

DOCUMENT N: COURSE AND PROGRAM DEVELOPMENT COVER SHEET

See Course and Program Development Policy and Procedures for Instructions

| | | |
|---|-------------------------------------|----------------------------|
| SCHOOL: LAW <input type="checkbox"/> MSB <input type="checkbox"/> YGCLA <input checked="" type="checkbox"/> | Contact Name: Michele Cotton | Phone: 410-837-5320 |
| DEPARTMENT / DIVISION: Division of Legal, Ethical and Historical Studies | | |
| SHORT DESCRIPTION OF PROPOSAL (State Document N action item from Box 3 below and program name OR course name, code, & number as applicable): | | |
| 10 Program Requirements, LEST Masters degree: add a new track to program | | |
| PROPOSED SEMESTER OF IMPLEMENTATION: Fall <input checked="" type="checkbox"/> Spring <input type="checkbox"/> Year: 2010 | | |

| | | | | |
|-------------------------------|-------------------------------------|--|--|--------------------------------|
| Box 1: TYPE OF ACTION | ADD(NEW) <input type="checkbox"/> | DEACTIVATE <input type="checkbox"/> | MODIFY <input checked="" type="checkbox"/> | OTHER <input type="checkbox"/> |
| Box 2: LEVEL OF ACTION | Non-Credit <input type="checkbox"/> | Undergraduate <input type="checkbox"/> | Graduate <input checked="" type="checkbox"/> | OTHER <input type="checkbox"/> |

| Box 3: ACTION ITEM (check appropriate boxes) | | DOCUMENTS REQUIRED (see box 4 below) | IMPACT REVIEWS (see box 5 on back) | APPROVAL SEQUENCE (see box 6 on back) |
|--|--|--|--|---|
| | 1. Experimental Course ¹ | N, O, P | a, c, e | AC |
| | 2. Course Title | N, O | | ABCD |
| | 3. Course Credits | N, O, (P) | | ABCD |
| | 4. Course Number | N, O | | ABCD |
| | 5. Course Level | N, O | | ABCD |
| | 6. Pre & Co-Requisite | N, O | | ABCD |
| | 7. Course Description | N, O, P | | ABCDEF |
| | 8. New Course | N, O, P | | ABCDEF |
| | 9. Deactivate a Course | N, O | | ABCDEF |
| X | 10. Program Requirements | N, O | (b, c, d, e) | ABCDEF |
| | 11a. UG Specialization (24 credits or less) | N, O | a, b, c, d, e | ABCDEF |
| | 11b. Masters Specialization (12 credits or less) | N, O | a, b, c, d, e | ABCDEF |
| | 11c. Doctoral Specialization (18 credits or less) | N, O | a, b, e | ABCDEF |
| | 12. Minor (add or delete) | N, O | a, b, c, d, e | ABCDEF |
| | 13. Closed Site Program | N, O | e | ABCDHIK |
| | 14. Program Suspension | N, O, S | a, e | ABCDEFGIK |
| | 15. Program Reactivation | N, O | | |
| | 16a. Certificate Program (ug/g) exclusively within existing degree program | N, O | a, c, e | ABCDEFHIK |
| | 16b. Certificate Program (ug/g) where degree programs do not exist or where courses are selected across degree programs (12 or more credits) | N, O, Q, R, S | a, c, e | ABCDEFHJL |
| | 17. Off-Campus Delivery of Existing Program | N, O, S | a, b, c, e | ABCDHIL |
| | 18a. UG Concentration (exceeds 24 credit hrs) | N, O, S | a, c, d, e | ABCDEFHJL |
| | 18b. Masters Concentration (exceeds 12 credit hrs) | N, O, S | a, c, d, e | ABCDEFHJL |
| | 18c. Doctoral Concentration (exceeds 18 credit hrs) | N, O, S | a, c, d, e | ABCDEFHJL |
| | 19. Program Title Change | N, O, S | a, c, d, e | ABCDEFHJL |
| | 20. Program Termination ² | N, O, S | d, e | ABCDEFHIK |
| | 21. New Degree Program ³ | N, O, Q, R, S | a, c, d, e | ABCDEFHJL |
| | 22. Other | Varies | Varies | Varies |

| Box 4: DOCUMENTATION (check boxes of documents included) | | | |
|---|-------------------------------|---|----------|
| X | N. This Cover Sheet | Q. Full 5-page MHEC Proposal | T. Other |
| X | O. Summary Proposal | R. Financial Tables (MHEC) | |
| | P. Course Definition Document | S. Other documents as may be required by MHEC/ USM. See http://www.ubalt.edu/downloads/program_approval_Grid-USM-10-07.doc | |

¹ Approval of experimental course automatically lapses after two offerings unless permanently approved as a new course.

