University of Baltimore is only the second institution in the nation to have both its undergraduate and graduate criminal justice programs certified by the Academy of Criminal Justice Sciences. The key objective of the criminal justice program is to meet the educational needs of people planning criminal justice careers and those of people already in criminal justice careers. The program is designed to build on and complement prior academic work and professional experience. The program integrates theory and practice in the study of crime and criminal justice.

The program's coursework is designed to ensure that all majors develop a basic grounding in the substance and methods of the field while being provided with sufficient flexibility to pursue individual interests.

The criminal justice core encompasses surveys of the criminal justice system, criminological theory, professional studies, research design and analysis, and a capstone course integrates the materials from the other core courses in a special project completed by each student.

Area courses ensure that a student's upper-level work in criminal justice includes at least one course focusing on each of the major components of the criminal justice system—law enforcement, courts and law, and corrections—while minimizing possible course duplication with lower-division courses taken elsewhere.

Elective courses, which may focus on such subjects as prevention and comparative criminal justice systems, broaden the study of criminal justice beyond discussion of U.S. criminal justice systems. Other electives, focusing on such subjects as white-collar crime and victimology, provide in-depth analysis of specific topics and issues. The internship, required of preservice students with no prior criminal justice internship experience, is designed to ensure that students experience direct contact with criminal justice operations while having the opportunity to explore career interests.

### **ADMISSION REQUIREMENTS**

See the [Admission](#) section of this catalog.

### **DEGREE REQUIREMENTS**

In addition to fulfilling the requirements of the major, all bachelor's degree candidates are required to fulfill the collegewide degree requirements outlined under [College of Public Affairs, Academic Policies and Information](#).

### **INFORMATION LITERACY**

Students in the B.S. in Criminal Justice program will meet The University of Baltimore information literacy graduation requirement by the successful completion of the following:

- IDIS 110 Introduction to Information Literacy (3).

### **GENERAL EDUCATION REQUIREMENTS**

In the face of pressing economic and social challenges, it is critical that The University of Baltimore graduates be able to communicate effectively in many different modes; gather, synthesize and critically evaluate information; make ethical and evidence-based decisions within real-world contexts; understand systems and think systemically; and negotiate divergent and competing perspectives.

See the [University-Wide Degree Requirements](#) for details regarding General Education requirements at The University of Baltimore.

For this major, the preferred General Education courses to satisfy the social and behavioral science requirement is CRJU 200: Criminal Justice.

### **CRIMINAL JUSTICE PROGRAM REQUIREMENTS (42 CREDITS)**

CRJU 200 Criminal Justice (3)  
MATH 115 Introductory Statistics (3)

### **Core Courses (15 credits)**

- CRJU 300 Criminal Justice Ethics (3)
- CRJU 301 The Contemporary Criminal Justice System
- CRJU 302 Criminal Justice Research Methods (3)
- CRJU 306 Criminological Perspectives (3)<sup>1</sup>
- CRJU 485 Criminal Justice Capstone (3)

<sup>1</sup> Prerequisite of CRJU 301, completion of writing placement exam and a qualifying score of 300

### **Area Courses (9 credits)**

#### **Law Enforcement**

*One of the following:*

- CRJU 320 Police Administration (3)
- CRJU 420 Special Problems in Policing (3)

#### **Courts and Law**

*One of the following:*

- CRJU 330 Criminal Law (3)
- CRJU 430 Juvenile Justice (3)
- CRJU 432 Criminal Courts (3)

#### **Corrections**

*One of the following:*

- CRJU 341 Correctional Perspectives (3)
- CRJU 441 Special Problems in Corrections (3)
- CRJU 442 Community Corrections (3)

### **Major Electives (12 credits)**

Students complete four 300- or 400-level CRJU courses, and they may select from among the area courses they did not complete as requirements. Students can also select up to 6 credits of 300- to 400-level forensic science courses. Students who have not worked in the field and have not previously taken a criminal justice internship must complete CRJU 490: Criminal Justice Internship as a discipline elective.

### **General Electives**

- IDIS 101 First-Year Seminar: Introduction to University Learning (3)  
*freshmen only; transfer students replace this with a different elective*

Complete as many courses as necessary from any discipline to fulfill your 120-credit requirement to graduate.

### **ACCELERATED BACHELOR'S/MASTER'S OPTION**

Students who qualify may apply to take up to 9 graduate credits that apply to both this undergraduate degree and the M.S. in criminal justice. Contact the program director for information and also see [Accelerated Bachelor's/Master's Option](#).

