

DOCUMENT N: COURSE AND PROGRAM DEVELOPMENT COVER SHEET
See Course and Program Development Policy and Procedures for Instructions

SCHOOL: LAW <input type="checkbox"/> MSB <input type="checkbox"/> YGCLA <input checked="" type="checkbox"/> Contact Name: Kathleen J. Block Phone: x6083
DEPARTMENT / DIVISION: Criminology, Criminal Justice and Forensic Studies
SHORT DESCRIPTION OF PROPOSAL (state name of action item 1-20 and course name, code & number / program affected): Change of Course Title and Description: CRJU 301 Social Justice in the Urban Community
PROPOSED SEMESTER OF IMPLEMENTATION: Fall <input type="checkbox"/> Spring <input checked="" type="checkbox"/> Year: 2010

Box 1: TYPE OF ACTION ADD(NEW) <input type="checkbox"/> DEACTIVATE <input type="checkbox"/> MODIFY <input checked="" type="checkbox"/> OTHER <input type="checkbox"/>
Box 2: LEVEL OF ACTION Non-Credit <input type="checkbox"/> Undergraduate <input checked="" type="checkbox"/> Graduate <input type="checkbox"/> OTHER <input type="checkbox"/>

Box 3: ACTION ITEM (check appropriate boxes)		DOCUMENTS REQUIRED (see box 4 below)	IMPACT REVIEWS (see box 5 on back)	APPROVAL SEQUENCE (see box 6 on back)
	1. Experimental Course ¹	NOP	a, c, e	AC
x	2. Course Title	NO		ABCD
	3. Course Credits	NO		ABCD
	4. Course Number	NO		ABCD
	5. Course Level	NO		ABCD
	6. Pre & Co-Requisite	NO		ABCD
x	7. Course Description	NOP		ABCDEF
	8. New Course	NOP		ABCDEF
	9. Deactivate a Course	NO		ABCDEF
	10. Program Requirements	NO	b, c, d, e	ABCDEF
	11a. UG Specialization (24 credits or less)	NO	a, b, c, d, e	ABCDEF
	11b. Masters Specialization (12 credits or less)	NO	a, b, c, d, e	ABCDEF
	11c. Doctoral Specialization (18 credits or less)	NO	a, b, e	ABCDEF
	12. Closed Site Program	NOT	e	ABCDHIK
	13. Program Suspension ⁹	NO,5	a, e	ABCDEGIK
	14a. Certificate Program (ug/g) exclusively within existing degree program	NO	a, c, e	ABCDEFHIK
	14b. Certificate Program (ug/g) where degree programs do not exist or where courses are selected across degree programs (12 or more credits)	NOQR, 6	a, c, e	ABCDEFHJL
	15. Off-Campus Delivery of Existing Program	NO, 4	a, b, c, e	ABCDHIL
	16a. UG Concentration (exceeds 24 credit hours)	NO, 5	a, c, d, e	ABCDEFHJL
	16b. Masters Concentration (exceeds 12 credit hours)	NO, 5	a, c, d, e	ABCDEFHJL
	16c. Doctoral Concentration (exceeds 18 credit hours)	NO, 5	a, c, d, e	ABCDEFHJL
	17. Program Title Change	NO, 5	a, c, d, e	ABCDEFHJL
	18. Program Termination	NO, 10	d, e	ABCDEFHIK
	19. New Degree Program	NOQR, 3,8	a, c, d, e	ABCDEFHJL
	20. Other	Varies	Varies	Varies

Box 4: DOCUMENTATION (check boxes of documents included)			
x	N. This Cover Sheet		Q. Full 5-page MHEC Proposal
x	O. Summary Proposal		R. Financial Tables (MHEC)
	P. Course Definition Document		S. Contract
			T. Other

- Approval of experimental course automatically lapses after two offerings unless permanently approved as a new course.
- Codes: a) Library Services (Langsdale or Law) b) Office of Technology Services c) University Relations d) Admissions
- Letter of Intent is required by USM at least 30 days before a full proposal can be submitted. Letter of Intent requires only the approval of the dean and the provost and is forwarded to USM by the Office of the Provost.
- One-page letter to include: Program title & degree/certificate to be awarded; resources requirements; need and demand; similar programs; method of instruction; and oversight and student services (MHEC requirement)
- One-page letter with description and rationale (MHEC requirement)
- One or two-page document that describes: centrality to mission; market demand; curriculum design; adequacy of faculty resources; and assurance program will be supported with existing resources. (MHEC requirement)
- Learning objectives, assessment strategies; fit with UB strategic plan
- Joint Degree Program or Primary Degree Programs require submission of MOU w/ program proposal. (MHEC requirement)
- Temporary suspension of program to examine future direction; time not to exceed two years. No new students admitted during suspension, but currently enrolled students must be given opportunity to satisfy degree requirements.

