

DOCUMENT N: COURSE AND PROGRAM DEVELOPMENT COVER SHEET

See Course and Program Development Policy and Procedures for Instructions

SCHOOL: LAW <input type="checkbox"/> MSB <input checked="" type="checkbox"/> YGCLA <input type="checkbox"/>	Contact Name: Danielle Fowler	Phone: x6625
DEPARTMENT / DIVISION: <i>Information Systems & Decision Science</i>		
SHORT DESCRIPTION OF PROPOSAL (State Document N action item from Box 3 below and program name OR course name, code, & number as applicable):		
10. Program requirements, new curriculum		BS MIS
PROPOSED SEMESTER OF IMPLEMENTATION: Fall <input checked="" type="checkbox"/> Spring <input type="checkbox"/> Year: 2010		

Box 1: TYPE OF ACTION	ADD(NEW) <input checked="" type="checkbox"/>	DEACTIVATE <input type="checkbox"/>	MODIFY <input type="checkbox"/>	OTHER <input type="checkbox"/>
Box 2: LEVEL OF ACTION	Non-Credit <input type="checkbox"/>	Undergraduate <input checked="" type="checkbox"/>	Graduate <input type="checkbox"/>	OTHER <input type="checkbox"/>

Box 3: ACTION ITEM (check appropriate boxes)		DOCUMENTS REQUIRED (see box 4 below)	IMPACT REVIEWS (see box 5 on back)	APPROVAL SEQUENCE (see box 6 on back)
	1. Experimental Course ¹	N, O, P	a, c, e	AC
	2. Course Title	N, O		ACD
	3. Course Credits	N, O, (P)		ACD
	4. Course Number	N, O		ACD
	5. Course Level	N, O		ACD
	6. Pre & Co-Requisite	N, O		ACD
	7. Course Description	N, O, P		ABCDEF
	8. New Course	N, O, P		ABCDEF
	9. Deactivate a Course	N, O		ACDEF
X	10. Program Requirements	N, O	(b, c, d, e)	ACDEF
	11a. UG Specialization (24 credits or less)	N, O	a, b, c, d, e	ACDEF
	11b. Masters Specialization (12 credits or less)	N, O	a, b, c, d, e	ACDEF
	11c. Doctoral Specialization (18 credits or less)	N, O	a, b, e	ACDEF
	12. Minor (add or delete)	N, O	a, b, c, d, e	ACDEF
	13. Closed Site Program	N, O	e	ACDEIL
	14. Program Suspension	N, O, S	a, e	ACDEFGIUL
	15. Program Reactivation	N, O		
	16a. Certificate Program (ug/g) exclusively within existing degree program	N, O	a, c, e	ACDEFJIM
	16b. Certificate Program (ug/g) where degree programs do not exist or where courses are selected across degree programs (12 or more credits)	N, O, Q, R, S	a, c, e	ACDEFIKM
	17. Off-Campus Delivery of Existing Program	N, O, S	a, b, c, e	ACDEJM
	18a. UG Concentration (exceeds 24 credit hrs)	N, O, S	a, c, d, e	ACDEFGIKM
	18b. Masters Concentration (exceeds 12 credit hrs)	N, O, S	a, c, d, e	ACDEFGIKM
	18c. Doctoral Concentration (exceeds 18 credit hrs)	N, O, S	a, c, d, e	ACDEFGIKM
	19. Program Title Change	N, O, S	a, c, d, e	ACDEFGIKM
	20. Program Termination ²	N, O, S	d, e	ACDEFGIKM
	21. New Degree Program ³ ,	N, O, Q, R, S	a, c, d, e	ACDEFGIKM
	22. Other	Varies	Varies	Varies

Box 4: DOCUMENTATION (check boxes of documents included)			
X	N. This Cover Sheet	Q. Full 5-page MHEC Proposal	T. Other
X	O. Summary Proposal	R. Financial Tables (MHEC)	
	P. Course Definition Document	S. Other documents as may be required by MHEC/ USM. See http://www.ubalt.edu/downloads/program_approval_Grid_8-3-09.docx	

¹ Approval of experimental course automatically lapses after two offerings unless permanently approved as a new course.
² See USM Policy on the Review and Abolition of Academic Programs (<http://www.usmd.edu/regents/bylaws/SectionIII/III702.html>) for list of information that must be provided for this action.
³ Letter of Intent is required by USM at least 30 days before a full proposal can be submitted. Letter of Intent requires only the approval of the dean and the provost and is forwarded to USM by the Office of the Provost.

DOCUMENT N: COURSE AND PROGRAM DEVELOPMENT COVER SHEET (Page 2 of 2)

SCHOOL: LAW <input type="checkbox"/> MSB <input checked="" type="checkbox"/> YGCLA <input type="checkbox"/>	Contact Name: Danielle Fowler	Phone: x6625
DEPARTMENT / DIVISION: <i>Information Systems & Decision Science</i>		
SHORT DESCRIPTION OF PROPOSAL (State Document N action item from Box 3 and program name OR course name, code, & number as applicable):		
10. Program requirements, new curriculum BS MIS		
PROPOSED SEMESTER OF IMPLEMENTATION: Fall <input checked="" type="checkbox"/> Spring <input type="checkbox"/> Year: 2010		

