

DOCUMENT N: COURSE AND PROGRAM DEVELOPMENT COVER SHEET

See Course and Program Development Policy and Procedures for Instructions

SCHOOL: LAW <input type="checkbox"/> MSB <input checked="" type="checkbox"/> YGCLA <input type="checkbox"/>	Contact Name: Phil Korb	Phone: 5080
DEPARTMENT / DIVISION: <i>Accounting</i>		
SHORT DESCRIPTION OF PROPOSAL (State Document N action item from Box 3 below and program name OR course name, code, & number as applicable):		
22. Addition of an Honors Accounting Program (non-curricular) Accounting Specialization BSBA		
PROPOSED SEMESTER OF IMPLEMENTATION: Fall <input checked="" type="checkbox"/> Spring <input type="checkbox"/> Year: 2010		

Box 1: TYPE OF ACTION	ADD(NEW) <input checked="" type="checkbox"/>	DEACTIVATE <input type="checkbox"/>	MODIFY <input type="checkbox"/>	OTHER <input type="checkbox"/>
Box 2: LEVEL OF ACTION	Non-Credit <input type="checkbox"/>	Undergraduate <input checked="" type="checkbox"/>	Graduate <input type="checkbox"/>	OTHER <input type="checkbox"/>

Box 3: ACTION ITEM (check appropriate boxes)	DOCUMENTS REQUIRED (see box 4 below)	IMPACT REVIEWS (see box 5 on back)	APPROVAL SEQUENCE (see box 6 on back)
1. Experimental Course ¹	N, O, P	a, c, e	AC
2. Course Title	N, O		ACD
3. Course Credits	N, O, (P)		ACD
4. Course Number	N, O		ACD
5. Course Level	N, O		ACD
6. Pre & Co-Requisite	N, O		ACD
7. Course Description	N, O, P		ABCDEF
8. New Course	N, O, P		ABCDEF
9. Deactivate a Course	N, O		ACDEF
10. Program Requirements	N, O	(b, c, d, e)	ACDEF
11a. UG Specialization (24 credits or less)	N, O	a, b, c, d, e	ACDEF
11b. Masters Specialization (12 credits or less)	N, O	a, b, c, d, e	ACDEF
11c. Doctoral Specialization (18 credits or less)	N, O	a, b, e	ACDEF
12. Minor (add or delete)	N, O	a, b, c, d, e	ACDEF
13. Closed Site Program	N, O	e	ACDEIL
14. Program Suspension	N, O, S	a, e	ACDEFGIJL
15. Program Reactivation	N, O		
16a. Certificate Program (ug/g) exclusively within existing degree program	N, O	a, c, e	ACDEFJIM
16b. Certificate Program (ug/g) where degree programs do not exist or where courses are selected across degree programs (12 or more credits)	N, O, Q, R, S	a, c, e	ACDEFIKM
17. Off-Campus Delivery of Existing Program	N, O, S	a, b, c, e	ACDEJM
18a. UG Concentration (exceeds 24 credit hrs)	N, O, S	a, c, d, e	ACDEFGIKM
18b. Masters Concentration (exceeds 12 credit hrs)	N, O, S	a, c, d, e	ACDEFGIKM
18c. Doctoral Concentration (exceeds 18 credit hrs)	N, O, S	a, c, d, e	ACDEFGIKM
19. Program Title Change	N, O, S	a, c, d, e	ACDEFGIKM
20. Program Termination ²	N, O, S	d, e	ACDEFGIKM
21. New Degree Program ³	N, O, Q, R, S	a, c, d, e	ACDEFGIKM
<input checked="" type="checkbox"/> 22. Other	Varies	Varies	Varies

Box 4: DOCUMENTATION (check boxes of documents included)			
<input checked="" type="checkbox"/> N. This Cover Sheet		<input type="checkbox"/> Q. Full 5-page MHEC Proposal	<input type="checkbox"/> T. Other
<input checked="" type="checkbox"/> O. Summary Proposal		<input type="checkbox"/> R. Financial Tables (MHEC)	
<input type="checkbox"/> P. Course Definition Document		<input type="checkbox"/> S. Other documents as may be required by MHEC/ USM. See http://www.ubalt.edu/downloads/program_approval_Grid_8-3-09.docx	

¹ Approval of experimental course automatically lapses after two offerings unless permanently approved as a new course.

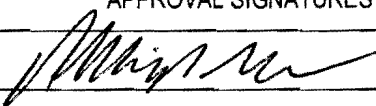
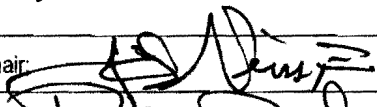
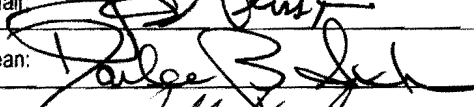
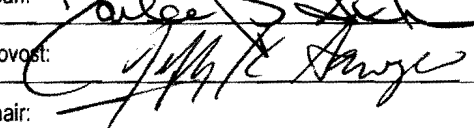
² See USM Policy on the Review and Abolition of Academic Programs (<http://www.usmd.edu/regents/bylaws/Section11/11702.html>) for list of information that must be provided for this action.