### **LAW SCHOOL AUTOMATIC-ADMIT OPTION**

Qualified graduates of all UBalt undergraduate programs can be automatically admitted to the UBalt School of Law following their graduation through the University's automatic-admit option. For more information, see [Law School Automatic-Admit Option](#).

## **B.S. IN CYBER FORENSICS**

[ubalt.edu/cyberforensics](http://ubalt.edu/cyberforensics)

Melvin de la Cruz, program director

FACULTY: de la Cruz, Hall, Xu, Yuan, Zahadat

ADJUNCT FACULTY: Koning

The B.S. in Cyber Forensics program is designed to provide students with a broad-based practical understanding of cybercrimes and cyber investigations. The core of the program exposes students to forensic investigation techniques and skills, computer and digital information crimes, fraudulent activities in the use of technology and digital systems, prevention and security management strategies, and legal interventions and resolutions.

Just as the digital world has grown, cybercrimes are one of the fastest growing areas of criminal behavior in the 21<sup>st</sup> century. This cyber forensics program will develop students' knowledge and skills as experts in the recognition of cybercrimes, thereby preparing them to investigate the expanding area of cyber-related criminal activity.

### **ADMISSION REQUIREMENTS**

See the [Admission](#) section of this catalog.

### **DEGREE REQUIREMENTS**

In addition to fulfilling the requirements of the major, all bachelor's degree candidates are required to fulfill the collegewide degree requirements outlined under [College of Public Affairs, Academic Policies and Information](#).

### **INFORMATION LITERACY**

Students in the B.S. in Cyber Forensics program will meet The University of Baltimore information literacy graduation requirement by the successful completion of the following:

- IDIS 110 Introduction to Information Literacy (3).

### **GENERAL EDUCATION REQUIREMENTS**

In the face of pressing economic and social challenges, it is critical that The University of Baltimore graduates be able to communicate effectively in many different modes; gather, synthesize and critically evaluate information; make ethical and evidence-based decisions within real-world contexts; understand systems and think systemically; and negotiate divergent and competing perspectives.

See the [University-Wide Degree Requirements](#) for details regarding General Education requirements at The University of Baltimore

### **CYBER FORENSICS PROGRAM REQUIREMENTS (42 CREDITS)**

#### **Core Courses (42 credits)**

CYFI 305 Fundamentals of Cyber Forensics (3)

CYFI 310 Cyber Crime and the Law (3)

CYFI 315 Operating System Forensics (3)

CYFI 330 Mobile Forensics (3)

CYFI 345	Network Forensics (3)
CYFI 360	Advanced Python for Forensics (3)
CYFI 375	Fundamentals of Cryptography (3)
CYFI 390	Ethical Hacking (3)
CYFI 415	Forensic Investigations (3)
CYFI 445	Forensic Data Analysis (3)
CYFI 480	Forensic Documentation (3)
CYFI 482	Moot Court (3)
CYFI 487	Field Internship in Forensic Science
CYFI 490	Forensic Incident Reponse

### **General Electives**

IDIS 101 First-Year Seminar: Introduction to University Learning (3)  
*freshmen only; transfer students replace this with a different elective*

Complete as many courses as necessary from any discipline to fulfill your 120-credit requirement to graduate.

### **ACCELERATED BACHELOR'S/MASTER'S OPTION**

Students who qualify may apply to take up to 9 graduate credits that apply to both this undergraduate degree and the M.S. in Cyber Investigations. Contact the program director for information and also see [Accelerated Bachelor's/Master's Option](#).

### **LAW SCHOOL AUTOMATIC-ADMIT OPTION**

Qualified graduates of all UBalt undergraduate programs can be automatically admitted to the UBalt School of Law following their graduation through the University's automatic-admit option. For more information, see [Law School Automatic-Admit Option](#).

## **FORENSIC DOCUMENT ANALYSIS, UPPER-DIVISION UNDERGRADUATE CERTIFICATE**

A 12-credit certificate program is available in forensic document analysis. The certificate is designed for degreed students looking to change their career path or as continuing education for present criminal justice professionals without the academic credentials, and can provide an alternate path to forensic document analysis proficiency for those without science backgrounds.

### **CERTIFICATE REQUIREMENTS**

FSCS 462	Introduction to Document Examination (3)
FSCS 464	Handwriting Analysis (3)
FSCS 480	Forensic Documentation (3)
FSCS 482	Moot Court and Trial Advocacy for Forensics (3)

## **B.S. IN FORENSIC STUDIES**

Available to students once they have completed a minimum of 56 credits; may require that additional criteria be met, and courses to fulfill this major may not be available during the day.

