

## my**UBALT** TUTORIAL ACCEPT FINANCIAL AID

Please follow these steps to accept your financial aid. If you have questions, contact **financialaid@ubalt.edu**.

1. LOG ON to your MyUBalt student portal using your netID and password. To reset your password or look up your netID, please click here.

2. CLICK ON the My Student Center link located below the My Self Service tab.



**3. SCROLL DOWN** to the Finances tab. Under this tab, look for the Financial Aid tab. Here, you will find options to View Financial Aid and Accept/Decline Awards.

My Account	
View E-Bill/Payment Plans	5
Account Inquiry	
Einancial Aid	
View Financial Aid	
Accept/Decline Awards	

**4. TO VIEW** your financial aid, click the View Financial Aid link. Select the aid year you want to view.

Select	the aid year you wish to view	
Aid Year	Institution	Aid Year Description
2024	University of Baltimore	Financial Aid Year 2023-2024
2023	University of Baltimore	Financial Aid Year 2022-2023



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- 5. TO ACCEPT, REDUCE OR DECLINE your awards, click the Accept/Decline Awards link.
  - Select the aid year for which you are accepting or declining your aid.
  - $\cdot\,$  Use the checkboxes on the right to mark the awards you would like to accept or decline.
  - If you are accepting loans, adjust the amount of the loan to reflect how much you would like to receive.

Award	Category	Career	Offered	Accepted	Accept	Decline	
UBALT Grant - Undergraduate	Grant	Undergraduate	3,000.00	3,000.00	53		
Federal Pell1 Grant	Grant	Undergraduate	3,245.00	3,245.00			
Fed DL Stafford Sub Loan	Loan	Undergraduate	3,500.00	3,500.00			
Fed DL Stafford Unsub Loan	Loan	Undergraduate	2,000.00	2,000.00			
Total			11,745.00	11,745.00			
Accept All Decline All Clear All			Update Totals				
Accept All	De	cline All	Clear All		Update I	otais	
Currency used is US Dollar					Submit		

· Check your selections and click Submit.

## 6. CONFIRM YOUR SUBMISSIONS.

- Select Yes to submit your accepted/declined financial aid offers. Wait to see a green check mark on your screen, then select OK.
- · If you wish to review, cancel or make changes to your selections, select No.

Accept	t/Decline	
	Select Yes to continue with the submit. Any changes made will be saved. Select No to cancel the submit.	
Yes	s No	