

2025-2026 Verification Worksheet

Your Free Application for Federal Student Aid (FAFSA) was selected for verification. In this process, the university will be comparing information from your application with copies of your (and your spouse's, if you are married or your parents', if you are a dependent student) 2023 Federal Income Tax Transcript, W-2 form(s), and any other financial documents. The law (34 CFR, Part 668) says we have the right to ask you for this information before awarding Federal Aid. If there are differences between your application information and your financial documents, you or the university may need to make corrections electronically by using your FAFSA Submission Summary (FSS).

Please complete and return this form and any requested documentation to the Office of Financial Aid. Documents may be uploaded online by visiting our Financial Aid Forms webpage at <http://www.ubalt.edu/admission/financial-aid/resources/forms.cfm>, or submitted in person at the Office of Financial Aid in the Academic Center, room 126.

Step 1 – Student Identification

Last Name

First Name

MI

Student ID (begins with 1 or 3)

Email Address

____/____/____
Date of Birth

Step 2 – Family Information

Dependent Students**List the people in your parent’s household including:**

- Yourself.
- Parent(s) (including stepparent) even if you don’t live with them.
- Your parent(s)’ other children if the following are true:
 - They live with your parents (or live apart because of college enrollment),
 - They receive more than half of their support from your parents, and will continue to receive more than half of their support from your parents during the award year (July 1, 2025 through June 30, 2026)
- Other persons if the following are true:
 - They live with your parents,
 - They receive more than half of their support from your parents, and
 - They will continue to receive more than half of their support from your parents during the award year. (July 1, 2025 through June 30, 2026)

Independent Students**List the people in your household including:**

- Yourself and your spouse, if married.
- Your children, if any, if you will provide more than half of their support from July 1, 2025, through June 30, 2026, or if the child would be required to provide your information if they were completing a FAFSA for 2025-2026 include children who meet either of these standards, even if they do not live with you.
- Any other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2025 through June 30, 2026.

The provided criteria for “dependent children” or “other persons” align with the requirement that family size align with whom the parent could claim as a dependent on a U.S. tax return if the parent were to file a U.S tax return at the time of completing the 2025-2026 FAFSA. As a result, the parent should not include any unborn children in the family size. Support is defined as providing food, housing, medical/dental care or health insurance, money or other financial resources. If you need more space, attach a separate sheet.

	Full Name	Age	Relationship	Name of College	Did/Will this person file a 2023 Federal Tax Return
1			Self	University of Baltimore	Yes <input type="checkbox"/> No <input type="checkbox"/>
2					Yes <input type="checkbox"/> No <input type="checkbox"/>
3					Yes <input type="checkbox"/> No <input type="checkbox"/>
4					Yes <input type="checkbox"/> No <input type="checkbox"/>
5					Yes <input type="checkbox"/> No <input type="checkbox"/>
6					Yes <input type="checkbox"/> No <input type="checkbox"/>

Step 3 – Student 2023 Income Information

Check **ONLY** the **ONE** box that applies to the **student’s 2023 Federal Income Tax filing status**.

<input type="checkbox"/>	2023 IRS tax data was successfully supplied at FAFSA filing using the IRS Direct Data Exchange (DDX)
<input type="checkbox"/>	A signed copy of the 2023 tax return is attached. The signed copy must include pages 1 & 2 of the federal 1040 form along with all pages of Schedules 1, 2, 3, C, and F, if applicable. (Married students or married parents who file separate returns must provide a return with schedules for each filer.)
<input type="checkbox"/>	A 2023 IRS Tax Return Transcript is attached. Do not submit an IRS Tax Account Transcript. (Married students or married parents who file separate returns must provide a transcript for each filer.)

<input type="checkbox"/>	I had no source of income in the calendar year 2023 . I certify that I did not file and was not required to file a 2023 IRS Tax Return, tax return with a foreign nation, U.S. Territory, or U.S. Commonwealth. Work-study is a source of earned income.	
<input type="checkbox"/>	I did have income during calendar year 2023 ; however, I certify that I did not file and was not required to file a 2023 IRS Tax Return, tax return with a foreign nation, U.S. Territory, or U.S. Commonwealth. I listed all sources of income below and provided copies of W-2 form(s) for each source.	
EMPLOYER NAME	Spouse's/Parents' AMOUNT	IRS W-2 ATTACHED? (YES/NO)
	\$	
	\$	
	\$	

Step 4 – Spouse’s 2023 Income Information for Independent Students or Parents’ 2023 Income

Information for

Check **ONLY** the **ONE** box that applies to the **Spouse’s/Parents’ 2023 Federal Income Tax filing status**.

<input type="checkbox"/>	2023 IRS tax data was successfully supplied at FAFSA filing using the IRS Direct Data Exchange (DDX)	
<input type="checkbox"/>	A signed copy of the 2023 tax return is attached. The signed copy must include pages 1 & 2 of the federal 1040 form along with all pages of Schedules 1, 2, 3, C, and F, if applicable. (Married students or married parents who file separate returns must provide a return with schedules for each filer.)	
<input type="checkbox"/>	A 2023 <u>IRS Tax Return Transcript</u> is attached. Do not submit an IRS Tax <u>Account</u> Transcript. (Married students or married parents who file separate returns must provide a transcript for each filer.)	
<input type="checkbox"/>	I had no source of income in the calendar year 2023 . I certify that I did not file and was not required to file a 2023 IRS Tax Return, tax return with a foreign nation, U.S. Territory, or U.S. Commonwealth. Work-study is a source of earned income.	
<input type="checkbox"/>	I did have income during calendar year 2023 ; however, I certify that I did not file and was not required to file a 2023 IRS Tax Return, tax return with a foreign nation, U.S. Territory, or U.S. Commonwealth. I listed all sources of income below and provided copies of W-2 form(s) for each source.	
EMPLOYER NAME	Spouse's/Parents' AMOUNT	IRS W-2 ATTACHED? (YES/NO)
	\$	
	\$	
	\$	

Step 5 – Student and Parent (dependent student only) must sign this worksheet

Certification: By signing this verification worksheet, I/We certify that all the information reported on it is complete and correct. Electronic or typed signatures are not acceptable.

Student's Signature

Date

Spouse's/Parents' Signature

Date

Each person signing this form certifies that all the information reported on it is complete and correct.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail or both.