

**DOCUMENT N: COURSE AND PROGRAM DEVELOPMENT COVER SHEET**

Instruction: See Course and Program Development Policy and Procedures

SHORT TITLE OF PROPOSAL: Making APPL 605 prerequisite for APPL 606

COURSE # APPL 605 and APPL 606

Box 1: TYPE OF ACTION	ADD(NEW) <input checked="" type="checkbox"/>	DEACTIVATE <input type="checkbox"/>	MODIFY <input type="checkbox"/>	OTHER <input type="checkbox"/>
Box 2: LEVEL OF ACTION	Non-Credit <input type="checkbox"/>	Undergraduate <input type="checkbox"/>	Graduate <input type="checkbox"/>	OTHER <input type="checkbox"/>

Box 3: ITEM OF ACTION (check appropriate boxes)		APPROVAL SEQUENCE (see box 4 below)	DOCUMENTS REQUIRED (see box 5 on back)	INFO COPIES (see 2 on back)
<input type="checkbox"/>	1 Experimental Course <sup>1</sup>	AC	NOP	
<input type="checkbox"/>	2 Course Title	ABCD	NO	
<input type="checkbox"/>	3 Course Credits	ABCD	NO	
<input type="checkbox"/>	4 Course Number	ABCD	NO	
<input type="checkbox"/>	5 Course Level	ABCD	NO	
<input type="checkbox"/>	6 Deactivate a Course	ABCDEF	NO	a, b
<input checked="" type="checkbox"/>	7 Pre & Co-Requisite	ABCD	NO	a, b
<input type="checkbox"/>	8 Course Content	ABCD	NOP	a, b
<input type="checkbox"/>	9 New Course	ABCDEF	NOPQ	a, b
<input type="checkbox"/>	10a Certificate Program (ug/g) exclusively within existing degree program	ABCDEFHJL	NOQ	a, b, d
<input type="checkbox"/>	10b Certificate Program (ug/g) where degree programs do not exist or where courses are selected across degree programs (12 or more credits)	ABCDEFHIK	NOSR, 6	a, b, d
<input type="checkbox"/>	11a UG Concentration (exceeds 24 credit hours)	ABCDEFGHIK	NO, 5	a, b, d
<input type="checkbox"/>	11b Masters Concentration (exceeds 12 credit hours)	ABCDEFGHIK	NO, 5	a, b, d
<input type="checkbox"/>	11c Doctoral Concentration (exceeds 18 credit hours)	ABCDEFGHIK	NO, 5	a, b, d
<input type="checkbox"/>	12 Program Requirements	ABCDEF	NO	a, b, d
<input type="checkbox"/>	13 Program Title	ABCDEFGHIK	NO, 5	a, b, c, d
<input type="checkbox"/>	14 Off-Campus Deliver of Existing Program	ABCDEFHJK	NO, 4	a, b, c, d
<input type="checkbox"/>	15 Closed Site Program	ABCDJL	NOT	a, b
<input type="checkbox"/>	16 Program Suspension <sup>9</sup>	ABCDEGJL	NOQ	a, b, c, d
<input type="checkbox"/>	17 Program Termination	ABCDEFHJL	NO, 10	a, b, c, d
<input type="checkbox"/>	18 Degree Program	ABCDEFHIK	NOQRS, 3,8	a, b, c, d
<input type="checkbox"/>	19 New Center	ABCDEFHG		
<input type="checkbox"/>	20 Other	Varies	Varies	Varies

Box 4: APPROVAL SEQUENCE	APPROVAL SIGNATURES	DATE
A Department	Chair: <i>Deborah Kohl</i>	<i>March 27, 2006</i>
B Final faculty review body within each school	Chair: <i>Margaret J. Potthast</i>	<i>5/9/06</i>
C College Dean	Dean: <i>Kay W. [Signature]</i>	<i>6/6/06</i>
D Provost and Senior Vice President for Academic Affairs	Provost: <i>Judith M. [Signature]</i>	<i>6/22/06</i>
E Curriculum Review Committee (UFS subcommittee)	Chair: <i>[Signature]</i>	
F University Faculty Senate	Chair:	
G University Council <sup>11</sup>	Chair:	
H President	President:	
I Board of Regents – approval		
J Board of Regents – notification only		
K MHEC – approval		
L MHEC – notification only		
M Middle States Association notification	Required only if the mission of the University is changed by the action	

**DOCUMENT O – SUMMARY PROPOSAL**

College: CLA	Department: Applied Behavioral Sciences	Cost Code:
Contact Person: Elaine Johnson, Ph.D.	Phone: 837-6683	Effective Semester: Fall, 06

**O-1: Briefly describe what is requested:**  
To make APPL 605 prerequisite to APPL 606

**For new courses or changes in existing courses (needed by Registrar):** No changes would be made in existing courses

New Title:	Title #:	Credits:
Course Abbreviation:		
Old Title:	Title #:	Credits:

**O-2: Set forth the rationale for the proposal:**

Advanced Theories of Personality and Counseling (APPL 605) is a survey of the theory that underlies counseling interventions as they are practiced today. APPL 606, Basic Counseling, is designed to teach the counseling skills that are rooted in those theories. Essentially, it is the application of the theory learned in APPL 605. Basic Counseling is geared toward the development of students of professional counseling; it fulfills the requirement of the Maryland Board of Professional Counselors and Therapists ("Board") for a course in counseling techniques. Thus, the course is taught at a level of sophistication that requires advanced knowledge of counseling theory. Students who attempt to take the course without having taken APPL 605 (despite instructor warnings) frequently cannot succeed in the course.

**O-3 Resources Needed:**

NONE EXPECTED

	Personnel	Equipment	Expendables	Facility Costs	TOTAL COSTS
Start-up First Year					
Annual Thereafter					

Indicate probable source of additional funds, if needed:

**O-4 Impact including OTS and Library resources (Complete a or b)**

a) Impact was reviewed. All impacted units were contacted and understandings worked out. No unit objects to the proposal as currently submitted. The units contacted were:

No units are expected to be impacted.

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Deborah Kohl, Ph.D.  
Department Chair Signature

March 17, 2006  
Date

b) Impact was reviewed. All objections were worked out except those documented in attachments. Units contacted were:

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Deborah Kohl, Ph.D.  
Department Chair Signature

March 17, 2007  
Date