TO: President Kurt Schmoke  
FROM: University of Baltimore Staff Senate  
CC: Governance Steering Council  
DATE: November 16, 2015  
RE: Reallocate UBSS Budget

The Office of the President currently provides the Staff Senate with funding that has historically been used to cover the cost of lunch during our monthly staff meetings. According to the Plan of Organization for Shared Governance of the University of Baltimore, part F of Article VI: Resources and Support, states “Annual funding will be available for members of the shared governance bodies to support professional development activities related to shared governance.”

Given the current fiscal situation for the University and State of Maryland we would like to suspend the current practice of providing food at Staff Senate meetings and repurpose these funds to an activity or event that better supports the University’s staff. Reallocating these funds will also align with the University’s Strategic Goal 5, “The University of Baltimore will be recognized for responsible stewardship of institutional resources.”

While we currently have a few ideas of how to utilize these funds, the Staff Senate has not agreed on a final purpose. We will contact the Office of the President in the coming months as soon as we have decided on a more effective way to utilize these funds.

We thank you for your cooperation and look forward to your response.

Best,

University of Baltimore Staff Senate