

DOCUMENT N: COURSE AND PROGRAM DEVELOPMENT COVER SHEET

See Course and Program Development Policy and Procedures for Instructions

SCHOOL: LAW <input type="checkbox"/> MSB <input type="checkbox"/> YGCLA <input checked="" type="checkbox"/>	Contact Name: Elizabeth M. Nix	Phone: x 5296
DEPARTMENT / DIVISION: Legal, Ethical and Historical Studies		
SHORT DESCRIPTION OF PROPOSAL (State Document N action item from Box 3 below and program name OR course name, code, & number as applicable): CSCE Major: Add existing course ENTR 460 as CSCE Major Elective in the Skills Category; Shift CMAT 453 from CSCE Major Core Requirement to CSCE Elective option in the Skills Category; Add CSCE 300 as CSCE Major Core Requirement option		
PROPOSED SEMESTER OF IMPLEMENTATION: Fall <input checked="" type="checkbox"/> Spring <input type="checkbox"/> Year: 2010		

Box 1: TYPE OF ACTION ADD(NEW) <input type="checkbox"/> DEACTIVATE <input type="checkbox"/> MODIFY <input checked="" type="checkbox"/> OTHER <input type="checkbox"/>
Box 2: LEVEL OF ACTION Non-Credit <input type="checkbox"/> Undergraduate <input checked="" type="checkbox"/> Graduate <input type="checkbox"/> OTHER <input type="checkbox"/>

Box 3: ACTION ITEM (check appropriate boxes)		DOCUMENTS REQUIRED (see box 4 below)	IMPACT REVIEWS (see box 5 on back)	APPROVAL SEQUENCE (see box 6 on back)
	1. Experimental Course ¹	N, O, P	a, c, e	AC
	2. Course Title	N, O		ABCD
	3. Course Credits	N, O, (P)		ABCD
	4. Course Number	N, O		ABCD
	5. Course Level	N, O		ABCD
	6. Pre & Co-Requisite	N, O		ABCD
	7. Course Description	N, O, P		ABCDEF
	8. New Course	N, O, P		ABCDEF
	9. Deactivate a Course	N, O		ABCDEF
X	10. Program Requirements	N, O	(b, c, d, e)	ABCDEF
	11a. UG Specialization (24 credits or less)	N, O	a, b, c, d, e	ABCDEF
	11b. Masters Specialization (12 credits or less)	N, O	a, b, c, d, e	ABCDEF
	11c. Doctoral Specialization (18 credits or less)	N, O	a, b, e	ABCDEF
	12. Minor (add or delete)	N, O	a, b, c, d, e	ABCDEF
	13. Closed Site Program	N, O	e	ABCDHIK
	14. Program Suspension	N, O, S	a, e	ABCDEFGIK
	15. Program Reactivation	N, O		
	16a. Certificate Program (ug/g) exclusively within existing degree program	N, O	a, c, e	ABCDEFHIK
	16b. Certificate Program (ug/g) where degree programs do not exist or where courses are selected across degree programs (12 or more credits)	N, O, Q, R, S	a, c, e	ABCDEFHJL
	17. Off-Campus Delivery of Existing Program	N, O, S	a, b, c, e	ABCDHIL
	18a. UG Concentration (exceeds 24 credit hrs)	N, O, S	a, c, d, e	ABCDEFHJL
	18b. Masters Concentration (exceeds 12 credit hrs)	N, O, S	a, c, d, e	ABCDEFHJL
	18c. Doctoral Concentration (exceeds 18 credit hrs)	N, O, S	a, c, d, e	ABCDEFHJL
	19. Program Title Change	N, O, S	a, c, d, e	ABCDEFHJL
	20. Program Termination ²	N, O, S	d, e	ABCDEFHJK
	21. New Degree Program ³ ,	N, O, Q, R, S	a, c, d, e	ABCDEFHJL
	22. Other	Varies	Varies	Varies

Box 4: DOCUMENTATION (check boxes of documents included)			
X	N. This Cover Sheet	Q. Full 5-page MHEC Proposal	T. Other
X	O. Summary Proposal	R. Financial Tables (MHEC)	
	P. Course Definition Document	S. Other documents as may be required by MHEC/ USM. See http://www.ubalt.edu/downloads/program_approval_Grid-USM-10-07.doc	

¹ Approval of experimental course automatically lapses after two offerings unless permanently approved as a new course.

² See USM Policy on the Review and Abolition of Academic Programs (<http://www.usmd.edu/regents/bylaws/SectionIII/III702.html>) for list of information that must be provided for this action.

³ Letter of Intent is required by USM at least 30 days before a full proposal can be submitted. Letter of Intent requires only the approval of the dean and the provost and is forwarded to USM by the Office of the Provost.

