

2025–2026 Special Conditions Form

The Special Conditions Form can be used if you or your family has experienced an unusual circumstance that may affect your ability to pay for your education at the University of Baltimore. Before the office can take your circumstance into consideration, you must have filed the 2025-2026 Free Application for Federal Financial Aid (FAFSA). The reduction must result from one of the special conditions listed below occurring between January 1, 2025 and December 31, 2026.

This form is designed to adjust the Student Aid Index (SAI) which determines what portion of aid can be need based. Submitting this form does not necessarily mean additional aid will be awarded.

NOTE: Graduate and Law/APD students are awarded Unsubsidized Direct Loans only and will not benefit from filing a Special Conditions Form.

Please complete and return this form and any requested documentation to the Office of Financial Aid. Documents may be faxed to 410.837.5493 or scanned and emailed to financialaid@ubalt.edu or uploaded online by visiting our Financial Aid Forms webpage: http://www.ubalt.edu/admission/financial-aid/resources/forms.cfm. Please allow 3-5 business days for your To-Do List to be updated once submitted. Please note the review process can take up to three weeks.

A. STUDENT INFORMATION

Last	st Name	First Name	M.I.	Student ID Number					
Email Address		Telephone Number		Date of Birth					
В.	SPECIAL CONDITION (Check each category that identifies your special								
	condition. Parent information and a parent signature is required for dependent								
	students only.)								
Option 1: Loss or reduction of income of at least 20%. Please provide the following:									
\bigcirc	A dated letter of resignation o	termination							
Oocumentation showing year -to-date income received (last pay stub)									
0	Documentation of benefits from Unemployment Administration showing monthly benefit or denial of benefit, if applicable								
\bigcirc) Documentation of severance,	if applicable							
\bigcirc) A copy of your 2023 & 20 24 IRS	Tax Return Transcript							
\bigcirc	A copy of your parent or spous	e 2023 & 20 24 IRS Tax Return Transcript							
\bigcirc) A copy of all 2023 & 20 24 W2 F	orms							
Opt	otion 2: Death of parent or spouse	Please provide the following:							
\bigcirc	A copy of the death certificate	€							
\bigcirc) A copy of your 2023 & 2024 IRS	Tax Return Transcript							
\bigcirc	A copy of your parent or spou explanation if you are unable to	se's 2023 & 2024 IRS Tax Return Transcript (Ple o obtain this information)	ase provide an						
\bigcirc) A copy of all 2023 & 2024 W2 F	orms							

Option 3: Separation or divorce of parent (or student). Please provide the following:								
If separated, please provide documentation showing the individuals live in separate residences.								
If divorced, please provide the divorce decree.								
A copy of your 2023 & 2024 IRS Tax Return Transcript								
A copy of your parent or spouse's 2023 & 2024 IRS Tax Return Transcript								
A copy of all 2023 & 2024 W2 Forms								
Option 4: Permanent and total disability suffered. Please provide the following:								
A signed letter from a physician stating the extent and duration of the disability								
Occumentation showing year-to-date income received (last pay stub if applicable)								
Disability benefit statement from Social Security Administration								
A copy of your 2023 & 20 24 IRS Tax Return Transcript								
A copy of your parent or spouse 2023 & 2024 IRS Tax Return Transcript								
A copy of all 2023 & 20 24 W2 Forms								
Option 5: Reduction of untaxed income. Please provide the following:								
A copy of supporting documentation showing the reduction								
A copy of your 2023 & 20 24 IRS Tax Return Transcript								
A copy of your parent or spouse's 2023 & 2024 IRS Tax Return Transcript								
A copy of all 2023 & 20 24 W2 Forms								
Option 6: One time income received that will not be received next year. Please provide the following:								
A copy of supporting documentation showing the one-time occurrence								
A copy of your 2023 & 20 24 IRS Tax Return Transcript								
A copy of your parent or spouse's 2023 & 2024 IRS Tax Return Transcript								
A copy of all 2023 & 20 24 W2 Forms								
C. EXPLANATION OF APPEAL								
Please explain your special conditions in detail. How has the situation affected your ability to pay for								
2025–2026 educational expenses?								

D. FAMILY INFORMATION (NOTE: Students using parental data on the FAFSA are classified as dependent)

Dependent Students List the people in your parent's household including:

- Yourself
- Parent(s) (including step-parent) even if you don't live with them
- Your parents' other children, even if they do not live with your parent(s), if (1) your parents will pro-vide more than half of their support from July 1, 2025 through June 30, 2026 or (2) the children would be required to give parental information when applying for Federal Student Aid
- Any other people if they now live with your parents, your parents provide more than half of their support, and will continue to provide more than half of their support from July 1, 2025 through June 30, 2026

Independent Students List the people in your parent's household including:

- Yourself and your spouse, if married
- Your children, if any, if you will provide more than half
 of their support from July 1, 2025, through June 30,
 2026, or if the child would be required to provide your
 information if they were completing a FAFSA for 2025–
 2026: include children who meet either of these
 standards, even if they do not live with you
- Any other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2025

Family Information:

Student Signature:

	Full Name	Age	Relationship	Name of College (if enrolled at least half time this year) Do not include your parent's college	Did/Will this person file a 2023 Federal Tax?
1					- Yes () No ()
2					Yes No No
3					Yes No O
4					- Yes O No O
5. <u> </u>					- Yes No No
	IGN THIS WORKSHEET				Yes No No
aid is	gning this worksheet, I (we) certify the complete and correct. If you are cosely give false or misleading inform	depende	nt for financial aid purpo	oses, at least one parent m	nust sign. Warning: If you

Parent Signature:

Date:

Date: