

STEP 2 of the Assessment Cycle:

Assessment Findings to Be Completed for Assessments

Conducted in Fall ____ (yr)____ or Spring _____

Program: _____

Semester: _____ (When were the artifacts collected? And when assessed?)

Student Learning Outcome Being Assessed (please complete one of these forms for each SLO being assessed—and one for each distinct method of assessment being reviewed):

*There are two places where program faculty can document the analysis of findings: reflections and recommendations which is located in the assessment for the particular SLO and in “Overall Reflections” and “Overall Recommendation.” “Overall Reflections” and “Overall Recommendation” is meant to cover ALL of the SLOs assessed during this time period and is located on the main assessment findings screen.

* Summary of Findings:	90% of students achieved a grade of C or above 85% of students achieved a grade of B or above
Recommendations :	
Reflections/Notes :	
Acceptable Target Achievement:	At least 85% will achieve a grade of C or above <input type="radio"/> Not Met <input type="radio"/> Met <input checked="" type="radio"/> Exceeded
Ideal Target Achievement :	At least 85% will achieve a grade of B or above <input type="radio"/> Moving Away <input type="radio"/> Approaching <input checked="" type="radio"/> Exceeded
<input type="button" value="Cancel"/> <input type="button" value="Check Spelling"/> <input type="button" value="Submit"/>	

Summary of Findings (this should be narrative and include the following elements):

- Brief description of what you found.
 - How many artifacts were reviewed? If you sampled artifacts in a class, how did you select your sample? What was the sample size? (Please attach a copy of the assignment used.)
 - Describe how the assessment was done—who, how
 - How did you score the assessments? (please attach a copy of the rubric)

- What were your findings?
 - What was the percentage of students who met the acceptable level?
 - What was the percentage of students who met the ideal level?
 - Is there some additional detail that you would like to add to your findings? This is really the key element of your analysis and what you say depends upon the kind of assessment you used, as well as what you are seeking. Were there parts of the assignment that went better than others? What percentage of students correctly answered individual questions on an exam? Are there noteworthy patterns?

Recommendations:

Recommendations are the foundation of your Action Plan.

If your students did not meet the acceptable target, how do you plan to help students meet that target?

If your students met the acceptable target, are there recommendations that you could make to improve the course so students could reach the ideal target?

Reflections/Notes:

Did you learn something about your students that you feel should be reported...or are there other questions you want to pursue?

Did you learn something in this assessment that could have broader impacts on the curriculum? Options include changing the curriculum in the program to require pre-requisites, adding new courses, updating SLOs, or changing some other aspect of the program. (If you have enough data to make a change, then that change can be a recommendation for consideration in your Action Plan.)

Acceptable Target Achievement

- How did your students do relative to the acceptable target? ____ Not Met ____ Met
____ Exceeded
- How did your students do relative to the ideal target? ____ Moving Away
____ Approaching ____ Exceeded