DOCUMENT N: COURSE AND PROGRAM DEVELOPMENT COVER SHEET (Page 2 of 2)

SCHOOL: LAW <input type="checkbox"/> MSB <input type="checkbox"/> YGCLA <input checked="" type="checkbox"/>
SHORT DESCRIPTION OF PROPOSAL (state name of action item 1-20 and course name, code & number / program affected): Change of Course Title and Description: CRJU 301 Social Justice in the Urban Community, B.S. in Criminal Justice

10. Provide:
- a. evidence that the action is consistent with UB mission and can be implemented within the existing program resources of the institution.
 - b. proposed date after which no new students will be admitted into the program;
 - c. accommodation of currently enrolled students in the realization of their degree objectives;
 - d. treatment of all tenured and non-tenured faculty and other staff in the affected program;
 - e. reallocation of funds from the budget of the affected program; and
 - f. existence at other state public institutions of programs to which to redirect students who might have enrolled in the program proposed for abolition.
11. University Council review (for a recommendation to the President or back to the Provost) shall be limited to curricular or academic policy issues that may potentially affect the University's mission and strategic planning, or have a significant impact on the generation or allocation of its financial resources.

Box 5: IMPACT REVIEW	SIGNATURES (see procedures for authorized signers)	DATE
a. Library <input type="checkbox"/> No impact <input type="checkbox"/> Impact statement attached	Director or designee:	
b. OTS <input type="checkbox"/> No impact <input type="checkbox"/> Impact statement attached	CIO or designee:	
c. University Relations <input type="checkbox"/> No impact <input type="checkbox"/> Impact statement attached	Director or designee:	
d. Admissions <input type="checkbox"/> No impact <input type="checkbox"/> Impact statement attached	Director or designee:	
e. Records <input type="checkbox"/> No impact <input type="checkbox"/> Impact statement attached	Registrar or designee:	

Box 6: APPROVAL SEQUENCE	APPROVAL SIGNATURES	DATE
A. Department / Division	Chair: <i>Debra K. Stanley</i>	4/30/09
B. Final faculty review body within each School	Chair: <i>[Signature]</i>	5/14/09
C. College Dean	Dean: <i>[Signature]</i>	5/21/09
D. Provost and Senior Vice President for Academic Affairs	Provost: <i>Mary Weber for Susan Zocour</i>	6-1-09
E. Curriculum Review Committee (UFS subcommittee)	Chair: <i>Betsy Spitzer</i>	6-3-09
F. University Faculty Senate (UFS option)	Chair:	
G. University Council (see # 11 above)	Chair:	
H. President	President:	
I. Board of Regents – notification only		
J. Board of Regents – approval		
K. MHEC – notification only		
L. MHEC – approval		
M. Middle States Association notification	Required only if the mission of the University is changed by the action	

UNIVERSITY OF BALTIMORE

DOCUMENT O: SUMMARY PROPOSAL

See Course and Program Development Policy and Procedures for Instructions

SCHOOL: LAW <input type="checkbox"/> MSB <input type="checkbox"/> YGCLA <input checked="" type="checkbox"/>	Contact Name: Kathleen J. Block	Phone: x6083
DEPARTMENT / DIVISION: Criminology, Criminal Justice and Forensic Studies		
SHORT DESCRIPTION OF PROPOSAL (state action item 1-23 and course name & number or program affected):		
1,7: Change of Course Title and Description: CRJU 301 Social Justice in the Urban Community		
PROPOSED SEMESTER OF IMPLEMENTATION: Fall <input type="checkbox"/> Spring <input checked="" type="checkbox"/> Year: 2010		

O-1: Briefly describe what is being requested:

- 1) We are requesting a change of the course title of CRJU 301 from Social Justice in the Urban Community to The Contemporary Criminal Justice System
- 2) We are requesting a change of the course description of CRJU 301 from "An overview of agencies and processes involved in criminal justice in the urban community. Special attention is given to the impact of the media in problem creation and problem solving in the community. Continuing dynamics and the effect of discrimination and prejudice are examined" to "A critical analysis of the contemporary state of the criminal justice system. Political, economic, and societal contexts provide the framework for an examination of system-wide issues, current problems, and challenges facing the criminal justice system."