DOCUMENT N: COURSE AND PROGRAM DEVELOPMENT COVER SHEET (Page 2 of 2)

SCHOOL: LAW <input type="checkbox"/> MSB <input type="checkbox"/> YGCLA <input checked="" type="checkbox"/>	Contact Name: Elizabeth M. Nix	Phone: x 5296
DEPARTMENT / DIVISION: Legal Ethical and Historical Studies		

SHORT DESCRIPTION OF PROPOSAL (State Document N action item from Box 3 and program name OR course name, code, & number as applicable): CSCE Major: Add existing course ENTR 460 as CSCE Major Elective in the Skills Category; Shift CMAT 453 from CSCE Major Core Requirement to CSCE Major Elective in the Skills Category; Add CSCE 300 as CSCE Major Core Requirement option
PROPOSED SEMESTER OF IMPLEMENTATION: Fall <input checked="" type="checkbox"/> Spring <input type="checkbox"/> Year: 2010

Box 5: IMPACT REVIEW	SIGNATURES (see procedures for authorized signers)	DATE
a. Library <input type="checkbox"/> No impact <input type="checkbox"/> Impact statement attached	Director or designee:	
b. OTS <input type="checkbox"/> No impact <input type="checkbox"/> Impact statement attached	CIO or designee:	
c. University Relations <input type="checkbox"/> No impact <input type="checkbox"/> Impact statement attached	Director or designee:	
d. Admissions <input type="checkbox"/> No impact <input type="checkbox"/> Impact statement attached	Director or designee:	
e. Records <input type="checkbox"/> No impact <input type="checkbox"/> Impact statement attached	Registrar or designee:	

Box 6: APPROVAL SEQUENCE	APPROVAL SIGNATURES	DATE
A. Department / Division	Chair: <i>Thomas E. Carney</i>	<i>23 Sept 09</i>
B. General Education (as required for #7, #8)		
C. Final faculty review body within each School	Chair: <i>Margaret J. Prochack</i>	<i>9-28-09</i>
D. College Dean	Dean: <i>[Signature]</i>	<i>9/29/09</i>
E. Provost and Senior Vice President for Academic Affairs	Provost: <i>Mary J. Walker for Joseph Wood</i>	<i>10/1/09</i>
F. Curriculum Review Committee (UFS subcommittee)	Chair: <i>[Signature]</i>	<i>10.7.09</i>
G. University Faculty Senate (UFS option)	Chair:	
H. University Council ⁴	Chair:	
I. President	President:	
J. Board of Regents – notification only		
K. Board of Regents – approval		
L. MHEC – notification only		

⁴ University Council review (for a recommendation to the President or back to the Provost) shall be limited to curricular or academic policy issues that may potentially affect the University's mission and strategic planning, or have a significant impact on the generation or allocation of its financial resources.

M. MHEC – approval		
N. Middle States Association notification	Required only if the mission of the University is changed by the action	

UNIVERSITY OF BALTIMORE

DOCUMENT O: SUMMARY PROPOSAL

See Course and Program Development Policy and Procedures for Instructions

SCHOOL: LAW <input type="checkbox"/> MSB <input type="checkbox"/> YGCLA <input checked="" type="checkbox"/>	Contact Name: Elizabeth M. Nix	Phone: x 5296
DEPARTMENT / DIVISION: Legal, Ethical and Historical Studies		
SHORT DESCRIPTION OF PROPOSAL (State Document N, Box 3, action item and program name OR course name, code, & number as applicable): CSCE Major: Add existing course ENTR 460 as CSCE Major Elective option in the Skills Category; Shift CMAT 453 from CSCE Major Core Requirement to CSCE Major Elective option in the Skills Category; Add CSCE 300 as CSCE Major Core Requirement option		
PROPOSED SEMESTER OF IMPLEMENTATION: Fall <input checked="" type="checkbox"/> Spring <input type="checkbox"/> Year: 2010		

O-1: Briefly describe what is being requested:		
Add existing course ENTR 460 "Social Enterprise" as CSCE Major Elective in the Skills Category		
Shift CMAT 453 "Community Media" from CSCE Core Requirement to CSCE Major Elective in the Skills Category		
Add the new course CSCE 300 "Community Case Studies" as CSCE Major Core Requirement option		
For new courses or changes in existing courses (needed by Registrar)		
OLD Title:	Course # / HEGIS Code:	Credits:
NEW Title:	Course # / HEGIS Code:	Credits:

O-2: Set forth the rationale for the proposal:
Add existing course ENTR 460 as a CSCE Major Elective in the Skills Category: The content of this course aligns well with the emerging trends in the nonprofit sector. Many CSCE majors elect to take ENTR 460 "Social Enterprise" but currently they have to count it as an elective outside the major. ENTR 300 "Principles of Entrepreneurship" is already one of our optional skills courses, and the addition of ENTR 460 as another optional skills course would allow students to further pursue this line of study while getting credit toward their major
Shift CMAT 453 from CSCE Core Requirement to CSCE Major Elective option in the Skills Category: CMAT 453 "Community Media" is offered by the Communications Program every three semesters. If it shifts out of a requirement slot and into a skills elective slot, the majors will be able to complete their requirements more efficiently.
Add new course CSCE 300 as CSCE Major Core Requirement option: The new course CSCE 300 "Community Case Studies" will contain the essential texts of the discipline, and in it students will analyze the workings of a nonprofit organization. This body of knowledge and skills set allow students to fulfill the learning objective for the major: "Examine the historical, philosophical, religious, political, economic and social forces that shaped the development of the nonprofit sector in contemporary American society." Students will be required to take either CSCE 300 "Community Case Studies" or HIST 383 "Community History" to complete the major.

**Community Studies and Civic Engagement
Course Change Proposals September 2009**

Although there are many individual requests in this round of proposals, the effect on the major would be to merely clarify the content of the courses and the goals of the program. Currently, the CSCE major looks like this.

Community Studies and Civic Engagement Core Requirements (18 credits)

- CSCE 301 Community Studies (3 credits)
- CSCE 302 Philanthropy and Voluntarism (3 credits)
- CSCE 400 Nonprofit Management (3 credits)
- Internship Placement (6 credits) (A 240-hour internship)
- CSCE 481 Field Study (3 credits)
- CSCE 482 Field Study Seminar (3 credits)
- One of the following*
- CMAT 453 Media and Community /Community Media (3 credits)
- HIST 383 Community History (3 credits)

Community Studies and Civic Engagement Elective Requirements (18 Credits)

Government and Public Policy Requirement (3 credits) One of the following:

- GVPP 326 Urban Politics and Public Policy
- GVPP 348 State and Local Government
- GVPP 426 Foundations of Democracy I
- GVPP 461 Maryland Government Processes and Policy

History Requirement (6 credits) Two of the following

- HIST 377 New South and Civil Rights
- HIST 380 Chesapeake World
- HIST 381 American Cities
- HIST 382 History of Baltimore
- HIST 480 Introduction to Public History
- HIST 473 U.S. Women's History

Skills Requirement (6 credits) Two of the following

- CNCM 340 Community Conflict: Sources and Solutions
- CSCE 401 Community Economic Development
- CSCE 497 Special Topics
- ENTR 300 Introduction to Entrepreneurship
- SOCI 312 Community Organization

Business Requirement (3 credits) One of the following:

- ACCT 201 Introduction of Financial Accounting
- MGMT 300 Human Resources Management
- MKTG 301 Introduction to Marketing

5 General Electives from any discipline and any additional LDR's if needed (at least 15 credits).

If all of our changes are approved, the major would look like this: (changes appear in bold)

Community Studies and Civic Engagement Core Requirements (18 credits)

<i>name change</i>	CSCE 301	Introduction to Nonprofit Leadership (3 credits) (with new course description)
<i>name change</i>	CSCE 302	Fundamentals of Fundraising (3 credits)
	CSCE 400	Nonprofit Management (3 credits)
		Internship Placement (6 credits) (A 240-hour internship)
<i>name change</i>	CSCE 481	Service Learning (3 credits) Pre-requisite CSCE 301 (name change)
<i>name change</i>	CSCE 482	Service-Learning Seminar (3 credits) Pre-requisite CSCE 301
		<i>One of the following</i>
<i>new course</i>	CSCE 300	Community Case Studies
	HIST 383	Community History (3 credits)

Community Studies and Civic Engagement Elective Requirements (18 Credits)

Government and Public Policy Requirement (3 credits) One of the following:

GVPP 326	Urban Politics and Public Policy
GVPP 348	State and Local Government
GVPP 426	Foundations of Democracy I
GVPP 461	Maryland Government Processes and Policy

History Requirement (6 credits) Two of the following

HIST 377	New South and Civil Rights
HIST 380	Chesapeake World
HIST 381	American Cities

HIST 382	History of Baltimore
HIST 480	Introduction to Public History
HIST 473	U.S. Women's History

Skills Requirement (6 credits) Two of the following

CNCM 340	Community Conflict: Sources and Solutions
CSCE 401	Community Economic Development
CSCE 497	Special Topics
ENTR 300	Introduction to Entrepreneurship
ENTR 460	Social Enterprise
CMAT 453	Media and Community /Community Media
SOCI 312	Community Organization

*added to major
shift w/in major*

Business Requirement (3 credits) One of the following:

ACCT 201	Introduction of Financial Accounting
MGMT 300	Human Resources Management
MKTG 301	Introduction to Marketing

5 General Electives from any discipline and any additional LDR's if needed (at least 15 credits).