

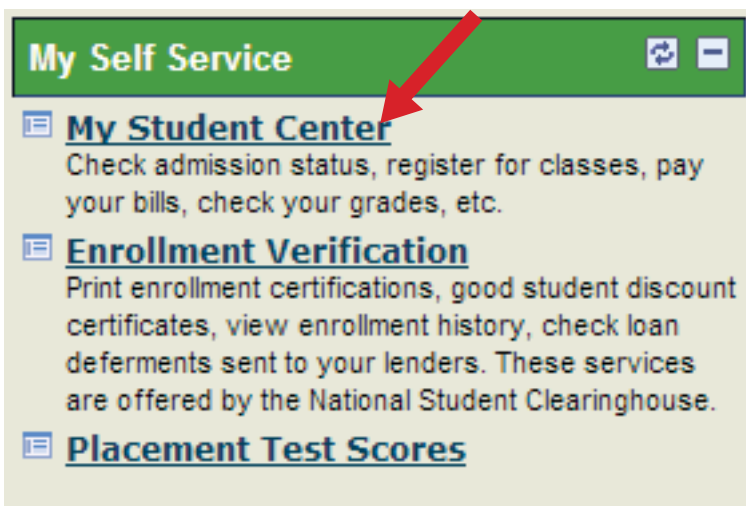
1

Go to <http://myub.ubalt.edu>

Log in using your network ID and Password

2

Click the Student Center link located on the upper left corner of the screen.



**My Self Service**

- My Student Center**  
Check admission status, register for classes, pay your bills, check your grades, etc.
- Enrollment Verification**  
Print enrollment certifications, good student discount certificates, view enrollment history, check loan deferments sent to your lenders. These services are offered by the National Student Clearinghouse.
- Placement Test Scores**

3

Click the **Search Link** or **Search for Classes** box



**Academics**

[Search](#)  
[Plan](#)  
[Enroll](#)  
[My Academics](#)

other academic...

This Week's Schedule	
Class	Schedule
CMAT 352-001 LEC (2692)	Fr 11:00AM - 1:30PM Lib. Arts/Policy Bldg Rm 305
CMAT 357-101 LEC (2627)	Tu 5:30PM - 8:00PM Lib. Arts/Policy Bldg Rm 207
CMAT 358-001 LEC (3179)	Th 2:00PM - 4:30PM Lib. Arts/Policy Bldg Rm 205
CMAT 359-101 LEC (3180)	Mo 5:30PM - 8:00PM ACADEMIC CENTER ROOM AC 407

[weekly schedule ▶](#)  
[enrollment shopping cart ▶](#)

**SEARCH FOR CLASSES**

**Holds**  
No Holds.

**To Do List**  
No To Do's.

**Enrollment Dates**  
**Enrollment Appointment**  
You may begin enrolling for the Summer 2013 Mini Session session on March 15, 2013.  
[details ▶](#)

## 4

Select the appropriate **term**, **course subject**, and **criteria** from the drop down boxes.

Search	Plan	Enroll	My Academics
search for classes		browse course catalog	

### Search for Classes

#### Enter Search Criteria

Institution

Term

Select at least 2 search criteria. Click Search to view your search results.

#### Class Search Criteria

Course Subject

Course Number

Course Career

Show Open Classes Only

Use Additional Search Criteria to narrow your search results.

▶ Additional Search Criteria

Click the **Search** button.

## 5

Available courses are listed according to search criteria. A **green** circle will indicate the course is open, a **blue** square will indicate course is closed, and an **orange** triangle will indicate if the course has a wait list.

[START A NEW SEARCH](#)

● Open    
 ■ Closed    
 ▲ Wait List

▼ HIST 111 - EARLY AMERICA

View All Sections    First 1 of 1 ▶ Last

Section [001-LEC\(2731\)](#)                      Status ●                      [select class](#)

Session Regular

Days & Times	Room	Instructor	Meeting Dates
TuTh 9:30AM - 10:50AM	ACADEMIC CENTER ROOM AC 409	Sheldon Avery	01/23/2013 - 05/15/2013

Click on **Select Class** to select the course you need.

