

October 15, 2025

TO: All Prospective Proposers

FROM: Wesley Gordon
Associate of Director of Procurement
University of Baltimore, Office of Procurement

RE: **ADDENDUM #2**
NAME OF PROJECT: Maintenance and Repair of UBalt HVAC Systems
RFP: UB-25-BB-17

The following amends the above referenced solicitation documents and is issued as Addendum #2 dated 10/15/2025. **The due date and time for the Technical Proposal remains Wednesday, October 29, 2025 on or before 5:00 p.m.** Receipt of this addendum is to be acknowledged by completing the enclosed "Acknowledgement of Receipt of Addenda" form and including it with your Technical Proposal.

Modification to the Solicitation:

1. **Section II, Statement of Work, on page 16 of 73, 2.4:**
ADD: "The University observes the following major holidays under this contract: New Year's Day, Martin Luther King Jr. Day, Memorial Day, Juneteenth, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day."
2. **Section II, Statement of Work, on page 29 of 73, 2.24 Major Repairs and Overhauls – Parts, first paragraph:**
DELETE: "When completing repairs and overhauls (exclusive of preventive maintenance) as designated by the University, the Contractor will be responsible for the procurement of all parts, equipment, and related materials to perform the repair. The vendor will be responsible for the procurement and cost of individual repair and replacement parts up to \$1,000.00 and the university will pay the excess over \$1,000.00. For example, if an individual replacement part costs the vendor \$1,500.00, the vendor will pay \$1,000.00 and the university will pay \$500.00 (1000 + 500= 1,500). The threshold for the contractor's deductible expense shall be capped at \$15,000 per contract year; after which the deductible shall no longer be applicable." **and**
REPLACE WITH: "When completing repairs and overhauls (exclusive of preventive maintenance) as designated by the University, the Contractor will be responsible for the procurement of all parts, equipment, and related materials to perform the repair. The vendor will be responsible for the procurement and cost of individual repair and replacement parts up to \$1,000.00 and the university will pay the excess over \$1,000.00. For example, if an individual replacement part costs the vendor \$1,500.00, the vendor will pay \$1,000.00 and the university will pay \$500.00 (1000 + 500= 1,500). The threshold for the contractor's deductible expense shall be capped at \$25,000 per contract year; after which the deductible shall no longer be applicable."

ADDENDUM #2

NAME OF PROJECT: Maintenance and Repair of UBalt HVAC Systems

RFP: UB-25-BB-17

END OF ADDENDUM #2 DATED 10/15/2025

Enclosed: Addenda Acknowledgment Form

RFP NO.: UB-25-BB-17

RFP FOR: Maintenance and Repair of UBalt HVAC Systems

TECHNICAL PROPOSAL DUE DATE/TIME: Wednesday, October 29, 2025 on or before 5:00 p.m.

NAME OF PROPOSER: _____

ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA

The undersigned, hereby acknowledges the receipt of the following addenda:

Addendum No. 1 dated 10/9/2025

Addendum No. 2 dated 10/15/2025

Addendum No. _____ dated _____

Addendum No. _____ dated _____

Signature: _____

Printed Name: _____

Title: _____

Date: _____