

**DOCUMENT N: COURSE AND PROGRAM DEVELOPMENT COVER SHEET**

See Course and Program Development Policy and Procedures for Instructions

<b>SCHOOL:</b> LAW <input type="checkbox"/> MSB <input type="checkbox"/> YGCLA <input checked="" type="checkbox"/>	<b>Contact Name:</b>	<b>Phone:</b>
<b>DEPARTMENT / DIVISION:</b> Legal, Ethical and Historical Studies		
<b>SHORT DESCRIPTION OF PROPOSAL (state name of action item 1-20 and course name, code &amp; number / program affected):</b> 20. Other – Clarification of Admissions Practices for Jurisprudence		
<b>PROPOSED SEMESTER OF IMPLEMENTATION:</b> Fall <input checked="" type="checkbox"/> Spring <input type="checkbox"/> Year: 2009		

<b>Box 1: TYPE OF ACTION</b>	ADD(NEW) <input type="checkbox"/>	DEACTIVATE <input type="checkbox"/>	MODIFY <input type="checkbox"/>	OTHER <input checked="" type="checkbox"/>
<b>Box 2: LEVEL OF ACTION</b>	Non-Credit <input type="checkbox"/>	Undergraduate <input checked="" type="checkbox"/>	Graduate <input type="checkbox"/>	OTHER <input type="checkbox"/>

Box 3: ACTION ITEM (check appropriate boxes)	DOCUMENTS REQUIRED (see box 4 below)	IMPACT REVIEWS (see box 5 on back)	APPROVAL SEQUENCE (see box 6 on back)
1. Experimental Course <sup>1</sup>	NOP	a, c, e	AC
2. Course Title	NO		ABCD
3. Course Credits	NO		ABCD
4. Course Number	NO		ABCD
5. Course Level	NO		ABCD
6. Pre & Co-Requisite	NO		ABCD
7. Course Description	NOP		ABCDEF
8. New Course	NOP		ABCDEF
9. Deactivate a Course	NO		ABCDEF
10. Program Requirements	NO	b, c, d, e	ABCDEF
11a. UG Specialization (24 credits or less)	NO	a, b, c, d, e	ABCDEF
11b. Masters Specialization (12 credits or less)	NO	a, b, c, d, e	ABCDEF
11c. Doctoral Specialization (18 credits or less)	NO	a, b, e	ABCDEF
12. Closed Site Program	NOT	e	ABCDEHIK
13. Program Suspension <sup>9</sup>	NO,5	a, e	ABCDEGIK
14a. Certificate Program (ug/g) exclusively within existing degree program	NO	a, c, e	ABCDEFHIK
14b. Certificate Program (ug/g) where degree programs do not exist or where courses are selected across degree programs (12 or more credits)	NOQR, 6	a, c, e	ABCDEFHJL
15. Off-Campus Delivery of Existing Program	NO, 4	a, b, c, e	ABCDHIL
16a. UG Concentration (exceeds 24 credit hours)	NO, 5	a, c, d, e	ABCDEFGHJL
16b. Masters Concentration (exceeds 12 credit hours)	NO, 5	a, c, d, e	ABCDEFGHJL
16c. Doctoral Concentration (exceeds 18 credit hours)	NO, 5	a, c, d, e	ABCDEFGHJL
17. Program Title Change	NO, 5	a, c, d, e	ABCDEFGHJL
18. Program Termination	NO, 10	d, e	ABCDEFHIK
19. New Degree Program	NOQR, 3,8	a, c, d, e	ABCDEFGHJL
X 20. Other	Varies	Varies	Varies

Box 4: DOCUMENTATION (check boxes of documents included)			
X	N. This Cover Sheet	Q. Full 5-page MHEC Proposal	T. Other
X	O. Summary Proposal	R. Financial Tables (MHEC)	
	P. Course Definition Document	S. Contract	

- Approval of experimental course automatically lapses after two offerings unless permanently approved as a new course.
- Codes: a) Library Services (Langsdale or Law) b) Office of Technology Services c) University Relations d) Admissions
- Letter of Intent is required by USM at least 30 days before a full proposal can be submitted. Letter of Intent requires only the approval of the dean and the provost and is forwarded to USM by the Office of the Provost.
- One-page letter to include: Program title & degree/certificate to be awarded; resources requirements; need and demand; similar programs; method of instruction; and oversight and student services (MHEC requirement)
- One-page letter with description and rationale (MHEC requirement)
- One or two-page document that describes: centrality to mission; market demand; curriculum design; adequacy of faculty resources; and assurance program will be supported with existing resources. (MHEC requirement)
- Learning objectives, assessment strategies; fit with UB strategic plan
- Joint Degree Program or Primary Degree Programs require submission of MOU w/ program proposal. (MHEC requirement)
- Temporary suspension of program to examine future direction; time not to exceed two years. No new students admitted during suspension, but currently enrolled students must be given opportunity to satisfy degree requirements.

**DOCUMENT N: COURSE AND PROGRAM DEVELOPMENT COVER SHEET (Page 2 of 2)**

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<b>SHORT DESCRIPTION OF PROPOSAL</b> (state name of action item 1-20 and course name, code & number / program affected):
20. Other – Clarification of Admissions Practices for Jurisprudence

10. Provide:
- evidence that the action is consistent with UB mission and can be implemented within the existing program resources of the institution.
  - proposed date after which no new students will be admitted into the program;
  - accommodation of currently enrolled students in the realization of their degree objectives;
  - treatment of all tenured and non-tenured faculty and other staff in the affected program;
  - reallocation of funds from the budget of the affected program; and
  - existence at other state public institutions of programs to which to redirect students who might have enrolled in the program proposed for abolition.
11. University Council *review* (for a recommendation to the President or back to the Provost) shall be limited to curricular or academic policy issues that may potentially affect the University's mission and strategic planning, or have a significant impact on the generation or allocation of its financial resources.

Box 5: IMPACT REVIEW	SIGNATURES (see procedures for authorized signers)	DATE
a. Library <input type="checkbox"/> No impact <input type="checkbox"/> Impact statement attached	Director or designee:	
b. OTS <input type="checkbox"/> No impact <input type="checkbox"/> Impact statement attached	CIO or designee:	
c. University Relations <input type="checkbox"/> No impact <input type="checkbox"/> Impact statement attached	Director or designee:	
d. Admissions <input checked="" type="checkbox"/> No impact <input type="checkbox"/> Impact statement attached	Director or designee: <i>Wendy J. Bolzard</i>	10/2/08
e. Records <input type="checkbox"/> No impact <input type="checkbox"/> Impact statement attached	Registrar or designee:	

Box 6: APPROVAL SEQUENCE	APPROVAL SIGNATURES	DATE
A. Department / Division	Chair: <i>Thomas E. Czruey</i>	2 Oct. 2008
B. Final faculty review body within each School	Chair: <i>Margaret J. Potthast</i>	10/27/08
C. College Dean	Dean: <i>[Signature]</i>	10/27/08
D. Provost and Senior Vice President for Academic Affairs	Provost: <i>[Signature]</i>	10/28/08
E. Curriculum Review Committee (UFS subcommittee)	Chair: <i>[Signature]</i>	11/5/08
F. University Faculty Senate (UFS option)	Chair:	
G. University Council (see # 11 above)	Chair:	
H. President	President:	
I. Board of Regents – notification only		
J. Board of Regents – approval		
K. MHEC – notification only		
L. MHEC – approval		
M. Middle States Association notification	Required only if the mission of the University is changed by the action	

**DOCUMENT O: SUMMARY PROPOSAL**

See Course and Program Development Policy and Procedures for Instructions

<b>SCHOOL:</b> LAW <input type="checkbox"/> MSB <input type="checkbox"/> YGCLA <input checked="" type="checkbox"/>	<b>Contact Name:</b> Thomas Carney	<b>Phone:</b> x 4061
<b>DEPARTMENT / DIVISION:</b> Legal, Ethical and Historical Studies		
<b>SHORT DESCRIPTION OF PROPOSAL (state action item 1-23 and course name &amp; number or program affected):</b>		
20. Other – Clarification of Admissions Practices for Jurisprudence		
<b>PROPOSED SEMESTER OF IMPLEMENTATION:</b> Fall <input checked="" type="checkbox"/> Spring <input type="checkbox"/> Year: 2009		

O-1: Briefly describe what is being requested:

We wish to clarify the admissions requirements for Jurisprudence.

