

# Berlin International Summer School Exchange Program Approval Form

## Instructions

Please complete this form and send it to Kathea Smith, Assistant Dean, Merrick School of Business [Fax: 410-837-5652, Email: [ksmith@ubalt.edu](mailto:ksmith@ubalt.edu)]. This form will be reviewed by the Office of the Dean to determine eligibility for participation in this program. Please understand that the selection process is competitive as there are limited seats in this program.

## Deadlines

- **March 7, 2018** - Merrick School Approval Form and Wright Global Business Scholarship application deadline
- **April 1, 2018** - Berlin Summer School Application Deadline

## Personal Information

\_\_\_\_\_  
Name

\_\_\_\_\_  
UB ID number (7 digits)

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
E-mail

\_\_\_\_\_  
Current Cumulative GPA

\_\_\_\_\_  
No. of credit hours completed in program

\_\_\_\_\_  
Academic Program/Specialization

\_\_\_\_\_  
Expected Graduation Date

\_\_\_\_\_  
Country of Citizenship

\_\_\_\_\_  
Passport Number

## I have submitted the Wright Global Business Scholarship Application to Kathea Smith, Assistant Dean.

- Yes  
 Not yet, but I plan to submit the application  
 No, I do not intend to submit the application

## Please initial the following to indicate your acknowledgement:

\_\_\_\_\_ I have reviewed the requirements and expectations of this program and discussed with my academic advisor.

\_\_\_\_\_ I understand that I must register for an independent study (799/499) with the University of Baltimore during the summer session, obtain approval from a professor to lead this independent study, and will be responsible for the tuition/fees associated with this three-credit hour course in addition to the fees associated with the Berlin Summer School.

\_\_\_\_\_ I understand that it may be in my best interest to purchase travel insurance covering the cost of the trip, including airfare, lodging, etc.

\_\_\_\_\_ I agree to abide by all laws of the country or countries visited, including but not limited to laws governing the use of alcohol and drugs. I will act responsibly and abide by all rules, regulations, and standards of conduct of the University of Baltimore. In the event of violation, the University reserves the right to limit or terminate my participation in this trip with no obligation of refund.

## Please attach the following additional requirements:

- Resume
- A brief essay describing how this international experience will benefit you personally and professionally (approximately 250 words)

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dean's Office Approval

\_\_\_\_\_  
Date