[ubalt.edu/forensics](http://ubalt.edu/forensics)

Ioan Marginean, program director

FACULTY: Franzman, Hall, Marginean, Tumosa

ADJUNCT FACULTY: Atiyyat, Crimmins, Greenberg, , Lockard, Robinson,

The B.S. in Forensic Studies program, offered by the School of Criminal Justice, incorporates science, criminal investigation and the law to provide a comprehensive understanding of the evidentiary process. This academic approach familiarizes students with the major components of the criminal justice process, from the investigation and collection of crime scene evidence to its scientific evaluation and subsequent presentation in court. The program offers broad preparation in substantive areas of the field with the opportunity for an in-depth exploration of forensic science or police science.

Developed in partnership with the Baltimore Police Department, the curriculum includes theoretical and applied coursework. This partnership provides experiential learning opportunities with law enforcement and scientific personnel to produce graduates with the skills and experience needed to assume positions as either forensic science specialists or criminal investigators.

Students enter the B.S. in Forensic Studies program from diverse backgrounds, contributing an array of skills and knowledge that enlivens the learning process. Students in the forensic investigations concentration are seeking employment in law enforcement or are pursuing a bachelor's degree to advance in their field. They enter the program with coursework in criminal justice, the social sciences or general studies. The forensic science concentration attracts students who are searching for a way to apply their interests and background in science to a compelling, practical career. These students may have an associate degree in a physical science or have completed lower-level coursework in chemistry, physics and biology.

## **FACILITIES**

The fields of forensic and police science are becoming increasingly sophisticated, with rapidly changing technologies accelerating this trend.

Students in the B.S. in Forensic Studies program complete laboratory coursework in the University's Jami R. Grant Forensic Laboratories, which feature state-of-the-art instrumentation and serve as reserve crime labs for the Baltimore Police Department. In these laboratories, students learn the basics of evidence collection, processing and analytical techniques. In addition, students work with professionals from local and federal agencies to gain a practical understanding of current investigative procedures and techniques. University facilities include a full law library that gives students access to a wide range of legal resources.

## **ADMISSION REQUIREMENTS**

Forensic studies is a selective major with limited enrollment based on the space available. Applicants must meet the University's general admission requirements as well as the following program-specific requirements:

- a cross-institutional GPA of 2.75 or better
- completion of COSC 100: Introduction to Computer Technologies, INSS 100: Computer Information Systems or an equivalent transferable course; this course also fulfills a General Education requirement.

Special consideration may be given to other applicants whose GPA is at least 2.7 and who have at least five years' relevant professional experience. In these cases, a resume is required, and an interview with the program director may be requested.

Applicants who do not meet these criteria for admission but do meet requirements for undergraduate admission may select the B.S. in Criminal Justice program. If these students earn a cross-institutional



cumulative GPA of 2.75 within 24 credits of admission to UBalt, they may petition for a change of major to the B.S. in Forensic Studies program. If they wish to enter the forensic science concentration, they must also have met the sciences requirements (see below) at that time.

See also the [Admission](#) section of this catalog and specific information for concentrations below.

### **PREREGISTRATION REQUIREMENT**

For either concentration, a background check and urinalysis must be completed prior to initial registration. Information about this requirement is sent with the letter of admission. Degree requirements are listed separately for each concentration.

## **FORENSIC SCIENCE CONCENTRATION**

This concentration prepares professionals to work in laboratory settings on the scientific analysis of evidence and thus requires a strong background in the physical sciences. It includes the following prerequisite lab courses:

- Biology I
- Chemistry I and II
- Organic chemistry I and II
- Physics I and II.

Forensic science concentration applicants must have completed at least five of these science courses with a GPA of 2.5 and have no science grade lower than C (2.0). Preference is given to students who have completed all seven science courses with the specified standards.

When a student is admitted without having met all science prerequisites, the time required to complete the degree will be extended by at least one semester.

Special consideration may be given to other applicants whose overall GPA is at least 2.7, meet the science requirements outlined here and have at least five years of relevant professional experience. In these cases, a resume is required, and an interview with the program director may be requested.

Spring admission may prolong the completion of the degree by at least one semester because of the course scheduling sequence.

## **DEGREE REQUIREMENTS**

In addition to fulfilling the requirements of the major, all bachelor's degree candidates are required to fulfill the collegewide degree requirements outlined under [College of Public Affairs, Academic Policies and Information](#).