Box 5: IMPACT REVIEW	SIGNATURES (see procedures for authorized signers)	DATE
a. Library <input type="checkbox"/> No impact <input type="checkbox"/> Impact statement attached	Director or designee:	
b. OTS <input type="checkbox"/> No impact <input type="checkbox"/> Impact statement attached	CIO or designee:	
c. University Relations <input type="checkbox"/> No impact <input type="checkbox"/> Impact statement attached	Director or designee:	
d. Admissions <input type="checkbox"/> No impact <input type="checkbox"/> Impact statement attached	Director or designee:	
e. Records <input type="checkbox"/> No impact <input type="checkbox"/> Impact statement attached	Registrar or designee:	

Box 6: APPROVAL SEQUENCE	APPROVAL SIGNATURES	DATE
A. Department / Division	Chair: <i>[Signature]</i>	10/19/2010
B. General Education (as required for #7, #8)		
C. Final faculty review body within each School	Chair: <i>[Signature]</i>	10/19/2010
D. College Dean	Dean: <i>[Signature]</i>	10/19/2010
E. Provost and Senior Vice President for Academic Affairs	Provost: <i>[Signature]</i>	11/11/2010
F. Curriculum Review Committee (UFS subcommittee)	Chair: <i>[Signature]</i>	
G. University Faculty Senate (UFS option)	Chair:	
H. University Council ⁴	Chair:	
I. President	President:	
J. Board of Regents – notification only		
K. Board of Regents – approval		
L. MHEC – notification only		
M. MHEC – approval		
N. Middle States Association notification	Required only if the mission of the University is changed by the action	

⁴ University Council *review* (for a recommendation to the President or back to the Provost) shall be limited to curricular or academic policy issues that may potentially affect the University's mission and strategic planning, or have a significant impact on the generation or allocation of its financial resources.

UNIVERSITY OF BALTIMORE

DOCUMENT O: SUMMARY PROPOSAL

See Course and Program Development Policy and Procedures for Instructions

SCHOOL: LAW <input type="checkbox"/> MSB <input checked="" type="checkbox"/> YGCLA <input type="checkbox"/>	Contact Name: Danielle Fowler	Phone: x6625
DEPARTMENT / DIVISION: <i>Information Systems & Decision Science</i>		
SHORT DESCRIPTION OF PROPOSAL (State Document N, Box 3, action item and program name OR course name, code, & number as applicable):		
<i>10. Program requirements, new curriculum</i>		<i>BS MIS</i>
PROPOSED SEMESTER OF IMPLEMENTATION: Fall, 2010		

O-1: Briefly describe what is being requested:

Complete revision of the BS in MIS program. The new program requirements are:

Introduction to Financial Accounting	ACCT 201	(3)	
Introduction to Managerial Accounting	ACCT 202	(3)	
Oral Communications	CMAT 201/303*	(3)	* Gen ed
The Economic Way of Thinking	ECON 200*	(3)	* Gen ed
College Algebra	MATH 111*	(3)	* Gen ed
Introduction to Business Statistics	OPRE 201	(3)	
Statistical Data Analysis	OPRE 202	(3)	

Business Core Requirements

Management Information Systems	INSS 300	(3)	* Gen ed
Management and Organizational Behavior	MGMT 301	(3)	
Business Application of Decision Science	OPRE 315	(3)	
Personal and Professional Skills for Business.	MGMT 330	(1)	

General Electives: Choose 3 courses (9 credit hours) from the following:

- Fin 331 Financial Management
- MKTG 301 Marketing Management
- Mgmt 302 Global Business Environment
- Mgmt 339 Process and Operations Management
- MKTG 430 Personal Selling

MANAGEMENT INFORMATION SYSTEMS REQUIREMENTS

Introduction to Programming	INSS 209	(3)	
Structural Programming using Proc. Lang.	INSS 225	(3)	
Systems Analysis & Logical Design	INSS 406	(3)	
Design of Database Management Systems	INSS 421	(3)	
Business Data Communications	INSS 427	(3)	
Project Management	INSS 370	(3)	*New course
IT Service Delivery	INSS 470	(3)	* New course
Business Intelligence	INSS 422	(3)	* New course

INSS electives: choose 2 courses (6 credits) from the following:

- INSS 401 Internet and Business
- INSS 431 Electronic commerce
- INSS 453 Internet and Network Security
- INSS 454 Operating Systems
- INSS 495 Internship in MIS
- INSS 497 Special Topics in Information Systems
- INSS 499 Independent Study
- Select COSC courses may be taken with permission of Dept chair.

For new courses or changes in existing courses (needed by Registrar)

OLD Title:	Course # / HEGIS Code:	Credits:
NEW Title: Project Management	Course # / HEGIS Code: INSS 370	Credits: 3

O-2: Set forth the rationale for the proposal:

The MIS faculty in conjunction with the MIS advisory board have conducted a complete curriculum review of the B.S. in MIS program. The field of IT is fast moving, and issues such as outsourcing, cloud computing, and social networking have (in some cases radically) changed the way in which information systems in business are designed, sourced and managed.

The new curriculum reflects the most recent update to the IS Core Curriculum model as well as the feedback from faculty, staff, alumni and the local business community. It emphasizes the increased importance on skills such as project management and service delivery, and internships. It is also designed to be transfer friendly and to allow students to take advantage of relevant IT related offerings across the University.