

MTA Commuter Choice Maryland Program Employee Pre-Tax Salary Deduction Authorization Form

- The University of Baltimore has teamed up with the MTA to offer a new employee fringe benefit to regular employees.
- > You can sign up for MTA transit passes or vouchers using pre-tax salary deductions.
 - > The cost of the MTA pass you select on this form will be deducted from your paycheck in equal bi-weekly deductions.
 - > Deductions occur before your earnings are taxed. This reduces your taxable income, saving you money.
 - > Because passes and vouchers are pre-paid, your pass will be available after two deductions have been made. Similarly, if you cancel your enrollment in this program, you would receive a pass for the month after your deductions stop.

Name <input style="width: 90%;" type="text"/>	Phone <input style="width: 90%;" type="text"/>
Department <input style="width: 90%;" type="text"/>	E-mail <input style="width: 90%;" type="text"/>
Deduction Action: <input type="checkbox"/> Initiate <input type="checkbox"/> Change <input type="checkbox"/> Cancel	

I will use the following MTA monthly transit

pass:

LOCAL BUS/LIGHT RAIL/METRO SUBWAY

- \$64.00 Regular (A*) \$16.50 Senior/Disability (A1)
\$32.00/pay \$8.25/pay

EXPRESS BUS

- \$80.00 Express (B) \$16.50 S/D + zone charge (B1)
\$40/pay \$8.25/pay

MTA MOBILITY

- \$74.00 for 20 tickets (B2)
\$37/pay

COMMUTER BUS

Zone 1	<input type="checkbox"/> \$93.50 (C) \$46.75/pay	<input type="checkbox"/> \$24.75 10-trip ticket (C1) \$12.38/pay	<input type="checkbox"/> \$16.50 S/D + zone charge (C2) \$8.25/pay
Zone 2	<input type="checkbox"/> \$119.00 (D) \$59.50/pay	<input type="checkbox"/> \$31.50 10-trip ticket (D1) \$15.75/pay	<input type="checkbox"/> \$16.50 S/D + zone charge (D2) \$8.25/pay
Zone 3	<input type="checkbox"/> \$144.50 (E) \$72.25/pay	<input type="checkbox"/> \$38.25 10-trip ticket (E1) \$19.13/pay	<input type="checkbox"/> \$16.50 S/D + zone charge (E2) \$8.25/pay

MARC TRAIN/VANPOOL[†]:

- MARC Train, purchase Commuter Choice vouchers up to \$230 in value (F) \$ _____
- Vanpool, purchase Commuter Choice vouchers up to \$230 in value (G) \$ _____

I authorize the University of Baltimore to deduct the amount specified by my selection above from my bi-weekly paycheck on a pre-tax basis. I understand that I will receive an MTA monthly pass or vouchers in the same amount every month. This authorization will remain in effect until I submit a cancellation or change request using this form. I acknowledge that transit fees may be amended in accordance with future fee changes. I understand that missed payments for any reason, including no pay, are my responsibility.

Signature Date

* Letters are for internal coding only.

[†] Employees can pay up to \$230 in Commuter Choice vouchers toward the cost of a MARC Train ticket or the cost of riding in a van pool.

Return the completed form to the Office of Human Resources, 1319 N. Charles Street, 3rd floor. Questions? Contact hr@ubalt.edu.