## **INFORMATION LITERACY**

Students in the B.S. in Forensic Studies program will meet The University of Baltimore information literacy graduation requirement by the successful completion of:

- IDIS 110 Introduction to Information Literacy (3).

## **GENERAL EDUCATION REQUIREMENTS**

In the face of pressing economic and social challenges, it is critical that The University of Baltimore graduates be able to communicate effectively in many different modes; gather, synthesize and critically evaluate information; make ethical and evidence-based decisions within real-world contexts; understand systems and think systemically; and negotiate divergent and competing perspectives.

See the [University-Wide Degree Requirements](#) for details regarding General Education requirements at The University of Baltimore.

## **FORENSIC SCIENCE CONCENTRATION REQUIREMENTS (42-54 CREDITS)**

### **Core Courses (45 credits)**

Because the work of police and forensic specialists overlaps, it is important for each professional to understand the vocabulary and procedures of the other. This understanding facilitates communication and fosters cooperation in work settings. The required foundation courses, taken by all students, provide this background. Specifically, the classes help students develop a basic understanding of science, investigation and the law.

FSCS 301	Forensic Science (3)
FSCS 307	Crime Scene Investigation (3)
FSCS 325	Microscopy (4)
FSCS 337	Instrumental Analysis (4)
CRJU 330	Criminal Law (3)
CYFI 330	Mobile Forensics (3)
FSCS 354	Death Investigation (3)
FSCS 403	Trace Evidence (4)
FSCS 404	Fire Debris and Explosive Analysis (4)
FSCS 409	Forensic Drug Analysis (4)
FSCS 410	Forensic Biology (4)
FSCS 482	Moot Court and Trial Advocacy for Forensics (3)
FSCS 487	Field Internship in Forensic Science (3)

### **Major Electives (9 credits)**

To complete the forensic science requirements, choose three courses from among these approved forensic studies or criminal justice electives. Courses are not offered every semester; students should consult the class schedule for current information.

#### **Forensic Studies Electives**

FSCS 320	Interviews and Interrogations (3)
FSCS 360	Forensic Photography (3)
FSCS 440	Advanced Crime Scene Investigation (3)
FSCS 462	Introduction to Document Examination (3)
FSCS 464	Handwriting Analysis (3)
FSCS 466	Instrumental Methods in Document Examination (3)
FSCS 480	Forensic Documentation (3)
FSCS 484	Art and Forensics (3)
FSCS 497	Topics in Forensics (3)

#### **General Electives**

Complete as many courses as necessary from any discipline to fulfill your 120-credit requirement to graduate.

## **FORENSIC INVESTIGATIONS CONCENTRATION**

This concentration focuses primarily on the legal and procedural aspects of criminal investigation. No specific preparatory courses are required.

## DEGREE REQUIREMENTS

In addition to fulfilling the requirements of the major, all bachelor's degree candidates are required to fulfill the collegewide degree requirements outlined under [College of Public Affairs, Academic Policies and Information](#).

## INFORMATION LITERACY

Students in the B.S. in Forensic Studies program will meet The University of Baltimore information literacy graduation requirement by the successful completion of:

- IDIS 110 Introduction to Information Literacy (3).
- 

## GENERAL EDUCATION REQUIREMENTS

In the face of pressing economic and social challenges, it is critical that The University of Baltimore graduates be able to communicate effectively in many different modes; gather, synthesize and critically evaluate information; make ethical and evidence-based decisions within real-world contexts; understand systems and think systemically; and negotiate divergent and competing perspectives.

See the [University-Wide Degree Requirements](#) for details regarding General Education requirements at The University of Baltimore.

## FORENSIC INVESTIGATIONS CONCENTRATION REQUIREMENTS (45 CREDITS)

### Core Courses (36 credits)

Because the work of police and forensic specialists overlaps, it is important for each professional to understand the vocabulary and procedures of the other. This understanding facilitates communication and fosters cooperation in work settings. The required foundation courses, taken by all students, provide this background. Specifically, the classes help students develop a basic understanding of science, investigation and the law.

CRJU 301	The Contemporary Criminal Justice System (3)
CRJU 330	Criminal Law (3)
FSCS 301	Forensic Science (3)
FSCS 307	Crime Scene Investigation (3)
CYFI 330	Mobile Forensics (3)
FSCS 360	Forensic Photography (3)
FSCS 418	Mathematical Applications in Forensics Investigations (3)
FSCS 424	Fourth Amendment: Interpretation and Application (3)
FSCS 430	Specialty Warrants, Wiretaps and Historical Conspiracies (3)
FSCS 440	Advanced Crime Scene Investigation (3)
FSCS 480	Forensic Documentation (3)
FSCS 482	Moot Court and Trial Advocacy for Forensics (3)
FSCS 496	Field Internship in Police Science (3)

### Major Electives (9 credits)

To complete the forensic investigations requirements, choose three courses from among these forensic studies or criminal justice electives.