³ Letter of Intent is required by USM at least 30 days before a full proposal can be submitted. Letter of Intent requires only the approval of the dean and the provost and is forwarded to USM by the Office of the Provost.

DOCUMENT N: COURSE AND PROGRAM DEVELOPMENT COVER SHEET (Page 2 of 2)

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PROPOSED SEMESTER OF IMPLEMENTATION: Fall <input checked="" type="checkbox"/> Spring <input type="checkbox"/> Year: 2010			

Box 5: IMPACT REVIEW	SIGNATURES (see procedures for authorized signers)	DATE
a. Library <input type="checkbox"/> No impact <input type="checkbox"/> Impact statement attached	Director or designee:	
b. OTS <input type="checkbox"/> No impact <input type="checkbox"/> Impact statement attached	CIO or designee:	
c. University Relations <input type="checkbox"/> No impact <input type="checkbox"/> Impact statement attached	Director or designee:	
d. Admissions <input type="checkbox"/> No impact <input type="checkbox"/> Impact statement attached	Director or designee:	
e. Records <input type="checkbox"/> No impact <input type="checkbox"/> Impact statement attached	Registrar or designee:	

Box 6: APPROVAL SEQUENCE	APPROVAL SIGNATURES	DATE
A. Department / Division	Chair: 	2-4-10
B. General Education (as required for #7, #8)		
C. Final faculty review body within each School	Chair: 	2/4/10.
D. College Dean	Dean: 	2/04/10
E. Provost and Senior Vice President for Academic Affairs	Provost: 	3/8/10
F. Curriculum Review Committee (UFS subcommittee)	Chair:	
G. University Faculty Senate (UFS option)	Chair:	
H. University Council ⁴	Chair:	
I. President	President:	
J. Board of Regents – notification only		
K. Board of Regents – approval		
L. MHEC – notification only		
M. MHEC – approval		
N. Middle States Association notification	Required only if the mission of the University is changed by the action	

⁴ University Council *review* (for a recommendation to the President or back to the Provost) shall be limited to curricular or academic policy issues that may potentially affect the University's mission and strategic planning, or have a significant impact on the generation or allocation of its financial resources.

UNIVERSITY OF BALTIMORE

DOCUMENT O: SUMMARY PROPOSAL

See Course and Program Development Policy and Procedures for Instructions

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PROPOSED SEMESTER OF IMPLEMENTATION: Fall, 2010

O-1: Briefly describe what is being requested:

Creation of an Accounting Honors Program

The Accounting Honors Program at the Merrick School of Business at the University of Baltimore is designed to produce leaders in the accounting field and in business in general. The Program offers the opportunity for an enriched curriculum, small class sizes, and exceptional internship and full-time employment opportunities.

It offers a select group of outstanding accounting majors the opportunity to interact closely with accounting faculty and alumni in informal settings, visit employer sites on special Honors Program field trips, completion of honors assignments in accounting classes, include their resumes in special Honors Program communications with key employers, and enjoy a streamlined application process for the graduate business programs in the Merrick School of Business.

Honor students are also encouraged to participate in the combined BSBA/Masters program which provides opportunities to earn a graduate degree in accounting and business advisory services, finance, or tax. The appeal of entering the Combined Program is that, with only an additional year of work beyond four years, it allows students to (1) deepen their understanding of accounting and related fields, (2) gain access to graduate courses, (3) obtain a Masters degree, and (4) facilitate qualification for the CPA examination.

Admissions Requirements

Admission to the Honors program is by invitation only. Invitees, who have indicated a desire to major in accounting, will be selected based on performance in Introduction to Financial Accounting (ACCT 201) and Introduction to Managerial Accounting (ACCT 202) with a GPA of 3.5 or better or by faculty recommendation.

Requirements for Continued Participation

To remain in good standing in the program, an Honors student must maintain excellent academic performance and significant participation in program events. Excellent academic performance is evidenced by maintaining a grade point average of 3.5 in all upper-level accounting courses with no grade less than a B in any upper-level accounting course. Significant participation in program events is defined as active participation in Beta Alpha Psi, the national accounting honorary society, and participation in other special activities for honor students.

Graduating in Good Standing

To graduate in good standing, an Honors student must meet the requirements for continued participation as described above for each semester beginning in the semester of invitation to join the Honors program. The student must have completed an internship (ACCT 495H), preferably in the junior year, with a public accounting firm or other approved organization. Honor students must also continue to maintain a grade point average of 3.5 with no grade of less than a B in any upper level accounting course.

Recognition

Honors students who graduate in good standing receive a special designation on their transcripts and at Convocation.

For new courses or changes in existing courses (needed by Registrar)

OLD Title:	Course # / HEGIS Code:	Credits: 3
NEW Title:	Course # / HEGIS Code:	Credits: 3

O-2: Set forth the rationale for the proposal:

The Accounting Honors Program at the Merrick School of Business at the University of Baltimore is designed to:

- Attract and retain high-achieving accounting students
- Provide a high-quality talent pool to local and regional firms for both internship and full-time employment opportunities.
- Produce leaders in the accounting field and in business in general.