For new courses or changes in existing courses (needed by Registrar)

OLD Title: Social Justice in the Urban Community	Course # / HEGIS Code: CRJU 301	Credits: 3
NEW Title: The Contemporary Criminal Justice System	Course # / HEGIS Code: CRJU 301	Credits: 3

abbreviate as The Contemporary CJ System *KJL*

O-2: Set forth the rationale for the proposal:

Three factors prompt this request:

- 1) Prior to the FSP, CRJU 301 Social Justice in the Urban Community served two purposes for transfer students: introducing those without prior criminal justice coursework to the criminal justice system components and addressing relevant upper-level system issues.
- 2) Because of FSP, we added CRJU 200 Criminal Justice which is an introduction to the criminal justice system components. We designated CRJU 200 as a prerequisite for CRJU 301. Most transfer students enter UB with a number of criminal justice courses so will not have to take CRJU 200. The few who have no prior criminal justice coursework will be directed to CRJU 200.
- 3) Now CRJU 301 does not have to include that introductory material, and can concentrate on more advanced system-wide issues. The current course description of CRJU 301 is very out-of-date, however. The proposed course description deletes the introductory materials and reflects the intended focus of the course—an analysis of system-wide issues in the contemporary and evolving world of criminal justice.

Required Format for Master Course Document (Document P)

Issued by: Wim Wiewel, Provost and Senior Vice President for Academic Affairs
Effective Date: September 6, 2006
Reviewed by: University Faculty Senate

Include in your master course document items one through 15 using as much space as needed.

1. Date Prepared: May 5, 2009
2. Prepared by: Kathleen J. Block
3. Department: Criminology, Criminal Justice and Forensic Studies
4. Course Number: CRJU 301
5. Course Title: The Contemporary Criminal Justice System
6. Credit Hours: 3
7. Prerequisites: CRJU 200 Criminal Justice or equivalent
8. Course Purpose: BS in Criminal Justice core required course
9. Rationale: This revised course replaces CRJU 301 Social Justice in the Urban Community which is no longer needed to serve as an introductory course and an advanced course due to the addition of CRJU 200 Criminal Justice. Prior to the FSP and CRJU 200, CRJU 301 Social Justice served both purposes. Most transfer students enter UB with a number of criminal justice courses. The few with none can take CRJU 200 prior to CRJU 301. It is customary in criminal justice programs to have a core course which examines system-level issues in criminal justice within a broader context. This course is designed to do that. The name change reflects the intended nature of the course as it subsumes “social justice in the urban community” as one component of a broader system-wide focus.
10. Catalog Description (Paragraph should reflect general aims and nature of the course)
A critical analysis of the contemporary criminal justice system. Political, economic, and societal contexts provide the framework for an examination of system-wide issues, current problems, and challenges facing the criminal justice system.
11. Suggested approximate class size: 30
12. Content Outline:
 - The concept of system and the interrelatedness of system components
 - The criminal justice system in the political context
 - The criminal justice system in the economic context
 - The criminal justice system in the societal context
 - Examination of selected issues and challenges that cut across the system, for example disproportionate minority representation, privatization of criminal justice functions, globalization of justice issues, problem-solving approaches to criminal

justice matters, the public health approach to crime and justice, the recession and criminal justice effectiveness

13. **Learning Goals:** At the end of this course, students should be able to:
 - Demonstrate an understanding of the interaction of the criminal justice system with its external contexts
 - Articulate the components of systems within criminal justice
 - Critically examine criminal justice related problems as affecting and as being affected by criminal justice
 - Apply criminal justice system concepts to identifying fundamental trends as they unfold.

14. **Assessment Strategies:** The learning goals will be assessed through exams and student projects. Traditional unit exams (quantitative and qualitative) will assess the depth of understanding of the concepts used in the course. Students will conduct critical reviews of selected issues and challenges, applying system concepts in one or more papers and oral presentations.

15. **Text(s) and Materials (example: textbooks, calculator)**

Most of the reading materials will be drawn from a variety of sources: National Institute of Justice documents, other institute reports (Urban Institute, National Center on State Courts, etc.); statistical reports (Uniform Crime Reports, National Crime Victimization Survey, etc.); selected chapters, articles, or books (e.g., *The Race to Incarcerate*) addressing the particular topics.

16. **Lab Fees:** N/A