### General Electives

Complete as many courses as necessary from any discipline to fulfill your 120-credit requirement to graduate.

## LAW SCHOOL AUTOMATIC-ADMIT OPTION

Qualified graduates of all UBalt undergraduate programs can be automatically admitted to the UBalt School of Law following their graduation through the University's automatic-admit option. For more information, see [Law School Automatic-Admit Option](#).

## **ACCELERATED BACHELOR'S/MASTER'S OPTION**

Students who qualify may apply to take up to 9 graduate credits that apply to both this undergraduate degree and the M.S. in Criminal Justice. Contact the program director for information and also see [Accelerated Bachelor's/Master's Option](#).

## **B.A. IN POLICY, POLITICS AND INTERNATIONAL AFFAIRS**

[ubalt.edu/policyandpolitics](http://ubalt.edu/policyandpolitics)

Lorenda A. Naylor, program director

FACULTY: Carranza Ko, Haynes, Gourrier, Larrison, , Naylor, Thomas, Uzochukwu, Willis, Wyatt-Nichol

The B.A. in Policy, Politics and International Affairs program is administered through the School of Public and International Affairs. The program focuses on political institutions and processes, with applications to Maryland government and politics. Additionally, students interested in international affairs may pursue a track within the program. Students gain a strong foundation in government, public policy and their role in society.

A major in policy, politics and international affairs offers students a broad-based education, which equips them to adapt to a wide variety of careers. This is particularly true for students seeking careers in state and local government, corporate public affairs, the federal bureaucracy, the foreign service, international affairs, campaign management and organizations that monitor political processes or seek to influence the content of public policy.

Policy, politics and international affairs is also a solid undergraduate major for students preparing for law school. Although no one discipline can best prepare students for the legal profession, specific courses in government and public policy illuminate the critical relationships between law and politics. The program regularly offers courses in American political institutions, constitutional law, administrative law, judicial processes, civil liberties, political theory, public administration and international relations. Combined with other offerings in government and public policy, philosophy, history, economics, business and English, such courses establish a curriculum that provides the broad-based knowledge needed by those entering the legal profession.

The B.A. in Policy, Politics and International Affairs program allows students flexibility to develop their individual interests while emphasizing basic theories and methodological techniques. The approach to the study of governmental processes and public administration is applied, research-oriented and practical. Students have an opportunity to gain experience working in government agencies, nongovernmental organizations, political campaigns, court systems, legislative bodies and other related organizations through internships that provide academic credit.

National honor societies Pi Sigma Alpha and Pi Alpha provide opportunities for networking and fellowship through discussion groups, speaker series and an annual awards ceremony.

## **ADMISSION REQUIREMENTS**

See the [Admission](#) section of this catalog.

## DEGREE REQUIREMENTS

In addition to fulfilling the requirements of the major, all bachelor's degree candidates are required to fulfill the collegewide degree requirements outlined under [College of Public Affairs, Academic Policies and Information](#).

## INFORMATION LITERACY

Students in the B.A. in Policy, Politics and International Affairs program will meet The University of Baltimore information literacy graduation requirement by the successful completion of one of the following:

- PPIA 408      Methods in Government and Public Policy (3)
- IDIS 110      Introduction to Information Literacy (3).

## GENERAL EDUCATION REQUIREMENTS

In the face of pressing economic and social challenges, it is critical that The University of Baltimore graduates be able to communicate effectively in many different modes; gather, synthesize and critically evaluate information; make ethical and evidence-based decisions within real-world contexts; understand systems and think systemically; and negotiate divergent and competing perspectives.

See the [University-Wide Degree Requirements](#) for details regarding General Education requirements at The University of Baltimore.

## POLICY, POLITICS, AND INTERNATIONAL AFFAIRS PROGRAM REQUIREMENTS (42 CREDITS)

### Core Courses (18 credits)

PPIA 201      American Government (3)

PPIA 210      Intro to Global Affairs (3)\*

One course in economics beyond the General Education requirements or PPIA 315 Public Policy Analysis (3)

PPIA 408      Methods in Government and Public Policy (3)

PPIA 499      Capstone in Public Service (3)

PPIA 324      American Public Policy (3)

### Major Electives (24 credits)

Complete eight courses approved by a faculty adviser; students who have a career interest in public policy and administration, public law, or applied politics should take at least 9 credits in one of the first three areas below.

