



Undergraduate and Graduate Commencement Checklist Fall 2019

Make sure your accounts are cleared – pay any outstanding bills through the Bursar, return books to the library, if transcripts are required from other school at which you took a class, make sure they get to the Office of Records and Registration.

Double check your address on the MyUB portal. Once final grades are posted, classes are reviewed, honors determined, accounts checked, etc., through the Office of Records and Registration, your degree will be ordered and sent directly to the local address as noted on MyUB. This process usually takes between six and eight weeks.

After the ceremony, extra programs are available. Please e-mail transitions@ubalt.edu to obtain a copy of the program.

You have access to the MyUB Portal for two semesters after your last date of enrollment. Network services access (e-mail, labs, Office365, etc.) is also maintained for two semesters after your last date of enrollment. Visit the [Student Account Expiration and Deletion policy](#) for more details.

Complete Your Graduation Application
[How to Apply](http://ubalt.edu/records) (ubalt.edu/records)
Complete by: **November 8, 2019**

Purchase Your Commencement Garb

- at the Grad Fest
- at The Hive (Student Center First Floor)
- online through ub.shopoakhalli.com

Complete by: **November 15, 2019**

Claim Your Tickets and Online and enter the Extra ticket lottery
Beginning October 8 at
ubalt.edu/commencement
Complete by: **November 15, 2019***
*Tickets are not guaranteed after this date.

Request Any Disability Seating Accommodations
[Seating Accommodation Form](#)
Complete by: **November 15, 2019**

Complete the Commencement Information Form to notify us of name spelling, honor society status, and/or veteran status
[Commencement Information Form](#)
Complete by: **November 8, 2019**

Apply to be a Student Speaker
[Student Speaker Application Form](#)
Complete by: **October 20, 2019**

Smile You're on Camera
andrew@afimages.com
Fall 2019 Commencement Ceremony

Fall Commencement Ceremony
Monday, December 16, 2019
1:00 p.m. Modell Performing Arts Center at the Lyric
Graduates arrive on campus by 11:30 a.m.

For more information about any of these steps, including links to all forms, please visit www.ubalt.edu/commencement.