Document N: Course and Program Development:
IMPACT AND APPROVAL SIGNATURES
See Course and Program Development Policy and Procedures (www.ubalt.edu/provost) for instructions.

SCHOOL:  
- LAW  
- MSB  
- CAS  
- CPA

CONTACT NAME: Jonathan Shorr/Julie Simon  
PHONE: 410-837-6059/410-837-6061

DEPARTMENT/DIVISION: School of Communications Design  
DATE PREPARED: 3/1/11

PROPOSED SEMESTER OF IMPLEMENTATION:  
- fall  
- spring

YEAR: 2012

TYPE OF ACTION:  
- add (new)  
- deactivate  
- modify  
- other

LEVEL OF ACTION:  
- noncredit  
- undergraduate  
- graduate  
- other

ACTION BEING REQUESTED (select one category, either Course Actions or Program Actions):

- COURSE ACTIONS
  Original Subject Code/Course Number: WRIT 377
  Original Course Title: Getting it Printed

- PROGRAM ACTIONS
  Original Program Title:

Select one or multiple actions from one of the lists below (review the list of necessary documents and signatures):

### COURSE ACTIONS

1. Experimental Course  
2. Course Title  
3. Course Credits  
4. Course Number  
5. Course Level  
6. Pre- and Co-Requisite  
7. Course Description  
8. New Course  

9. Deactivate Course  

22. Other

### PROGRAM ACTIONS

10. Program Requirements  
11a. Undergraduate Specialization (24 credits or fewer)  
11b. Master’s Specialization (12 credits or fewer)  
11c. Doctoral Specialization (18 credits or fewer)  
12. Minor (add or delete)  
13. Closed Site Program  
14. Program Suspension  
15. Program Reactivation  
16a. Certificate Program (UG/G) exclusively within existing degree program  
16b. Certificate Program (UG/G) outside of or across degree programs (12 or more credits)  
17. Off-Campus Delivery of Existing Programs  
18a. Undergraduate Concentration (exceeds 24 credits)  
18b. Master’s Concentration (exceeds 12 credits)  
18c. Doctoral Concentration (exceeds 18 credits)  
19. Program Title Change  
20. Program Termination  
21. New Degree Program  
22. Other

### ADDITIONAL DOCUMENTATION (check all appropriate boxes of documents included; review the list of necessary documents):

- summary proposal (O)  
- course definition document (P)  
- full five-page MHEC proposal (Q)

- financial tables (MHEC) (R)  
- other documents as may be required by MHEC/USM (S)  
- other (T)

Summer 2010
IMPACT REVIEW: review the list of necessary signatures:

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APPROVAL SEQUENCE: review the list of necessary signatures:

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<td>G. Provost and Senior Vice President for Academic Affairs</td>
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<td>H. President</td>
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<td>L. MHEC (approval)</td>
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<td>M. Middle States Association notification</td>
<td>Required only if the University’s mission is changed by the action</td>
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1 University Council review (for recommendation to the president or back to the provost) shall be limited to curricular or academic policy issues that may potentially affect the University’s mission and strategic planning, or have a significant impact on the generation or allocation of its financial resources.
Document O: Course and Program Development: SUMMARY PROPOSAL

See Course and Program Development Policy and Procedures (www.ubalt.edu/provost) for instructions.

SCHOOL: O LAW O MSB O CAS O CPA

CONTACT NAME: Jonathan Shorr/Julie Simon PHONE: 410-837-6059/410-837-6061

DEPARTMENT/DIVISION: School of Communications Design DATE PREPARED: 3/1/11

PROPOSED SEMESTER OF IMPLEMENTATION: O fall O spring YEAR: 2012

ACTION BEING REQUESTED (select one category, either Course Actions or Program Actions):

COURSE ACTIONS

Original Subject Code/Course Number:
WRIT 377

Original Course Title:
Getting It Printed

PROGRAM ACTIONS

Original Program Title:

Select one or multiple actions from one of the lists below (review the list of necessary documents and signatures):

COURSE ACTIONS

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2. Course Title
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5. Course Level
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7. Course Description
8. New Course
✓ 9. Deactivate Course
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19. Program Title Change
20. Program Termination
21. New Degree Program
22. Other

For changes to existing courses:

OLD TITLE

NEW TITLE

SUBJECT CODE/COURSE NO. CREDITS

SUBJECT CODE/COURSE NO. CREDITS
DESCRIBE THE REQUESTED COURSE/PROGRAM ACTION (additional pages may be attached if necessary):

We are requesting that the course WRIT 377 Getting it Printed be deactivated.

SET FORTH THE RATIONALE FOR THIS PROPOSAL:

We are proposing a new course, CMAT 359/Print Production, that will include much of the content of WRIT 377, as well as information about designing within a budget. Given that, there's no need to continue offering WRIT 377.