#### **Public Policy and Administration**

PPIA 315      Public Policy Analysis (3)

PPIA 320      Intro to Public Service (3)

PPIA 322      Bureaucracy and Public Policy (3)

PPIA 326      Urban Politics and Public Policy (3)

PPIA 423      Public Budgeting and Human Resources Management (3)

PPIA 425      Administrative Law and Processes (3)

HSMG 373      Health Policy and Politics (3)

#### **Public Law and American Constitutional Systems**

PPIA 340      Constitutional Law (3)

PPIA 341	Civil Liberties and the Bill of Rights (3)
PPIA 344	American Presidency (3)
PPIA 345	The Legislative Process (3)
PPIA 348	State and Local Government (3)
PPIA 381	American Political Thought (3)
PPIA 426	Foundations of Democracy I (3)

### **Applied Politics**

PPIA 360	Parties, Campaigns and Elections (3)
PPIA 362	Media and Government (3)
PPIA 461	Maryland Government Processes and Politics (3)
PPIA 463	Interest Group Politics and Lobbying (3)

### **International Affairs**

PPIA 297	Special Topics in International Studies (3)
PPIA 385	World Politics (3)
PPIA 386	American Foreign Policy (3)
PPIA 481	Globalization (3)
PPIA 479	Special Topics in International Relations (3)
PPIA 484	International Political Economy (3)
PPIA 485	The Far East in World Affairs (3)
PPIA 486	The Middle East (3)
PPIA 487	Western Europe (3)
PPIA 488	Russia and China in World Affairs (3)
PPIA 489	International Organizations (3)

### **Other Major Electives**

PPIA 284	Politics in Comparative Perspective (3)
PPIA 297	Topics in Politics and Policy (3)
PPIA 321	Public Service Leadership and Ethics (3)
PPIA 382	Political Ideologies (3)
PPIA 384	Comparative Government (3)
PPIA 410	Race and Politics (3)*
PPIA 470/471	Individual Research (3)
PPIA 479	Special Topics in International Studies (3)
PPIA 480	Environmental Politics and Policy (3)
PPIA 482	Topics in Political Theory (3)
PPIA 483	African Politics, Culture and Society (3)
PPIA 490/491	Internship (3)
PPIA 493	Honors Seminar (3)
PPIA 497	Topics in Government and Public Policy (1-6)

\* Satisfies global awareness and diverse perspectives graduation requirement

### **General Electives**

IDIS 101 First-Year Seminar: Introduction to University Learning (3)  
*Freshmen only; transfer students replace this with a different elective*

Complete as many courses as necessary from any discipline to fulfill your 120-credit requirement to graduate.

### **ACCELERATED BACHELOR'S/MASTER'S OPTION**

Students who qualify may apply to take up to 9 graduate credits that apply to both this undergraduate degree and the M.A. in Global Affairs and Human Security program or the M.P.A. program. Contact the appropriate program director for information and also see [Accelerated Bachelor's/Master's Option](#).

### **LAW SCHOOL AUTOMATIC-ADMIT OPTION**

Qualified graduates of all UBalt undergraduate programs can be automatically admitted to the UBalt School of Law following their graduation through the University's automatic-admit option. For more information, see [Law School Automatic-Admit Option](#).

## **B.S. IN HEALTH MANAGEMENT**

Students with less than 30 credits can apply as a first-time undergraduate student, but may wish to wait until at least 30 credits are posted. The program may require that additional criteria be met, and courses to fulfill this major may not be available during the day. This program is also offered Saturdays at the Universities at Shady Grove.

[ubalt.edu/healthmanagement](http://ubalt.edu/healthmanagement)

Alan Weisman, program director

FACULTY: DiFranco, Gillingham, Y. Kang, Lyles, Molinari, Shenoy, Weisman

The B.S. in Health Management program is housed in the School of Health and Human Services. It is offered in a face-to-face format Saturdays at The University of Baltimore campus and at the Rockville, Maryland, campus of the Universities at Shady Grove. Courses are offered in the fall, spring and summer semesters, online and in the classroom.

This program is designed to provide the initial undergraduate education for professional careers in health services management. Health care administration education requires a strong liberal arts foundation to prepare health service managers for leadership roles in a complex, diverse and multicultural society. The program combines a classic liberal education with conceptual and technical competence in the health systems management field.