² See USM Policy on the Review and Abolition of Academic Programs (<http://www.usmd.edu/regents/bylaws/SectionIII/III702.html>) for list of information that must be provided for this action.

³ Letter of Intent is required by USM at least 30 days before a full proposal can be submitted. Letter of Intent requires only the approval of the dean and the provost and is forwarded to USM by the Office of the Provost.

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| Box 5: IMPACT REVIEW | SIGNATURES (see procedures for authorized signers) | DATE |
|---|---|-------------|
| a. Library X No impact <input type="checkbox"/> Impact statement attached | Director or designee: | |
| b. OTS X No impact <input type="checkbox"/> Impact statement attached | CIO or designee: | |
| c. University Relations X No impact <input type="checkbox"/> Impact statement attached | Director or designee: | |
| d. Admissions X No impact <input type="checkbox"/> Impact statement attached | Director or designee: | |
| e. Records X No impact <input type="checkbox"/> Impact statement attached | Registrar or designee: | |

| Box 6: APPROVAL SEQUENCE | APPROVAL SIGNATURES | DATE |
|---|---|-------------|
| A. Department / Division | Chair: <i>Thomas E. Carney</i> | 19 Oct 2009 |
| B. General Education (as required for #7, #8) | | |
| C. Final faculty review body within each School | Chair: <i>Margaret J. Potthast</i> | 10/23/09 |
| D. College Dean | Dean: <i>R. W. [unclear]</i> | 10/27/09 |
| E. Provost and Senior Vice President for Academic Affairs | Provost: <i>M. [unclear]</i> | 11/02/09 |
| F. Curriculum Review Committee (UFS subcommittee) | Chair: | |
| G. University Faculty Senate (UFS option) | Chair: | |
| H. University Council ⁴ | Chair: | |
| I. President | President: | |
| J. Board of Regents – notification only | | |
| K. Board of Regents – approval | | |
| L. MHEC – notification only | | |
| M. MHEC – approval | | |
| N. Middle States Association notification | Required only if the mission of the University is changed by the action | |

⁴ University Council *review* (for a recommendation to the President or back to the Provost) shall be limited to curricular or academic policy issues that may potentially affect the University's mission and strategic planning, or have a significant impact on the generation or allocation of its financial resources.

UNIVERSITY OF BALTIMORE

DOCUMENT O: SUMMARY PROPOSAL

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O-1: Briefly describe what is being requested:

LEST is proposing to add a new "bridge" track that would enhance the program's attractiveness and usefulness to students who are planning to go on to law school or pursue a law-intensive career.

For new courses or changes in existing courses (needed by Registrar)

| | | |
|-------------------|------------------------|----------|
| OLD Title: | Course # / HEGIS Code: | Credits: |
| NEW Title: | Course # / HEGIS Code: | Credits: |

O-2: Set forth the rationale for the proposal:

It is desirable, given the large number of students who enter the LEST program with a strong interest in going on to law school or a law-intensive career (such as high-level paralegal work), for LEST to offer an additional track that emphasizes the professional dimension of legal and ethical studies. This new track would be a minor variation on the existing track; the relationship is as described below.

To obtain the LEST Masters degree, all students are required to complete 36 credits. All students must take the five Foundation courses (15 credits). All students must also take at least one Principles in Action course, one Problems and Perspectives course, and one Applied Ethics course (9 credits). Under this proposal, students may follow one of two paths for the remaining 12 credits:

•Path I, which is recommended for those students particularly interested in the study of law as it intersects with other disciplines and professions: Students must choose four additional courses, at least one of which is from among the three areas (Principles in Action, Problems and Perspectives, and Applied Ethics) and no more than three of which are from the list of "Other Discipline Electives." Students are encouraged to choose these courses and electives as a coherent series that specifically advances an academic specialization or professional competency.

•Path II, which is recommended for those students planning to go on to law school or pursuing law-intensive careers: Students must take LEST 600 Complex Legal Analysis, two additional Principles in Action courses, and a final course chosen from among either the Problems and Perspectives or Applied Ethics courses or from the list of "Other Discipline Electives."

LEST 600 (a course approved last year by the Curriculum Committee) gives the Path II students further training in legal writing, research, and analysis, beyond that imparted in the LEST 500 Legal Research and Analysis course required of all LEST students. Such instruction would help address a widely-recognized obstacle confronting many students contemplating law school, and that is inadequate reading and writing skills to handle its literacy demands. Further, the greater exposure to substantive law entailed by an enhanced Principles in Action requirement would provide students with a "leg up" in traditional law school courses and more of a sense of the culture and discourse of law. For those students bound for a law-intensive career but not law school, the enhanced training in legal literacy and exposure to substantive law would allow them to handle more involved legal matters and tasks in their work.