New Jurisprudence Admission Requirements proposed:

Jurisprudence is a selective major which grants admission to all qualified applicants.

1. Applicants must meet the University's general admission requirements as well as the program specific admission requirement of a cross-institutional cumulative GPA of 3.00 or better. This standard applies to students admitted to the major from the UB First and Second Year Program and to transfer students.
2. Applicants who do not meet this criterion for admission to jurisprudence, but do meet requirements for undergraduate admission or choosing an academic major, may select another major. If, between the time of first admission to UB and the successful completion of 72 credits applicable to the degree (including transfer credits), such students raise their cross-institutional cumulative GPA to 3.00, they may petition for a change of major to the jurisprudence program. See XXX section of this catalog.
3. Transfer students are not required to have majored in any particular field of study or to have taken any particular course of study. However, all jurisprudence majors must meet any upper or lower division course requirements for the B.A. in Jurisprudence as outlined in this catalog with either acceptable transfer credit or credit earned at UB.
4. Applicants who are interested in the 93-credit Law School Early Entry option are cautioned to carefully read UB Law School requirements for this option (see [www.ubalt.edu/prelaw](http://www.ubalt.edu/prelaw)) and to seek advisement regarding their current standing and progress towards meeting these requirements.
5. Students in the Freshman Sophomore Program who are interested in this major should meet with the jurisprudence program director as part of the transition process to an academic major. Transfer students must meet with the jurisprudence program director prior to their first registration at UB.

Former Admissions Requirements (Undergraduate Catalog 2007-2009):

#### ADMISSION REQUIREMENTS

Jurisprudence: 120-Hour Program

1) Applicants are not required to have majored in any particular field of study or to have taken any particular course of study during the first and second years. The successful completion of one course in English composition and courses in certain disciplines is mandatory. (See Lower-Division Major Requirements below.) Transfer students are encouraged (but not required) to complete an associate degree, and all applicants should have pursued a course of study that satisfies Maryland general education requirements.

2) All applicants to the 120-credit program must have a cumulative grade point average of at least 3.0. Students admitted to UB as FSP students must earn this average in all courses taken at UB; transfer students must earn this average in courses transferred to UB.

3) All applicants are expected to interview with the program director prior to admission into the program.

Jurisprudence: 93-Hour Program

(Law School Early Entry)

Students interested in the early entry program should meet all of the admission requirements for the 120-hour program (see above) and must have a GPA of at least 3.5. Moreover, application to the early entry program cannot occur until 73 undergraduate credits are completed. A minimum of 33 of those credit hours must be earned in classes taken at the University of Baltimore. (Credits earned by AP, IB, CLEP, DANTES, challenge exam or through prior learning cannot be part of these 33 credits.)

See also the Admission section of this catalog.

The statements about the minimum of 33 credit hours to be earned at UB will be incorporated into other areas of the jurisprudence program description in the catalog.

For new courses or changes in existing courses (needed by Registrar)

<b>OLD Title:</b>	N/A	<b>Course # / HEGIS Code:</b>	<b>Credits:</b>
<b>NEW Title:</b>	N/A	<b>Course # / HEGIS Code:</b>	<b>Credits:</b>

O-2: Set forth the rationale for the proposal:

The admission criteria for admission to the Law School were mixed with those for admission to the jurisprudence program. The new Early Admit Option for the School of Law has clarified that cross-institutional GPA as computed by the LSDAS is a criterion for admission to Law School; that standard guides admission to this program. The fact that this option requires students to complete the undergraduate coursework in a shorter time frame requires us to be fair to all admitted students who may be attracted by that option.

In addition, the introduction of the first and second year programs has meant that catalog description of admission requirements needs revision so that equitable and comparable admission standards are being used for all seeking admission to the program, whether transfer students or UB four-year students.

We have not increased the requirements for admission but clarified what they are for four-year students declaring a major, transfer students coming directly from a community college, and transfer students who later wish to change their major to jurisprudence.