Providing students with sound conceptual and practical knowledge of management skills is a key focus of health systems management. A general awareness of the interplay of social, political, economic, technological, cultural and environmental factors of health services management and administration is pivotal for current and future managers. The program develops managerial knowledge, analytical ability and communication skills, and graduates students who are technically competent and well-rounded. In addition to preparing students for managerial positions in health services administration, this degree also qualifies them for entry into graduate and professional schools.

The program is certified by the Association of University Programs in Health Administration. In accordance with the association's recommendations, the curriculum specifically provides:

- an understanding of the organization, financing and delivery of health services within a multidisciplinary context
- an understanding and assessment of the health status of populations, including determinants of health and disease and factors influencing the use of health services
- an understanding of the values and ethical issues associated with the practice of health services administration that will foster the development of ethical analysis skills
- opportunities to develop leadership potential
- experience in economics, financial policy, quantitative analysis, organizational theory and practice, human and information resources, assessment of organizational performance, and knowledge of methods to ensure continuous improvement in the quality of services provided.

The B.S. in Health Management program is offered on Saturdays and online, and some courses in other disciplines may also be taken online and during the week on the Baltimore campus. The curriculum can be completed in two years by students entering with an associate degree (A.A./A.S.) or 56 transferable credits. Registered nurses and radiologic technologists who are licensed in Maryland are awarded 60 transfer credits.

## **ADMISSION REQUIREMENTS**



Students applying to the B.S. in Health Management program must have a minimum of 30 credits;. For more information, see the [Admission](#) section of this catalog.

## DEGREE REQUIREMENTS

In addition to fulfilling the requirements of the major, all bachelor's degree candidates are required to fulfill the collegewide degree requirements outlined under [College of Public Affairs, Academic Policies and Information](#).

## INFORMATION LITERACY

Students in the B.S. in Health Management program will meet The University of Baltimore information literacy graduation requirement by the successful completion of one of the following:

- HSMG 300 Health Indicators
- IDIS 110 Introduction to Information Literacy.

## GENERAL EDUCATION REQUIREMENTS

In the face of pressing economic and social challenges, it is critical that The University of Baltimore graduates be able to communicate effectively in many different modes; gather, synthesize and critically evaluate information; make ethical and evidence-based decisions within real-world contexts; understand systems and think systemically; and negotiate divergent and competing perspectives.

See the [University-Wide Degree Requirements](#) for details regarding General Education requirements at The University of Baltimore.

## HEALTH MANAGEMENT PROGRAM REQUIREMENTS (42 CREDITS)

### Core Courses (33 credits)

HSMG 300	Health Indicators (3)
HSMG 370	Overview of Health Care Delivery Systems (3)
HSMG 371	Principles of Health Care Management I (3)
HSMG 372	Principles of Health Care Management II (3)
HSMG 373	Health Policy and Politics (3)
HSMG 376	Quantitative Methods for Health Care Managers (3)
HSMG 379	Health Information Systems (3)
HSMG 472	Introduction to Quality Performance and Improvement in Health Care (3)
HSMG 477	Health Care Law and Risk Management (3)
HSMG 492	Internship (3)
HSMG 498	Strategic Management in Health Care (3)

### Business Requirements (9 credits)

HSMG 301	Introduction to Health Economics (3)
HSMG 302	Statistics for Health Administration (3)
HSMG 303	Health Finance (3)

### General Electives

Complete as many courses as necessary from any discipline to fulfill your 120-credit requirement to graduate. Some recommended courses to support students' knowledge and skills in health systems management include:

HSMG 378	Introduction to Global Health (3)
FIN 331	Financial Management (3)
INSS 300	Management Information Systems (3)

## **ACCELERATED BACHELOR'S/MASTER'S OPTION**

Students who qualify may apply to take up to 9 graduate credits that apply to both this undergraduate degree and the M.S. in Health Administration. Contact the program director for information and also see [Accelerated Bachelor's/Master's Option](#).

## **LAW SCHOOL AUTOMATIC-ADMIT OPTION**

Qualified graduates of all UBalt undergraduate programs can be automatically admitted to the UBalt School of Law following their graduation through the University's automatic-admit option. For more information, see [Law School Automatic-Admit Option](#).