## 6

Once you've selected a class, click **Next** to add the course to your shopping cart.

### Add to Shopping Cart - Enrollment Preferences

Fall 2008 | Graduate | University of Baltimore

#### HSAD 602 - HIST & FOUN OF HUMAN SERVICES

CANCEL   
 NEXT

Section	Component	Days & Times	Room	Instructor	Start/End Date
186	Lecture	We 5:30PM - 8:00PM	ACADEMIC CENTER ROOM AC 404	Bridal Pearson	09/02/2008 - 12/21/2008

7

You should receive a message indicating the course has successfully been added to your shopping cart. You can select additional courses by clicking on **Start a new Search**, or enroll in the course that was added to the shopping cart.

✓ HSAD 602 has been added to your Shopping Cart.

START A NEW SEARCH

● Open    ■ Closed    ▲ Wait List

▼ HSAD 602 - HISTORY AND FOUNDATION OF HUMAN SERVICES SYSTEMS

View All Sections		First	1-2 of 2	Last
Section	<a href="#">185-LEC(4196)</a>	Status	●	
Session	Regular			
Days & Times	Room	Instructor	Meeting Dates	
Tu 5:30PM - 8:00PM	ACADEMIC CENTER ROOM AC 401	Bridal Pearson	09/02/2008 - 12/21/2008	

8

To enroll in the course, click the enroll tab and select the **Proceed to Step 2** box.

Search	Plan	Enroll	My Academics																					
search for classes	browse course catalog																							
<b>Add to Cart:</b> Enter Class Nbr <input type="text"/> <input type="button" value="enter"/> <b>Find Classes</b> <input checked="" type="radio"/> Class Search <input type="button" value="search"/>	<b>Fall 2008 Shopping Cart</b> <table border="1"> <thead> <tr> <th>Delete</th> <th>Class</th> <th>Days/Times</th> <th>Room</th> <th>Instructor</th> <th>Units</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td></td> <td><a href="#">APPL 601-185 (4002)</a></td> <td>Th 5:30PM - 8:00PM</td> <td>ACADEMIC CENTER ROOM AC 403</td> <td>D. Kohl</td> <td>3.00</td> <td>●</td> </tr> <tr> <td></td> <td><a href="#">HSAD 602-185 (4196)</a></td> <td>Tu 5:30PM - 8:00PM</td> <td>ACADEMIC CENTER ROOM AC 401</td> <td>B. Pearson</td> <td>3.00</td> <td>●</td> </tr> </tbody> </table>			Delete	Class	Days/Times	Room	Instructor	Units	Status		<a href="#">APPL 601-185 (4002)</a>	Th 5:30PM - 8:00PM	ACADEMIC CENTER ROOM AC 403	D. Kohl	3.00	●		<a href="#">HSAD 602-185 (4196)</a>	Tu 5:30PM - 8:00PM	ACADEMIC CENTER ROOM AC 401	B. Pearson	3.00	●
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			<input type="button" value="PROCEED TO STEP 2 OF 3"/>																					

## 9

Click the **Finish Enrolling** button to process request.

### 2. Confirm classes

Click Finish Enrolling to process your request for the classes listed below. To exit without adding these classes, click Cancel.

Should you decide not to attend the semester it is your responsibility to officially withdraw from the class(es) online using the MYUB system or by submitting a written request to the Office of Records. Failure to withdraw will result in your being charged for the semester and a grade(s) of "F" being issued. See the academic calendars and refund schedules posted under Schedules and Calendars on your MyUB home page.

Summer 2013 | Undergraduate | University of Baltimore

Open Closed Wait List

Class	Description	Days/Times	Room	Instructor	Units	Status
ARTS 201-501 (3196)	THE ARTS IN SOCIETY (Lecture)	MoTuWe 8:00AM - 10:30AM	Lib. Arts/Policy Bldg Rm 308	J. Hoover	3.00	<input checked="" type="checkbox"/>

CANCELPREVIOUSFINISH ENROLLING

