


STEP 3 of the Assessment Cycle:

Action Plan Based on Assessment Findings for Assessments Conducted in Fall _____ or Spring _____

Once you have completed your findings, the next step in the Assessment Cycle is to develop an Action Plan based on those findings. Your Action Plan shows how you are acting to improve student learning based on analysis of your assessment findings.

Each action is tied to a finding; therefore, you may have multiple actions in one assessment cycle. Please submit a form for each action you wish to take.

Linked to Findings: Show Full Findings Details 	Findings for Exam 1 (Assessment Plan and Assessment Findings; 2013-2014 Assessment Cycle) Summary of Findings: 90% of students achieved a grade of C or above 85% of students achieved a grade of B or above
* Action Item Title:	<input type="text"/>
Action details:	<input type="text"/>
Implementation Plan (timeline):	<input type="text"/>
Key/Responsible Personnel:	<input type="text"/>
Measures:	<input type="text"/>

Budget approval required? (describe):	<input type="text"/>
Budget request amount :	\$ <input type="text"/>
Priority level :	<input type="text" value="- Select -"/>

- **Action Item Title:** Enter a name for your action:
- **Action Details:** Based on your findings, what have you decided to change/re-assess
- **Implementation Plan:** what is your timeline for completing the action?
- **Key/Responsible Personnel:** Who is responsible for making sure there is movement on the action:
- **Measures:** How are you going to gauge the success or failure of said action

OPTIONAL:

- **Budget Approval required?:** Are there budget implications, and if so what are they? (attach any relevant spreadsheets or financial information)
- **Budget request amount:** If there is a need for funds, what is the amount requested (and of whom is it requested)
- **Priority Level (for the action and the budget, if any budget information is included)**

THE NEXT STEP IS TO CLOSE THE LOOP: FILL IN THE STATUS REPORT TO DOCUMENT WHEN YOU MADE HOW THE ADJUSTMENTS IN THE ACTION PLAN AND TO COMMENT ON HOW THEY ARE WORKING OUT SO FAR.

NEXT ASSESSMENT PLAN WILL PICK UP WHERE YOU LEFT OFF: MAKING CHANGES TO IMPROVE LEARNING BASED ON YOUR ASSESSMENT FINDINGS.