## **B.A. IN HUMAN SERVICES ADMINISTRATION**

[ubalt.edu/humanservicesadministration](http://ubalt.edu/humanservicesadministration)

Tiffany Parkman, program director

FACULTY: Edlins, Gillingham, Molinari, Mushonga, Parkman

Offered through the School of Health and Human Services, this program is designed to provide students with specific knowledge and practical skills in human services within the context of a broad, interdisciplinary liberal arts education. The core curriculum is designed to address the ever-changing needs of human services organizations. The program affords in-service personnel an opportunity for increased professionalism, career advancement and higher education. For others, it offers preprofessional career preparation.

Students with an associate degree in human services should find this program particularly appealing, but such associate degree programs are not a requirement for admission to this bachelor's degree program.

## **ADMISSION REQUIREMENTS**

See the [Admission](#) section of this catalog.

## **DEGREE REQUIREMENTS**

In addition to fulfilling the requirements of the major, all bachelor's degree candidates are required to fulfill the collegewide degree requirements outlined under [College of Public Affairs, Academic Policies and Information](#).

## **INFORMATION LITERACY**

Students in the B.A. in Human Services Administration program will meet The University of Baltimore information literacy graduation requirement by the successful completion of one of the following:

- HSER 453 Social Research Methods
- IDIS 110 Introduction to Information Literacy.

## **GENERAL EDUCATION REQUIREMENTS**

In the face of pressing economic and social challenges, it is critical that The University of Baltimore graduates be able to communicate effectively in many different modes; gather, synthesize and critically evaluate information; make ethical and evidence-based decisions within real-world contexts; understand systems and think systemically; and negotiate divergent and competing perspectives.

See the [University-Wide Degree Requirements](#) for details regarding General Education requirements at The University of Baltimore.

## **HUMAN SERVICES ADMINISTRATION PROGRAM REQUIREMENTS (42 CREDITS)**

### **Major Requirements (30 credits)**

- HSER 100 Introduction to Human Services (3)  
HSER 200 Models of Effective Helping (3)  
HSER 340 Case Management and Documentation (3)  
HSER 400 Field Practicum (3)  
*(must be completed by preservice students who do not transfer to UBalt with college-level human services internship credits)*  
HSER 420 Program Design and Proposal Writing (3)  
HSER 430 Fundraising and Grant Writing (3)  
HSER 440 Evaluation of Human Services Programs (3)  
HSER 450 Human Services Management (3)  
HSER 453 Social Research Methods (3)  
HSER 470 Senior Seminar and Portfolio (3)

### **Major Electives (12 credits)**

Students may select major electives from among GVPP, HSMG, PHIL, PSYC and SOCI courses due to the interdisciplinary nature of the human services field. Other relevant courses may be taken with the permission of the program director.

- HSER 300 Grassroots Strategies of Social Change in Human Services (3)  
HSER 310 Family System Dynamics (3)  
HSER 320 Gender and the Work Environment (3)  
HSER 330 Human Services Delivery Systems and Diversity (3)\*  
HSER 360 Social Policy and the American Policy Process (3)  
HSER 370 Community Substance Abuse (3)  
HSER 372 Social Problems (3)  
HSER 373 Community Mental Health (3)  
HSER 375 Adolescents in the 21<sup>st</sup> Century (3)  
HSER 378 Professional Ethics in Human Services Administration (3)  
PPIA 322 Bureaucracy and Public Policy (3)  
PPIA 345 The Legislative Process (3)  
PPIA 348 State and Local Government (3)  
HSMG 378 Introduction to Global Health (3)  
PSYC 205 Human Development (3)  
PSYC 210 Interpersonal Psychology (3)  
PSYC 215 Human Sexuality (3)  
PSYC 220 Stress Identification and Management (3)  
PSYC 355 Interviewing Psychology (3)  
PSYC 360 Cross-Cultural Psychology (3)

### **General Electives**

- IDIS 101 First-Year Seminar: Introduction to University Learning (3)  
*Freshmen only; transfer students replace this with a different elective*

Complete as many courses as necessary from any discipline to fulfill your 120-credit requirement to graduate.

\* Satisfies global awareness and diverse perspectives graduation requirement.

### **ACCELERATED BACHELOR'S/MASTER'S OPTION**

Students who qualify may apply to take up to 9 graduate credits that apply to both this undergraduate degree and the M.S. in Human Services Administration. Contact the program director for information and see [Accelerated Bachelor's/Master's Option](#).

### **LAW SCHOOL AUTOMATIC-ADMIT OPTION**

Qualified graduates of all UBalt undergraduate programs can be automatically admitted to the UBalt School of Law following their graduation through the University's automatic-admit option. For more information, see [Law School Automatic-Admit Option](#).