

DOCUMENT N: COURSE AND PROGRAM DEVELOPMENT COVER SHEET

See Course and Program Development Policy and Procedures for Instructions

SCHOOL: LAW <input type="checkbox"/> MSB <input type="checkbox"/> YGCLA <input checked="" type="checkbox"/>	Contact Name: Jeffrey Sawyer / Michele Cotton	Phone: 5320
DEPARTMENT / DIVISION: Division of Legal, Ethical and Historical Studies		
SHORT DESCRIPTION OF PROPOSAL (state name of action item 1-20 and course name, code & number / program affected):		
2. Course Title: Change course title from LEST 600 Advanced Research to LEST 600 Complex Legal Analysis; 6. Pre & Co-Requisite: Add LEST 500 as pre-requisite; 7. Course Description: Change catalogue description to reflect change in emphasis.		
PROPOSED SEMESTER OF IMPLEMENTATION: Fall <input type="checkbox"/> Spring <input checked="" type="checkbox"/> Year: 2010		

Box 1: TYPE OF ACTION	ADD(NEW) <input type="checkbox"/>	DEACTIVATE <input type="checkbox"/>	MODIFY <input checked="" type="checkbox"/>	OTHER <input type="checkbox"/>
Box 2: LEVEL OF ACTION	Non-Credit <input type="checkbox"/>	Undergraduate <input type="checkbox"/>	Graduate <input checked="" type="checkbox"/>	OTHER <input type="checkbox"/>

Box 3: ACTION ITEM (check appropriate boxes)		DOCUMENTS REQUIRED (see box 4 below)	IMPACT REVIEWS (see box 5 on back)	APPROVAL SEQUENCE (see box 6 on back)
	1. Experimental Course ¹	NOP	a, c, e	AC
X	2. Course Title	NO		ABCD
	3. Course Credits	NO		ABCD
	4. Course Number	NO		ABCD
	5. Course Level	NO		ABCD
X	6. Pre & Co-Requisite	NO		ABCD
X	7. Course Description	NOP		ABCDEF
	8. New Course	NOP		ABCDEF
	9. Deactivate a Course	NO		ABCDEF
	10. Program Requirements	NO	b, c, d, e	ABCDEF
	11a. UG Specialization (24 credits or less)	NO	a, b, c, d, e	ABCDEF
	11b. Masters Specialization (12 credits or less)	NO	a, b, c, d, e	ABCDEF
	11c. Doctoral Specialization (18 credits or less)	NO	a, b, e	ABCDEF
	12. Closed Site Program	NOT	e	ABCDHIK
	13. Program Suspension ⁹	NO,5	a, e	ABCDEGIK
	14a. Certificate Program (ug/g) exclusively within existing degree program	NO	a, c, e	ABCDEFHIK
	14b. Certificate Program (ug/g) where degree programs do not exist or where courses are selected across degree programs (12 or more credits)	NOQR, 6	a, c, e	ABCDEFHJL
	15. Off-Campus Delivery of Existing Program	NO, 4	a, b, c, e	ABCDHIL
	16a. UG Concentration (exceeds 24 credit hours)	NO, 5	a, c, d, e	ABCDEFHJL
	16b. Masters Concentration (exceeds 12 credit hours)	NO, 5	a, c, d, e	ABCDEFHJL
	16c. Doctoral Concentration (exceeds 18 credit hours)	NO, 5	a, c, d, e	ABCDEFHJL
	17. Program Title Change	NO, 5	a, c, d, e	ABCDEFHJL
	18. Program Termination	NO, 10	d, e	ABCDEFHIK
	19. New Degree Program	NOQR, 3,8	a, c, d, e	ABCDEFHJL
	20. Other	Varies	Varies	Varies

Box 4: DOCUMENTATION (check boxes of documents included)				
X	N. This Cover Sheet		Q. Full 5-page MHEC Proposal	T. Other
X	O. Summary Proposal		R. Financial Tables (MHEC)	
X	P. Course Definition Document		S. Contract	

- Approval of experimental course automatically lapses after two offerings unless permanently approved as a new course.
- Codes: a) Library Services (Langsdale or Law) b) Office of Technology Services c) University Relations d) Admissions
- Letter of Intent is required by USM at least 30 days before a full proposal can be submitted. Letter of Intent requires only the approval of the dean and the provost and is forwarded to USM by the Office of the Provost.
- One-page letter to include: Program title & degree/certificate to be awarded; resources requirements; need and demand; similar programs; method of instruction; and oversight and student services (MHEC requirement)
- One-page letter with description and rationale (MHEC requirement)
- One or two-page document that describes: centrality to mission; market demand; curriculum design; adequacy of faculty resources; and assurance program will be supported with existing resources. (MHEC requirement)
- Learning objectives, assessment strategies; fit with UB strategic plan
- Joint Degree Program or Primary Degree Programs require submission of MOU w/ program proposal. (MHEC requirement)
- Temporary suspension of program to examine future direction; time not to exceed two years. No new students admitted during suspension, but currently enrolled students must be given opportunity to satisfy degree requirements.

DOCUMENT N: COURSE AND PROGRAM DEVELOPMENT COVER SHEET (Page 2 of 2)

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2. Course Title: Change course title from LEST 600 Advanced Research to LEST 600 Complex Legal Analysis; 6. Pre & Co-Requisite: Add LEST 500 as pre-requisite; 7. Course Description: Change catalogue description to reflect change in emphasis.

10. Provide:
- evidence that the action is consistent with UB mission and can be implemented within the existing program resources of the institution.
 - proposed date after which no new students will be admitted into the program;
 - accommodation of currently enrolled students in the realization of their degree objectives;
 - treatment of all tenured and non-tenured faculty and other staff in the affected program;
 - reallocation of funds from the budget of the affected program; and
 - existence at other state public institutions of programs to which to redirect students who might have enrolled in the program proposed for abolition.
11. University Council *review* (for a recommendation to the President or back to the Provost) shall be limited to curricular or academic policy issues that may potentially affect the University's mission and strategic planning, or have a significant impact on the generation or allocation of its financial resources.

Box 5: IMPACT REVIEW	SIGNATURES (see procedures for authorized signers)	DATE
a. Library X No impact <input type="checkbox"/> Impact statement attached	Director or designee:	
b. OTS X No impact <input type="checkbox"/> Impact statement attached	CIO or designee:	
c. University Relations X No impact <input type="checkbox"/> Impact statement attached	Director or designee:	
d. Admissions X No impact <input type="checkbox"/> Impact statement attached	Director or designee:	
e. Records X No impact <input type="checkbox"/> Impact statement attached	Registrar or designee:	

Box 6: APPROVAL SEQUENCE	APPROVAL SIGNATURES	DATE
A. Department / Division	Chair: <i>Thomas E. Carney</i>	<i>21 Apr. 09</i>
B. Final faculty review body within each School	Chair: <i>Madhu Y. P. J.</i>	<i>5/14/09</i>
C. College Dean	Dean: <i>Ray W. Threlk</i>	<i>5/20/09</i>
D. Provost and Senior Vice President for Academic Affairs	Provost: <i>Marquerita Weber for Susan Jaeger</i>	<i>6-1-09</i>
E. Curriculum Review Committee (UFS subcommittee)	Chair: <i>Doris J. J...</i>	<i>6-3-09</i>
F. University Faculty Senate (UFS option)	Chair:	
G. University Council (see # 11 above)	Chair:	
H. President	President:	
I. Board of Regents – notification only		
J. Board of Regents – approval		
K. MHEC – notification only		
L. MHEC – approval		
M. Middle States Association notification	Required only if the mission of the University is changed by the action	

DOCUMENT O: SUMMARY PROPOSAL

See Course and Program Development Policy and Procedures for Instructions

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DEPARTMENT / DIVISION: Division of Legal, Ethical and Historical Studies		
SHORT DESCRIPTION OF PROPOSAL (state action item 1-23 and course name & number or program affected):		
2. Course Title: Change course title from LEST 600 Advanced Research to LEST 600 Complex Legal Analysis.		
6. Pre & Co-Requisite: Add LEST 500 as pre-requisite.		
7. Course Description: Change catalogue description to reflect change in emphasis.		
PROPOSED SEMESTER OF IMPLEMENTATION: Fall <input type="checkbox"/> Spring <input checked="" type="checkbox"/> Year: 2010		

O-1: Briefly describe what is being requested:

The existing course, LEST 600 Advanced Research, should be renamed LEST 600 Complex Legal Analysis. The catalogue description of the course should be altered to give more emphasis to legal analysis and writing. LEST 500 should be stated as a pre-requisite for LEST 600 Complex Legal Analysis.

For new courses or changes in existing courses (needed by Registrar)

OLD Title: Advanced Research	Course # / HEGIS Code: LEST 600	Credits: 3
NEW Title: Complex Legal Analysis	Course # / HEGIS Code: LEST 600	Credits: 3

O-2: Set forth the rationale for the proposal:

Students in the LEST program, particularly those who intend to go to law school or pursue law-intensive careers, need more attention to their skills in legal analysis and writing. Altering the course somewhat to better serve that purpose will fulfill that need. The original idea for the course was as an advanced research course on a specific substantive topic, but this approach has been ineffective. The focus on skills should better serve students in the program. Further, the course thus designed will serve as a better follow-up to LEST 500 Legal Research [which will be renamed as Legal Research and Analysis – see separate documentation].

DOCUMENT P
COURSE DEFINITION DOCUMENT

1. Date Prepared: 4/17/09
2. Prepared by: Jeffrey Sawyer and Michele Cotton
3. Department: Legal and Ethical Studies
4. Course Number: LEST 600
5. Course Title: Complex Legal Analysis
6. Credit Hours: 3
7. Prerequisites: LEST 500
8. Course Purpose: Elective
9. Rationale:

Students in the LEST program, particularly those who intend to go to law school or pursue law-intensive careers, need more attention to their skills in legal analysis and writing. Altering the existing course somewhat to better serve that purpose will fulfill that need. The original idea for LEST 600 was as an advanced research course on a specific substantive topic, but that approach has been ineffective. The revision of the course to focus on skills should better serve students in the program. Further, the course thus designed will serve as a better follow-up to LEST 500 Legal Research [which will be renamed as Legal Research and Analysis – see separate documentation].

10. Catalog Description:

LEST 600: Complex Legal Analysis (3). Advanced legal analysis and writing. High level comprehension of cases and statutes, solidification of good legal research techniques, and effective presentation of written legal analysis and argument are emphasized. Students will look at important legal issues in a variety of areas as subjects for class discussion and exercises as well as writing assignments, as a means of developing skills useful in law.

11. Suggested approximate class size: 15

12. Content Outline:

The course will consist of approximately four units. For each unit, students will read two or three cases and other relevant law (such as statutory law) regarding a particular legal concept, and perhaps some secondary materials. Classroom discussion will focus on

understanding, from a legal perspective, the nature of the concept being studied. Instruction may also include some guided reading, to help students gain skill with complex text.

For example, a unit might focus on three cases on the contract concept of unconscionability, along with the relevant Uniform Commercial Code provision, and perhaps an excerpt from a treatise such as Corbin or Williston on contracts. The materials will be discussed in class with the goal of getting a clear sense of what the concept is, what criteria determine it, and what the consequences are for a contract if some provision in it is found to be unconscionable. Some particularly important excerpts from the materials might serve as guided reading examples. And exercises in class would give students fact patterns to apply the law to, to help illuminate its scope and precise meaning.

Students will also write a paper for each unit, in the manner of a legal memorandum, based on some issue involving the materials. For example, students might be asked to compare the common law concept of unconscionability with the UCC codification of the concept. Or they might be presented with a set of facts involving an allegedly unconscionable contract provision and asked to make an argument that the contract provision does or does not meet the requirements of law regarding unconscionability (using the materials as the source of evidence to support the argument). Since the class is also concerned with advanced legal research techniques, students may be asked to find additional sources to be used in the writing assignments.

The written assignment for each unit will provide students with an opportunity to work on the development of their skills with legal analysis and argumentation. Accordingly, some class instruction will focus on how to analyze and how to argue effectively, from the legal perspective. Further, students will have the opportunity to do a draft and revision of each assignment, with feedback in between, to help them improve their writing and analysis skills.

13. Learning Goals:

Students will be expected to:

1. Use legal research skills to find sources appropriate to answering difficult and complex legal questions.
2. Analyze cases and statutes to determine their legal effect.
3. Present a well-supported, -developed, and -structured argument using legal sources.

[These objectives are derived from the Learning Goals established for the program, namely Goals 1, 2, and 5:

1. Do legal research at a moderate to advanced level of sophistication using both traditional and digital materials.
2. Analyze enacted law and judicial opinions using the common law method at a moderate to advanced level.

5. Recognize legal principles as they apply to fact patterns encountered in contemporary professional, civic, and personal life at a moderate to advanced level.]

14. Assessment Strategies:

Assessments will occur in the form of written assignments that ask students to answer a legal question or make a legal argument. Students will be evaluated on the extent to which they present a lucid, structured, and coherent response to the prompt; effectively analyze and explain the evidence used; and find appropriate sources to use as evidence.

15. Text(s) and Materials:

The Bluebook: A Uniform System of Citation (current edition)

Materials for each unit provided by the instructor and/or available from LEXIS.

16. Lab Fees:

NA